

CITY OF WEST SACRAMENTO, CALIFORNIA

2013-2014 and 2014-2015

BIENNIAL BUDGET



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Final Budget 2013-14 and 2014-15

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CITY HALL

1110 West Capitol Avenue
West Sacramento, CA 95691

City Council

(916) 617-4500

City Manager's Office**City Clerk****Early Learning Services****Information Technology**

(916) 617-4500

Economic Development

(916) 617-4535

Community Development**Planning/Development Engineering**

(916) 617-4645

Housing & Community Investment

(916) 617-4555

Building

(916) 617-4683

Code Enforcement

(916) 617-4925

Public Works**Administration****Transportation****Engineering****Flood Protection**

(916) 617-4850

Environmental Services

(916) 617-4590

Utility Billing

(916) 617-4589

Administrative Services**Finance**

(916) 617-4575

Human Resources

(916) 617-4567

Parks & Recreation**Administration**

(916) 617-4620

Recreation Center

2801 Jefferson Boulevard

West Sacramento, CA 95691

(916) 617-4770

Community Center

1075 West Capitol Avenue

West Sacramento, CA 95691

(916) 617-5320

FIRE

2040 Lake Washington Boulevard

West Sacramento, CA 95691

(916) 617-4600

Fax (916) 371-5017

POLICE

550 Jefferson Boulevard

West Sacramento, CA 95605

(916) 617-4900

PUBLIC WORKS**Operations**

1951 South River Road

West Sacramento, CA 95691

(916) 617-4850

www.cityofwestsacramento.org

July 17, 2013

Dear Mayor Cabaldon and Members of the City Council:

We are pleased to submit the biennial budget for the City of West Sacramento. This letter serves as an introduction to and overview of the budget. A version of the letter will be included in the budget document when it is published.

As you know, the budget remains the City's primary financial management tool and is an important expression of policy regarding public services and community priorities. The budget considers the City's short- and long-term organizational goals within the framework of projected revenue.

Between 2008 and 2011, the national economy experienced the worst financial crisis since the Great Depression. The value of residential and commercial property plummeted, resulting in over a 20% drop in property taxes from FY 2008/09. Sales taxes also fell to the FY 2005/06 level. Over the last two years, property taxes appear to have stabilized and sales taxes have started to increase. The revenue outlook for next year includes moderate increases in property tax and moderate growth in sales tax. The one significant caveat being the high number of property tax appeals still outstanding.

Despite the projected moderate growth in property and sales taxes, projected revenues still lag behind projected expenditures. The strategies to address the revenue shortages include the continuation of employee concessions (such as extra time off without pay), employee benefit restructuring (including pension reform measures), limitations on hiring, further reductions in maintenance and operating expenditures, a continuation of the closure of City Hall during the December holidays, and the use of one-time revenues.

While the City still needs to proceed cautiously when it comes to expenditures, the future is bright, and with continued energy and enthusiasm from the City's capable staff and sound leadership from the City Council, much continues to be accomplished.

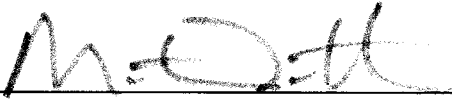
We are presenting a balanced budget based on the assumptions specified. However, an unexpected decline in the general economic condition or additional actions by the State of California to significantly reduce local government revenue could require this budget to be revisited.

This letter accompanies the Operational Budget and the Capital Improvement Program Budget (CIP). The biennial budget document will consolidate the Operational Budget and the two-year CIP Budget and a three-year CIP Plan (FY 2014-18).

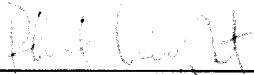
This budget letter is organized in the following sections:

In conclusion, we are pleased to present a balanced Citywide budget that is a collaborative effort by our colleagues in every department. Our employees have been very resourceful to continue to provide City services with reductions in staffing and operating costs. We wish to reiterate our gratitude to all our employees who have made and continue to make concessions to bring the cost of our operations in line with our resources. We look forward to working with you on providing quality, cost-effective services and facilities to the people of West Sacramento.

Sincerely,



Martin Tuttle, City Manager



Philip A. Wright, Director of Administrative Services/Treasurer



Nitish Sharma, Budget Manager

Attachment

ATTACHMENT TO LETTER TO CITY COUNCIL

This attachment is organized by the following sections

- I. Budget Organization
- II. Economic and Revenue Overview
- III. Guiding Principles
- IV. Reserves and Post Retirement Benefits
- V. City of West Sacramento Successes
- VI. Labor Relations and Personnel

I. BUDGET ORGANIZATION

The City monitors revenues and costs using fund accounting consistent with the need to segregate financial resources to ensure that money is spent only for legal and approved purposes. Thus, for accounting purposes, the City is not treated as a single entity, but rather as a collection of smaller, separate accounting entities called "funds".

A. Revenues

The total budget for all municipal products, services and regulatory activities, without CIP, impact fees and grants, exceeds \$114 million, as depicted in **Table 1** below.

Table 1
Fiscal Year 2013/14 Citywide Revenue Projections (000s)

Revenue Sources	Taxes			Fees & Charges		Total
	Property	Sales	Other	Service	Other	
General Fund/Meas K	14,166	20,787	6,252	1,310	1,680	44,195
All Other Funds			8,561	33,924	11,603	54,088
Total	14,166	20,787	14,813	35,234	13,283	98,283
Percentage	14.41%	21.15%	15.07%	35.85%	13.52%	100.00%

Fiscal Year 2014/15 Citywide Revenue Projections (000s)

Revenue Sources	Taxes			Fees & Charges		Total
	Property	Sales	Other	Service	Other	
General Fund/Meas K	14,450	21,121	6,198	1,370	1,711	44,850
All Other Funds			8,674	34,810	12,067	55,553
Total	14,450	21,121	14,872	36,180	13,778	100,403
Percentage	14.39%	21.04%	14.81%	36.03%	13.72%	100.00%

B. Disbursements

Disbursements in the budget are characterized as *maintenance* budget requests *or supplemental* budget requests.

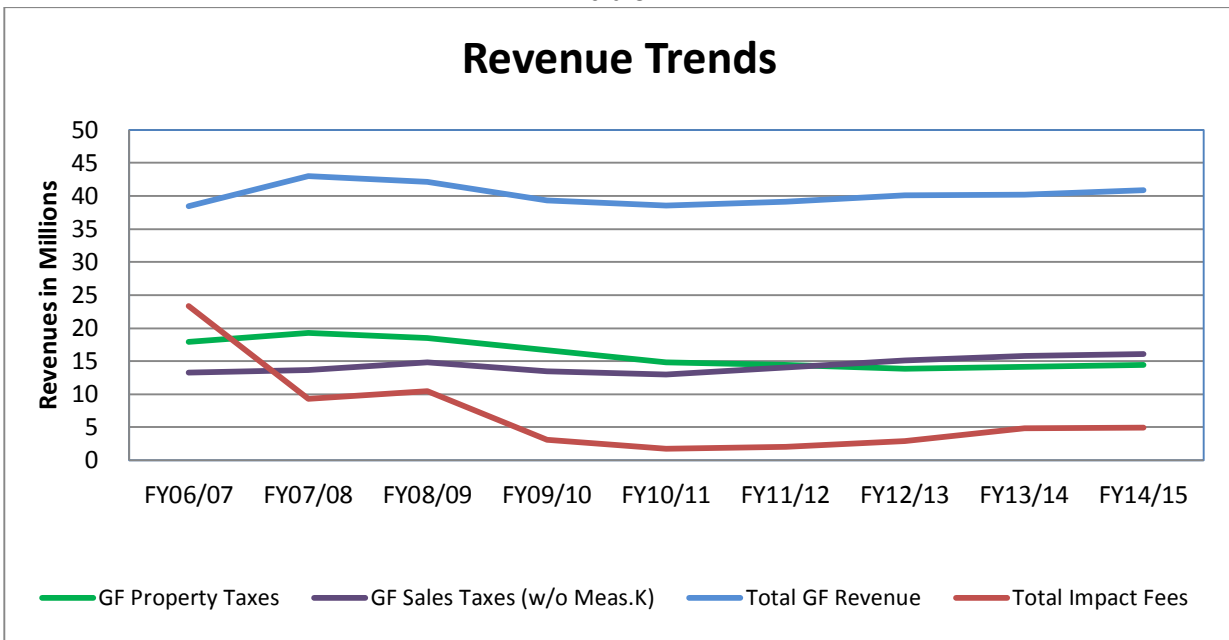
1. *Maintenance Budget Requests* are intended to update costs to maintain existing operations. Generally, the maintenance budget is limited to minor adjustments for inflation and/or materials and workload, without any significant reallocation of resources or augmentations. In preparing the biennial non-personnel budget, staff was instructed to limit appropriation requests to FY 2012/13 amounts and absorb any inflationary increases within their budgets. In no case are additional personnel allotments requested in the maintenance budget. The basic disbursement of revenue in the budget is as follows:

- a. Police Activities account for 36.9% of all General Fund Appropriations, Fire 27.4%, Parks and Recreation 13.2%, and Other 22.5%.
 - b. Citywide Appropriations include: the Utilities Group, 25.5% of all appropriations; Public Safety (Police and Fire) 28.1%; Parks and Recreation, 9.1%; the Development/Public Works Group, 23.7%; and all other account for 13.6%.
2. *Supplemental Budget Requests* provide Council a convenient way to consider significant adjustments to the maintenance budget. Very few supplemental requests are included in this budget.

II. ECONOMIC AND REVENUE OVERVIEW

The City enjoyed significant property tax growth from roughly 2004/05 through 2007/08 (see **Table 2 – Revenue Trends** below). However, beginning in 2006/07, revenues generated from impact fees experienced a downward trend that continues to this day. Revenues from impact fees and property taxes correlate closely with construction activity. Generally, impact fee revenues are received at permit issuance, while property tax revenues follow by about two years from the issuance of permits.

Table 2



The following describes the basis for the budget revenue estimates:

- **Property Taxes**
Over the past two years, the City has experienced no material change in property taxes. Last year, the County Assessor once again made automatic reductions to residential properties, this time adjusting property values for properties sold in 2011 and thereafter with a lower base amount. As a result, in fiscal year 2013, the city experienced a slight decrease in property tax revenues. In addition, we have seen a surge of commercial property valuation appeals, and these appeals are taking two years to work through the appeal process.
- **Sales Taxes**
The City generates sales tax revenues from six categories: General Retail, Food Products, Transportation, Construction, Business to Business, and Miscellaneous. The

- **Service Charges**

In the two-year budget, services charges are estimated to increase by \$5.8 million or 20% in Fiscal Year 2014 and \$1.0 million or 3% in Fiscal Year 2015. The majority of the increase is a result of the recent growth experienced in building and construction. In addition, the City adjusted the Book of Fees related to building permits at a compensatory level in order to cover the costs of products, and services and regulatory activities provided. There is also a modest increase in the enterprise funds resulting from the utility rates adopted by the Council in Fiscal Year 2011. The rates address the shortfall previously experienced in each of the Enterprise fund.

III. GUIDING PRINCIPLES

The Council adopted **Guiding Principles** that reflected Council's values and served as solid guideposts when difficult decisions had to be made. As we entered the Long-Term Phase of the three-phase budget strategy, these principles were amended as follows:

- The approach will be flexible and adaptable to changing circumstances;
- The approach will focus on long-term sustainability of services;
- Maintenance of basic service levels and the safety of the community will be the highest priorities;
- Budget problems or enhancements will be addressed on an organization-wide issue;
- The approach will continue to review modify policies and practices and fully embrace technology to ensure efficiency, effectiveness, and quality service;
- Employees at all levels will be treated fairly and with respect and appreciation;
- Adequate reserves will be maintained for cash flow requirements and in the event of an emergency.

The Council reaffirmed the amended **Guiding Principles** as part of the budget workshop on June 5th. These principles were used in developing the budget for FY 2013-14 and 2014-15.

IV. RESERVES AND POST RETIREMENT BENEFITS

A. Reserves

The City has three main reserves: General Reserve of approximately \$7 million (17% of General Fund Expenditures) is set by policy to be between 10-20% of General Fund appropriations; Equipment Replacement Reserve remains at \$6.0 million; and the General Facility Reserve.

General Reserve interest income addresses contingencies and assists with cash flow. In normal times when investment returns are reasonable, interest from the Equipment Replacement Reserve is used to replace equipment. The General Facilities Reserve, created from surplus general revenues over the years, has continued as a source for additional funding for capital projects.

B. Post-Retirement Benefits

In June 2004, the Governmental Accounting Standards Board (GASB) required state and local government employers that provide other post-employment benefits (OPEBs) beyond a pension plan to disclose these liabilities in their financial reports.

The underlying theory is that financial statements should reflect cost of benefits as they are earned, not when the costs are actually paid.

The unfunded liability only needs to be reported if we do not annually fund the amount required to repay the liability over 30 years. Since FY 2007/08, the City has participated in the California Employers' Retiree Benefit Trust and has made the annual required contribution (ARC). The ARC payment for FY 2012/13 was \$2.5 million, of which the General Fund accounted for \$1.2 million.

This Budget anticipates continuing to fully fund its non-pension retiree benefits in a manner that minimizes the impact of funding operations for both fiscal years.

V. SUCCESSES

In difficult times, it is important that we recognize and celebrate our achievements and look to the future for continued progress. At this year's strategic planning session, the City Council identified the following top successes for recognition.

Top Achievements

Flood Protection and Levy Improvements (Ongoing)

Bridge District Improvements Completed

Bryte Park Master Plan Completed

Port Business Plan Completed (Master Lease executed effective July 1st)

South River Road Bridge Funding Secured

Ist Street Bridge Funding for Initial Phase

Street Car Engagement with City of Sacramento

Business Park Investments: Nippon Shokken, Saladino's

Bike/Pedestrian Master Plan Development

Universal Preschool Growth and Funding

A. Policy and Management Agendas

At the annual strategic planning session, the Council established near term priorities for the City. They are grouped in two categories. The *Policy Agenda* includes those programs that require significant direction from the City Council. The *Management Agenda* includes those activities that primarily rest with staff for implementation of established City Council policy.

1. Policy Agenda

Top Priority

- Flood Protection Strategy & Implementation
- Streetcar Financing Plan
- Post Redevelopment/Asset Protection Plan
- Community Investment Action Plan: Implementation
- Pioneer Bluff Transition Plan

High Priority

- Hotel Development
- Urban Area Parking Management Plan/Policy
- Infrastructure Master Plans & Financing
- Grand Gateway Study/Master Plan
- Bicycle & Pedestrian Master Plan: Completion

2. Management Agenda

Top Priority

- Southport Levee Project
- Municipal/Technology Innovations
- Employee Benefits Restructuring: Continued Implementation
- Port Business Plan: Implementation
- Riverfront Maintenance CFD: Formation

High Priority

- New I Street & Broadway Bridges Strategy
- West Capitol Avenue/CBD Partnerships: Active and Secure
- Bryte Park Master Plan: Implementation
- Field of Dreams: Evaluation

VI. LABOR RELATIONS AND PERSONNEL

Personnel costs comprise the biggest portion of most budgets. Employee groups have made concessions over the past four years to address the revenue shortfalls plaguing the City and are continuing to do so during this two-year budget. Management is very thankful for their willing sacrifices. Below is a listing of the bargaining groups and the status of their MOUs or wage packages.

<u>Group</u>	<u>Organization</u>	<u>Agreement Expiration</u>	<u>Current Status</u>
Police	WSPOA	12/31/13	No Current Negotiations
Fire	Local 522	06/30/15	No Current Negotiations
Miscellaneous	Local 39	07/31/13	Tentative Agreement
Police Managers	WSPMA	N/A	Tentative Agreement
Confidential	N/A	06/30/15	No Current Negotiations
Department Heads	N/A	06/30/15	No Current Negotiations
Management	N/A	06/30/15	No Current Negotiations

- Authorized Positions (Table 3 below)** shows the increase in City personnel from 1998 through 2009, resulting from increased services to accommodate a growing population. From 2008 through 2012, the number of full-time equivalent (FTE) positions was reduced by almost 87 FTE's. The proposed budget for FY 2013/2014 reflects a modest increase in the number of FTE positions. Most of the additional positions are in the Early Learning Services program and are program and grant funded.

Table 3 – Authorized Positions

<u>Fiscal Year Ending</u>	<u>Total Positions</u>	<u>Position Increase (Decrease)</u>	<u>% Change</u>
1999	281.9	7.5	2.7%
2000	287.9	6.0	2.1%
2001	293.6	5.7	2.0%
2002	307.5	13.9	4.7%
2003	312	4.5	1.5%
2004	324.8	12.8	4.1%
2005	339.8	15.0	4.6%
2006	361	21.2	6.2%
2007	409	48.0	13.3%
2008	421	12.0	2.9%
2009	423	2.0	0.5%
2010	388	(35.0)	-8.3%
2011	341.3	(46.7)	-12.0%
2012	336.2	(5.1)	-1.5%
2013	336.2	0.0	0.0%
2014	339.8	3.6	1.0%

ELECTED OFFICIALS

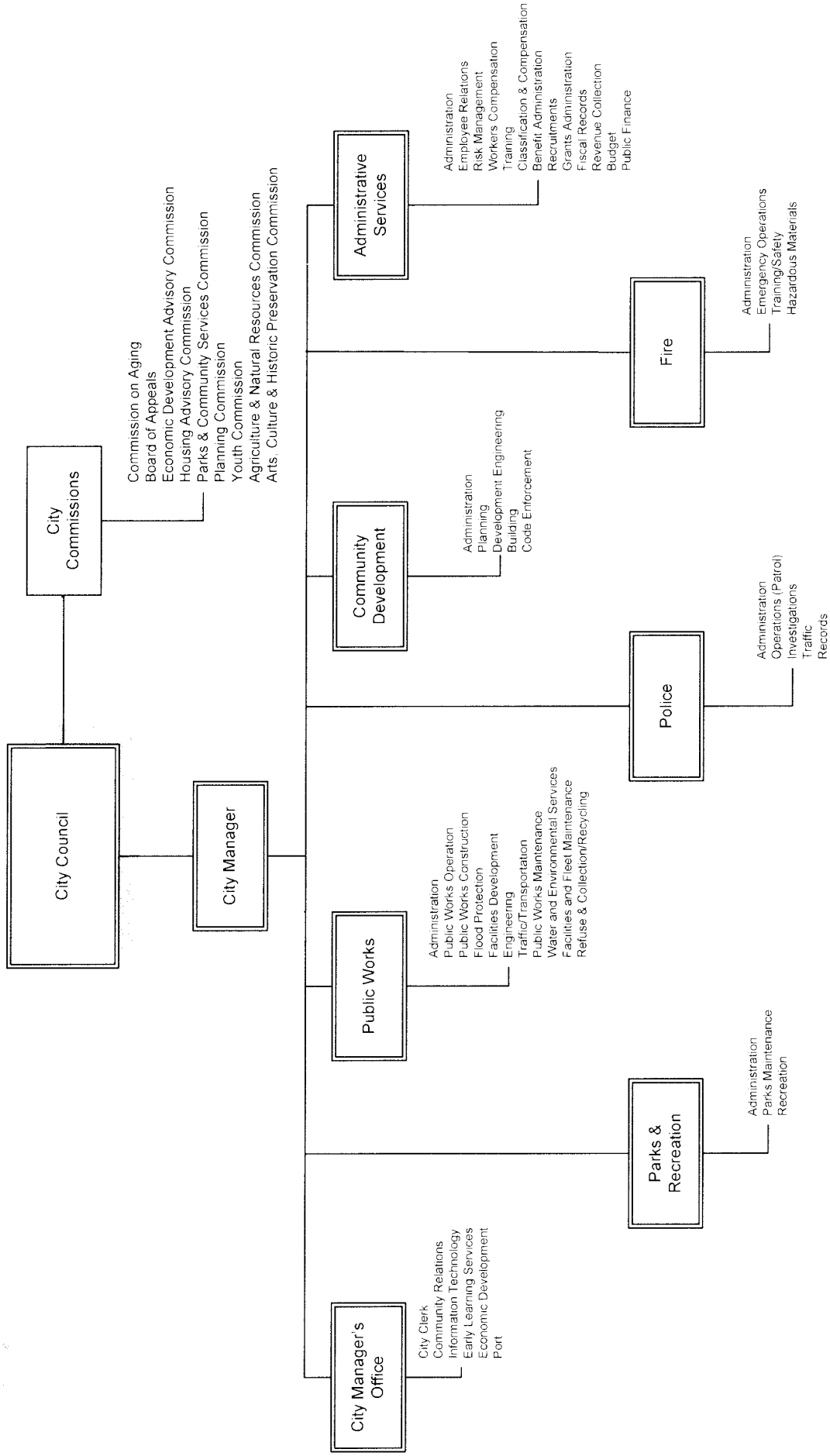
<i>Mayor</i>	<i>Christopher Cabaldon</i>
<i>Mayor Pro Tem</i>	<i>Christopher Ledesma</i>
<i>Council Member</i>	<i>Mark Johannessen</i>
<i>Council Member</i>	<i>William Kristoff</i>
<i>Council Member</i>	<i>Oscar Villegas</i>

APPOINTED OFFICIALS

<i>City Manager</i>	<i>Martin Tuttle</i>
<i>Assistant City Manager</i>	<i>Carol B. Richardson</i>
<i>City Attorney</i>	<i>Jeffrey Mitchell</i>
<i>Director of Administrative Services</i>	<i>Philip A. Wright</i>
<i>Director of Community Development</i>	<i>Charline Hamilton</i>
<i>Director of Parks & Recreation</i>	<i>Robert M. Johnston</i>
<i>Director of Public Works</i>	<i>Denix Anbiah</i>
<i>Fire Chief</i>	<i>Al Terrell</i>
<i>Police Chief</i>	<i>Tom McDonald</i>



City of West Sacramento 2013 / 2014



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Budget Process

The City of West Sacramento operates on a two-year budget cycle. In July of the first year the City Council adopts a biennial budget. This is actually two consecutive one-year budgets. The City operates on a fiscal year that begins July 1st and ends June 30th. The City has identified several advantages in using biennial (two-year) budgets:

- First, it encourages City staff to look beyond the next fiscal year when creating work plans and strategies to achieve City goals;
- Second, because of the length of time it takes to develop a budget (generally nine months) it saves staff time in the second year by not having to start the process all over again, allowing them to do their normal job activities; and
- Third, it costs less to produce and administer biennial budgets.

The City informally starts the budget process in November, with the projection of revenues for the next two years. The formal process begins at the end of January (see table below).

Annual Budget Preparation Calendar

Item	Action/Activity	Dates
1	Revenue Worksheets for Projections Completed and Approved in Finance Division.	10/26/12 (Fri)
2	Projected Revenue Documentation Calculated (Revenue data entered)	November
3	Cost Allocation Basis Worksheets Developed	December
4	Council Retreat Establishes New Objectives & Priorities	January – February
5	Draft Budget Instructions and Review	2/15/13 (Fri)
6	Final Budget Instructions Completed	2/28/13 (Thurs)
7	Budget Instructions/Kick-off Meeting	3/13/13 (Wed)
8	Department Budgets Due	4/24/13 (Wed)
9	Budget Summary Meeting with CM	5/31/13 (Fri)
10	Council Budget Workshop	6/15/13 (Wed)
11	Consideration for Budget Adoption	7/17/13 (Wed)

Each year City Council reviews and prioritizes its objectives, establishing new objectives that reflect current concerns or new goals, and eliminating prior objectives that have been accomplished. Management then establishes an agenda to achieve Council's goals and this, in turn, dictates the development of the budget.

Each department director is responsible for preparing budget requests for programs, under the assumption that basic services will be maintained at current levels and will be adequately funded. Council objectives are prioritized and drive the development of the budget. Those objectives are addressed either in the current level, referred to as the **maintenance** budget, or as additional options for enhanced services, referred to as the **supplemental** budget.

The Budget Committee reviews budget requests, including options, with each department director and develops a proposed budget balanced within the limits of the current available resources and



projected increases. In June the City Council reviews the proposed budget and offers input at a public workshop. The following month Council is presented with a modified balanced budget, based on comments at the previous workshop, with a request for formal adoption.

Fund Structure

The City uses a **fund** accounting system to track revenues and expenditures. The budget also consolidates revenues and expenditures by fund. The purpose of this section is to familiarize the reader with the types of funds used by the City. Each fund is the equivalent of a “checkbook” and is designated for specific activities. The City manages more than 153 funds. The funds are consolidated into groups as reported in the Comprehensive Annual Financial Report and according to Generally Accepted Accounting Principles: General Fund Account Group, Special Revenue Fund Account Group; Enterprise Fund Account Group; Debt Service Fund Account Group; Grants and Programs; and Capital Improvement Fund Account Group.

- General Fund Account Group: The General Fund accounts for the City’s normal “day-to-day” activities. General Operating, General Reserve, General Long-Term Debt, General Community Investment and Measure K Base are major funds comprising this Group. This fund is primarily supported by taxes, excluding the additional Measure K sales taxes and in turn principally supports **public safety** (police and fire), and parks and recreation. Any balance in the General Fund at the end of the year is transferred to the General Facilities Fund for capital improvement projects.
- Special Revenue Fund Account Group: The Special Revenue Fund accounts for the monies collected that must be used for a specific purpose. Special Revenue funds provide an extra level of accountability and transparency to citizens that their tax dollars will go toward the intended use. Public Works Engineering, Road, Landscaping and Lighting, and Community Development are some of the major funds in this Group. These funds are primarily supported by development fees, gasoline tax, special assessments and other grant revenues.
- Enterprise Fund Account Group: Water, Sewer, Refuse, and Port are the major funds comprising this Group. These funds are primarily supported by fees for the services they perform and to a lesser extent Measure K sales taxes to minimize fee increases. Water and Sewer require significant capital improvements for infrastructure and are typically funded by bonds. The Port is financed in a manner similar to a private business. It has a customer base and charges fees for the use of the Port Facilities. All of the funds in this account group are considered business activities.
- Debt Service Fund Account Group: This fund is used for the accumulation of resources for payment of general long-term debt principal and interest. Resources include an applicable portion of the ad valorem tax levy and related interest income usable from debt service.
- Grants and Programs: This funds account for the receipts and disbursements related to the funding received from other government agencies. Most of these are cost-reimbursement grants.
- Capital Improvement Program: The City’s administrative policy requires that all construction projects and/or major rehabilitation of physical structures exceeding \$5,000 in value be considered a capital improvement requiring multi-year planning, scheduling, and approval. The overall program of capital improvements is re-evaluated every two years in



order to establish priorities, plan ahead for improvements that can take several years, and confirm that requested budgets are consistent with projected revenues. Upon the City Council's approval, projects in the Biennial Capital Budget are considered authorized and current year capital projects become part of the City's budget document.

Transfers

Transfers between funds represent the primary source of funding for administrative activities. General and administrative costs, such as payroll, insurance, billing and collection, and data processing, incurred by the General fund are indirectly reimbursed by the funds using the services. The City has developed a systematic methodology for allocating costs on a fair share basis. Most of these support services have no independent revenue source such as taxes or service fees. Therefore, we have developed various cost allocations based on the type of service performed. The sum of all transfers between funds is zero because one Support Service Fund (the one providing the service) is increased by the exact amount that another fund (the one receiving the benefit) is decreased.



BUDGET ORGANIZATION

The City of West Sacramento is a municipal corporation formed under the general laws of the State of California to provide exclusive, municipal-type services to businesses and residents within its jurisdictional boundaries. In order to understand how the City is organized to provide these services, it is useful to know something about fund accounting and how the budget was developed in relationship to how the City conforms to GAAP in its accounting.

BASIS OF BUDGETING

The City of West Sacramento uses the modified accrual basis of accounting. This budget utilizes the same accounting basis in its development. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal period, with the exception of sales and use taxes. Sales and use taxes are considered to be available if they are collected within 90 days of the end of the current fiscal period. Property taxes, franchise taxes, licenses, charges for services and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the City or its agencies. Expenditures generally are recorded when a liability is incurred, as under accrual accounting.

BALANCED BUDGET

The City adopts a biennial balanced budget. In this regard, a budget is considered balanced if the total revenues and any existing fund balance(s) exceed all budgeted appropriations resulting in a net positive fund balance at the end of the budget period.

FUND ACCOUNTING

Perhaps the most salient feature of governmental budgeting and financial reporting is the use of fund accounting. This is due to the need to segregate financial resources to ensure that monies are spent only for approved and legitimate purposes.

Thus, for accounting purposes, the City of West Sacramento is not treated as a single integral entity. Rather, it is viewed as a collection of smaller separate accounting entities known as "funds". Each fund is identified by its own special revenue source(s).

These separate funds are organized into four basic groups of similar funds. Knowledge of the City's business plans is helpful to understand the concept.

BUSINESS PLANS/BUDGET POLICIES

Although the City is somewhat protected from competition in providing these services, it is, however, subject to restrictions imposed by supply and demand like any economic entity. The most obvious of these restrictions can be summarized as follows:

- Lowered assessed property values pose a challenge in providing consistent levels of service.
- The City's revenue-raising authority and most important tax revenues are controlled by California law. Taxes on property and retail sales, for example, support about 85% of our public safety activities.
- Locally controlled taxes and fees are limited by competition with other jurisdictions attracting quality businesses and housing.
- Local taxes and fees are further limited by an unwillingness to increase them, reflecting a limitation in our community's ability to pay.



Yet expectations for the same level of health and safety protection remain despite lower and sometimes unpredictable sources of revenue.

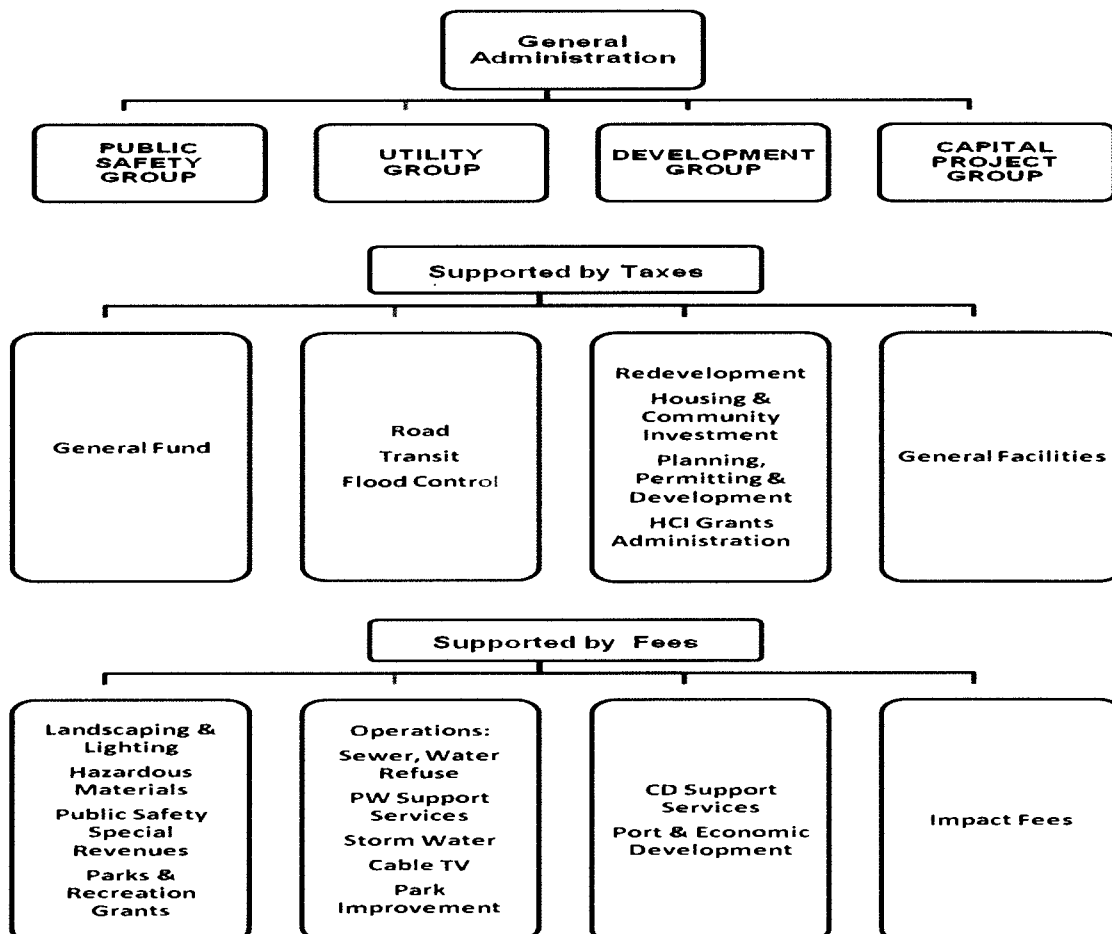
In recognition of these diverging restrictions (limited ability to increase revenues despite providing a continued level of service), the City is continually modifying its business plans and budget policies.

Budget policies are a mechanism by which the City Council establishes fiscal guidelines with respect to debt management, level of reserves, capital financing, funding retiree health benefits, as well as the flexibility to meet unforeseen budgetary crises through a shortfall plan.

Our business plans are distinguished from the City's budget policies, General Plan, economic development and other financial plans by its focus on current resources and service obligations. While these other plans look to the future, our business plans deal with the here and now.

Generally, these needs remain the same from year to year although topical concerns often require a change in emphasis. The City's business plans, accordingly, are flexible and change according to demand with each biennial budget.

Our business plans begin with organization. Every economic entity must live within its means, regardless of its source of revenue. As stated earlier, all City activities are organized around funds with specific revenue sources, and sized to fit. For convenience of understanding, these funds can be separated in General Administration and four service and capital groups, as follows:



Each of the above service groups has a specific business plan which is different from the others due to the differing nature of revenue source(s) and/or the nature of services or regulatory activity.

The business plan for the Public Safety group, for example, is distinguished from the other three groups by its support from general tax revenues that can be used for any municipal purpose. The plan, accordingly, focuses on the allocation of these tax revenues to various public safety and recreational activities. On the other hand, the business plan for the Utility group emphasizes the need for huge capital investment in facilities and equipment. The business plan for the Development group recognizes the cyclical nature of its service obligation. When the business cycle is expanding, activities in this group must gear up. Likewise, in a recession, the work force must contract. Finally, the business plan for Capital Projects extends out over a longer period of time, five to 20 years. These projects rely on growth (impact fees) as well as State and Federal grants.

Accordingly, this budget is presented by fund and organized into five sections representing General Administration and the four service/capital groups.

FINANCIAL SUMMARY COMPARISON

This budget represents the City's fifth biennial budget and, therefore, the following table presents a comparison between the last budget period results (2011-12 actual and 2012-13 actual) and the current adopted budget by major revenue and appropriation categories. Also included is a brief description of the differences.

Major Source ⁽¹⁾	2011-12 Actual	2012-13 Actual	2013-14 Budget	2014-15 Budget
Revenues: (000)				
Property Tax	\$27,222	\$13,302	\$14,166	\$14,450
Sales Tax	18,971	17,787	20,786	21,121
Other Taxes	20,233	25,941	14,814	14,872
Licenses & Permits	1,568	2,129	1,475	1,583
Fines & Forfeitures	528	443	370	373
Other Revenue	28,095	14,125	4,124	4,201
Use of Money	3,045	2,844	883	890
Intergovernmental Revenues	46,336	8,975	1,879	1,885
Service Charges	32,267	32,978	35,235	36,180
Other Financing Sources	18,767	20,714	4,934	5,231
Total	\$197,032	\$139,238	\$98,666	\$100,786
Appropriations: (000)				
Personnel	\$48,422	\$45,013	\$46,885	\$47,563
Operating	64,955	56,335	38,298	38,367
Debt Service	19,574	7,870	10,099	10,228
Capital Outlay ⁽²⁾	63,324	5,608	17,979	3,580
Total	\$196,275	\$114,826	\$113,261	\$99,738

⁽¹⁾ Excludes contributions to fixed assets, bond proceeds, and depreciation.

⁽²⁾ Includes capital improvement expenditures.



For the most part, sources of revenues and appropriations remain fairly uniform from year to year depending on City growth and the economy.

Various assumptions were made in estimating revenues. We utilize a consulting firm (MuniServices) to monitor, project, and audit sales tax revenues in addition to our own trend analysis for projections. **Sales taxes** are expected to grow at a modest rate of 1.8% in 2013-14 and 2014-15. This projection is based on the current year growth and anticipated growth from new distribution centers such as Nippon Shokken and Saladino's.

Property taxes continue to be difficult to forecast because of the substantial amount of property tax appeals outstanding as of fiscal year 2013. The Yolo County Assessor has indicated that assessments will slightly increase in the next two years. The new commercial establishments such as Nippon Shokken, Saladino's, Bayer Corporation, and Tomra Recycling will also impact the property taxes. With a combination of these factors, we believe the property taxes will increase 2% each of the next two years.

CAPITAL IMPROVEMENT PROGRAM (CIP)

The City of West Sacramento, by administrative policy, requires that all construction projects and/or major rehabilitation of physical structures exceeding \$5,000 in value be considered a capital improvement requiring multi-year planning, scheduling and approval. The Public Works Department oversees and coordinates the five-year program in collaboration with Finance Division. The Capital Improvement Program and Biennial Capital Budget were approved by Council on July 17, 2013. The Capital Program is divided into a series of funds, with individual capital projects grouped within those funds. Currently the CIP contains about 141 planned projects totaling about \$51.7 million over the next two years.

BUDGET PRESENTATION

In the remaining part of this section we have included the **Summary of Revenues, Transfers, Appropriations and Cash Balances by Fund/Group** for both budgeted years. This presents estimated net activity in each fund/group and projects ending balances.

The remaining budget includes a summary of transfers; fund activity by group, including a listing of accomplishments and goals/objectives; and a description of specific accounts (types of expenditures) used by the fund.



Summary of Revenues, Transfers, Appropriations and Cash Balances by Group/Fund
For FY 2013-14

2013-14 Operations

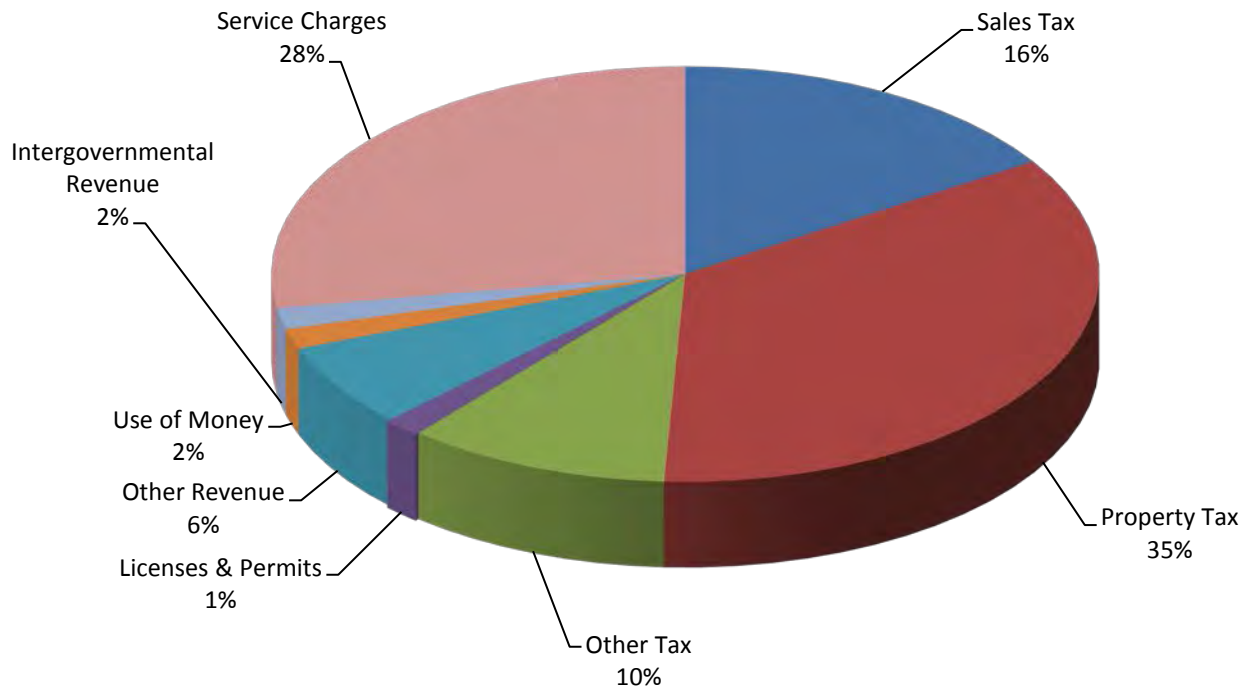
Transfers

	Fund	Estimated Beginning	Revenues				Operations		Net	Add-Back Cash Exp/One-Time Rev	Non-Ending Balance	Budget Supplemental Appropriations
			P.W. Admin.	General Svcs	Other	Appropriations	Appropriations					
Public Safety Group												
General Fund	101	82,505	39,173,353	-4,304,005	-1,219,246	-34,200,288	-550,186	432,681	-35,000	547,875		
L & L-ADs	213	289,256	398,400	663,996	-1,062,396	0			289,256			
L & L-CFDs	269	3,104,304	2,176,974	-525,659	-1,576,756	74,559			3,178,863			
Hazardous Materials	210	191,866	347,402	-41,632	-263,914	41,856			233,722			
Police Special Revenues	250	51,330	304,207	94,782	-583,126	-184,137			-132,807			
Parks & Comm. Svcs Grants	254	0	2,134,560	107,400	-2,438,577	-196,617			-196,617			
Measure K	108	2,678,023	2,517,607	-950,000	-1,618,797	-51,190			2,626,833			
Utility Group												
Road	201	1,560,015	1,403,282	-448,347	-171,634	75,000	-897,044		1,521,272	196,500		
Transit	202	-13,694	2,196,864	-25,000	-1,966,569	215,305			201,611			
Tree Mitigation	212	510,769	177,375	-25,280	-192,751	-143,308			367,461			
P.W. Support Svcs	610	125,000	21,512	1,960,302	-454,742	-1,509,574	17,498		142,498			
Public Works Engineering	615	-1,185,925	3,069,226	-684,676	1,112,340	-3,492,586	4,305		-1,181,620			
Sewer Operations/CIP	501	4,125,132	8,533,380	-525,276	-480,968	-8,102,124	-646,313		3,478,819	62,150		
Water Operations/CIP	506	8,112,432	5,155,489	-707,193	-750,024	743,090	-182,381		7,930,051	54,050		
Refuse	511	2,107,822	6,316,990	-179,295	-275,272	-75,300	-496,812		1,611,010	0		
Recycling Grants	251	0	33,098			-33,098	0		0			
Storm Water	215	66,092	11,022	-500	-11,260	-738			65,354			
Cable TV	206	365,185	330,375	-250,000	-45,000	35,375			400,560			
Development Group												
Planning/Permitting/Dev. Engr.	650	-2,219,959	3,951,700	-603,366	398,000	-3,735,761	11,573		-2,208,386			
Port Operations Fund	516	1,276,671	1,587,034	-44,746	-36,700	-1,733,259	-229,671		1,047,000			
Housing Activities Grants	260	0	143,965	-120,000	-23,965	0			0			
Economic Dev. Grants	263	0	0			0			0			
Economic Dev. Loan	287	0	24,500	132,780	-144,500	12,780			12,780			
CDBG Housing/Business Grants	232-240	0	41,680	-41,680	0	0			0			
CDBG Revolving Loan	288	0	8,628	28,900	0	37,528			37,528			
Ziggurat Parking	225	544,652	302,099	-300,000	0	2,099			546,751			
Admin. Activities/Reserves												
General Support Svcs	104	125,400	479,759	7,836,345	854,339	-9,136,443	35,000		160,400	23,575		
General Reserve	102	7,089,845	12,000	0	12,000	0			7,101,845			
General Equipment	207	6,000,000	11,100	547,875	558,975	558,975			6,558,975	-547,875		
General LTD	103	9,873,798	1,210,000	-25,000	-1,793,684	-608,684			9,285,114			
General Community Investment Fund	106	4,255,322	2,500,000	-992,737	-202,000	1,305,263			5,560,585			
1997 Lease Rev. Bonds	301	588,775	380,884	171,660	-608,430	-55,886			532,889			
2004 Lease Rev. Bonds	303	776,732	4,500	627,930	-632,430	0			776,732			
Total Maintenance & Operations												
			84,958,975	100,191	0	821,293	-86,901,009	-1,020,550	432,681	336,275		
Capital Projects Funds relating to M&O												
Park Impact Fee	211	3,137,209	1,100,400	0	-125,000	-548,000	552,400		3,689,609			
Measure V Fund	109	0	2,500,000	0	0	0	2,375,000		2,375,000			
Fire Facility Impact Fee	223	0	100,000	-100,000	0	0	0		0			
Flood In-lieu Fee	229	1,435,646	924,169	-100,191	0	823,978			2,259,624			
Police Facility Impact Fee	222	624,228	75,100	-45,400	29,700				653,928			
Total Capital Projects Funds Revenues and Transfers												
			4,699,669	-100,191	0	-270,400	-548,000	3,781,078	0	8,978,161	0	
Other Revenues & Transfers												
CFD Admin Charge	700-742				-170,527	-170,527	-170,527					
Flood Control JPA	870				-380,366	-380,366						
Total Other Revenues & Transfers												
			0	0	0	-550,893	0	-550,893	0	0	0	
Total M & O Revenues & Appropriations/Net/Supplementals												
			89,658,644	0	0	0	-87,449,009	2,209,635	432,681	336,275		
Total M & O Revenues & Appropriations												
			89,658,644	0	0	0	-87,449,009	2,209,635	432,681	0	336,275	

Summary of Revenues, Transfers, Appropriations and Cash Balances by Group/Fund
For FY 2014-15

Fund	Estimated Beginning	2014-15 Operations					Add-Back Non-Cash Exp/One-Time Rev	Ending Balance	Requested Budget Supplemental Appropriations
		Revenues	PW Admin.	General Svcs	Other	Operations Appropriations			
Public Safety Group									
General Fund	101	39,801,232		-4,444,005	-1,274,033	-34,297,837	214,643	-35,000	597,000
L & L-ADs	213	398,400		711,887	-1,110,287	0		289,256	
L & L-CFDs	269	2,266,209		-535,626	-1,604,538	126,045	3,304,908	3,304,908	
Hazardous Materials	210	357,644		-43,207	-267,981	46,456	280,178	280,178	
Police Special Revenues	250	307,307		97,045	-462,144	-57,792	-190,599	-190,599	
Parks & Comm. Svcs Grants	254	2,182,400		107,400	-2,485,905	-196,105	-392,722	-392,722	
Measure K	108	2,543,667		-950,000	-1,628,526	-32,859	2,593,974	2,593,974	
Utility Group									
Road	201	1,964,316	-455,245	-177,768	75,000	-884,566	2,043,009	2,043,009	61,500
Transit	202	2,210,000		-25,000	-1,973,605	211,395	413,006	413,006	
Tree Mitigation	212	178,450		-26,076	-102,652	-198,589	218,594	218,594	
P.W. Support Svcs	610	22,385	1,983,004	-462,356	-1,544,686	8,347	150,845	150,845	
Public Works Engineering	615	3,194,908		-703,934	1,114,306	-3,603,853	-1,180,193	-1,180,193	
Sewer Operations/CJP	501	9,137,731	-533,676	-482,108	-71,325	-8,321,397	3,208,044	3,208,044	68,900
Water Operations/CJP	506	5,408,018	-718,771	-761,614	743,090	-4,744,900	7,855,874	7,855,874	54,050
Refuse	511	6,321,788	-183,134	-273,738	-75,300	-6,415,240	985,386	985,386	
Recycling Grants	251	33,098				-33,098	0	0	
Storm Water	215	11,023		-500	-11,260	-737	64,617	64,617	
Cable TV	206	330,375		-250,000	-45,000	35,375	435,935	435,935	
Development Group									
Planning/Permitting/Dev. Engr.	650	4,067,863		-618,656	399,000	-3,728,673	-2,089,852	-2,089,852	
Port Operations Fund	516	1,587,034		-45,614	-73,700	-1,733,259	781,461	781,461	
Housing Activities Grants	260	143,965		-120,000		-23,965	0	0	
Economic Dev. Grants	263	0				0	0	0	
Economic Dev. Loan	287	24,500		132,780	-144,500	12,780	25,560	25,560	
CDBG Housing/Business Grants	232-240	41,680		-41,680		0	0	0	
CDBG Revolving Loan	288	8,628		28,900		37,528	75,056	75,056	
Ziggurat Parking	225	305,102		-300,000		5,102	551,853	551,853	
Admin. Activities/Reserves									
General Support Svcs	104	559,753		8,039,076	845,167	-9,408,996	195,400	195,400	3,600
General Reserve	102	12,500				0	7,114,345	7,114,345	
General Equipment	207	12,100		597,000		609,100	7,168,075	7,168,075	-597,000
General LTD	103	1,212,000		-25,000	-1,793,684	-606,684	8,658,430	8,658,430	
General Community Investment Fund	106	2,500,000		-983,565	-202,000	-1,314,435	6,875,020	6,875,020	
1997 Lease Rev. Bonds	301	371,584		171,660	-605,000	-61,756	471,133	471,133	
2004 Lease Rev. Bonds	303	0		628,405	-652,000	-23,595	753,137	753,137	
Total Maintenance & Operations									
		87,515,660	102,178	0	823,259	-87,924,489	214,643	188,050	188,050
Capital Projects Funds relating to M&O									
Park Impact Fee	211	1,100,380				-543,000	4,241,989	4,241,989	
Measure V Fund	109	2,500,000	0	-125,000		0	4,750,000	4,750,000	
Fire Facility Impact Fee	223	100,000		-100,000		0	0	0	
Flood In-lieu Fee	229	830,175	-102,178			727,997	2,987,621	2,987,621	
Police Facility Impact Fee	222	100,090		-45,400		54,690	708,618	708,618	
Total Capital Projects Funds Revenues and Transfers									
		4,630,645	-102,178	0	-270,400	-548,000	0	12,688,228	0
Other Revenues & Transfers									
CFD Admin Charge	700-742			-170,527		-170,527			
Flood Control JPA	870			-382,332		-382,332			
Total Other Revenues & Transfers									
		0	0	0	-552,859	0	0	0	0
Total M & O Revenues & Appropriations/Net/Supplementals									
		92,146,305	0	0	0	-88,472,489	214,643	188,050	188,050
Add Non-Cash Exp/One-Time Rev									
		92,146,305	0	0	0	-88,472,489	214,643	0	188,050
Total M & O Revenues & Appropriations									
		92,146,305	0	0	0	-88,472,489	214,643	0	188,050

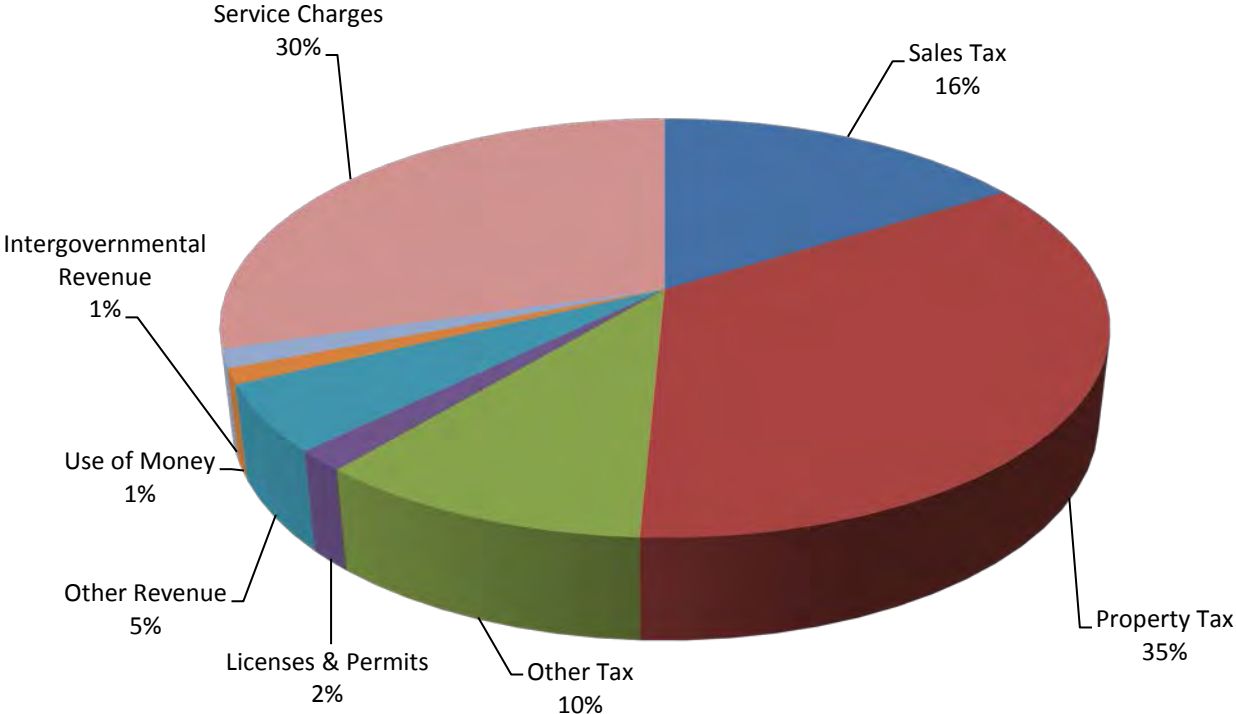
Citywide Operational Revenue Summary Fiscal Year 2013-14



Revenues

Sales Tax	\$	20,786,000
Property Tax	\$	14,166,000
Other Tax	\$	14,814,000
Licenses & Permits	\$	1,475,000
Other Revenue	\$	9,428,000
Use of Money	\$	883,000
Intergovernmental Revenue	\$	1,879,000
Service Charges	\$	35,235,000
Total Revenue	\$	98,666,000

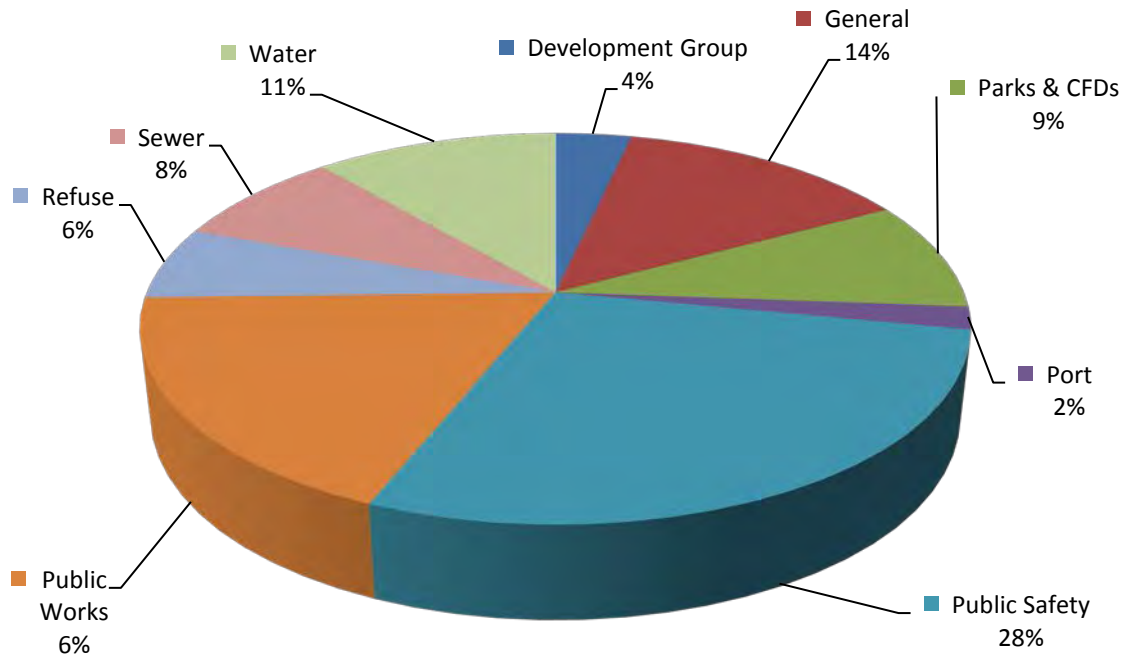
Citywide Operational Revenue Summary Fiscal Year 2014-15



Revenues

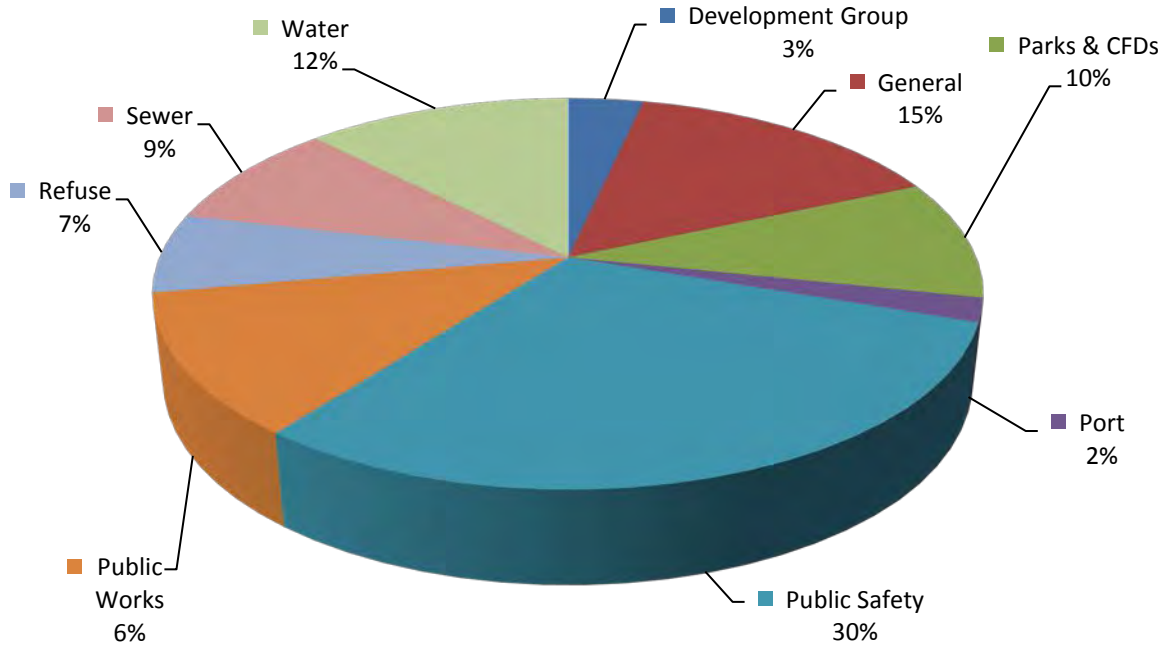
Sales Tax	\$21,121,000
Property Tax	\$14,450,000
Other Tax	\$14,872,000
Licenses & Permits	\$1,583,000
Other Revenue	\$9,805,000
Use of Money	\$890,000
Intergovernmental Revenue	\$1,885,000
Service Charges	\$36,180,000
Total Revenue	\$100,786,000

Citywide Appropriations Fiscal Year 2013-14



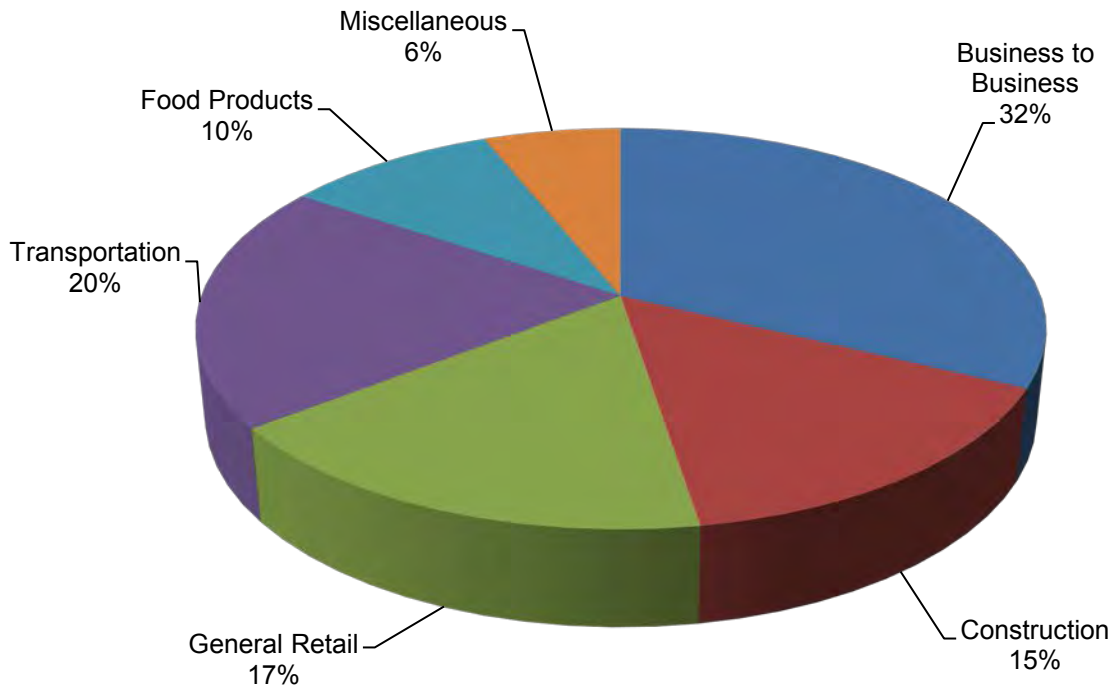
Appropriations		%
Development Group	\$ 3,703,285	4%
General	\$ 14,264,700	14%
Parks & CFDs	\$ 9,533,379	9%
Port	\$ 1,982,417	2%
Public Safety	\$ 29,513,275	28%
Public Works	\$ 19,345,808	18%
Refuse	\$ 6,317,033	6%
Sewer	\$ 8,531,124	8%
Water	<u>\$ 11,868,551</u>	<u>11%</u>
	\$ 105,059,572	100%

Citywide Appropriations Fiscal Year 2014-15



Appropriations		%
Development Group	\$ 3,416,450	3%
General	\$ 14,566,243	15%
Parks & CFDs	\$ 9,706,173	10%
Port	\$ 1,925,552	2%
Public Safety	\$ 29,513,204	30%
Public Works	\$ 11,410,820	12%
Refuse	\$ 6,448,338	7%
Sewer	\$ 8,755,539	9%
Water	\$ 12,090,336	12%
	\$ 97,832,655	100%

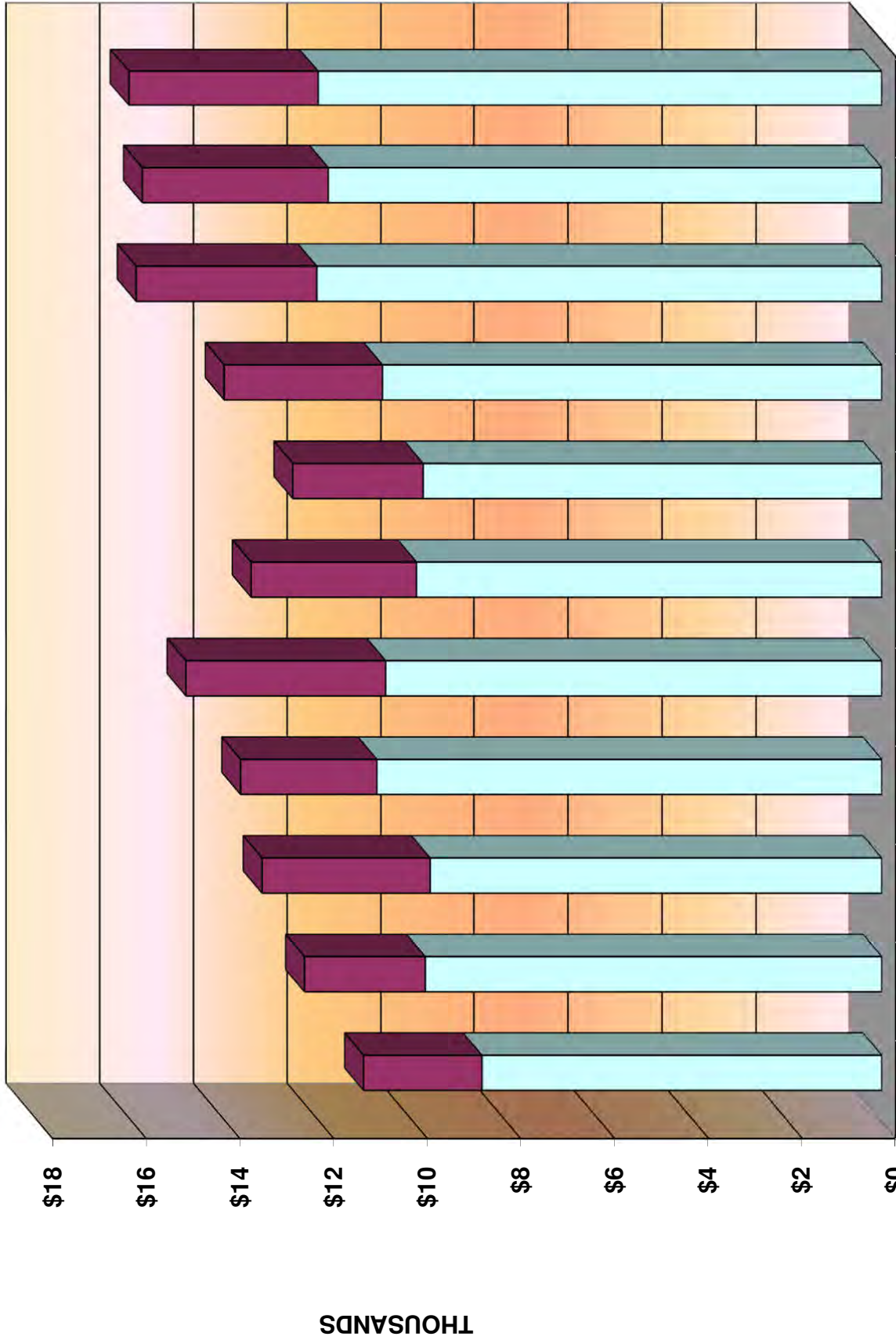
**Sales Tax Composition
Four Quarters Ending June 30, 2013
\$17,786,997**



Sales Taxes		%
Business to Business	\$ 5,740,535	32%
Construction	\$ 2,699,889	15%
General Retail	\$ 3,031,881	17%
Transportation	\$ 3,541,302	20%
Food Products	\$ 1,688,165	9%
Miscellaneous	\$ 1,085,225	6%
	<u>\$ 17,786,997</u>	<u>100%</u>

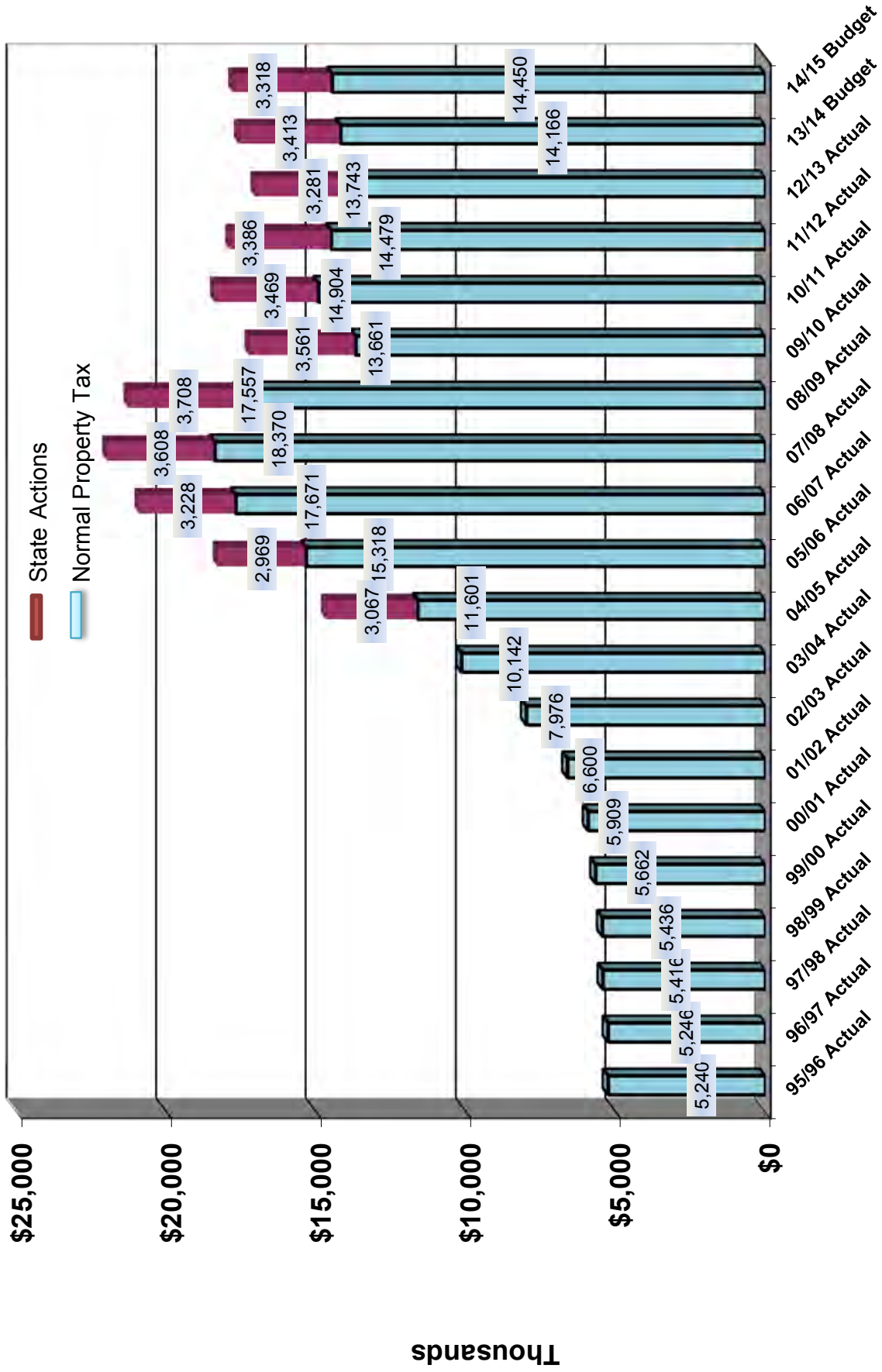
Sales Tax Revenue History (without Measure K)

■ State Actions
 □ Normal Sales Tax

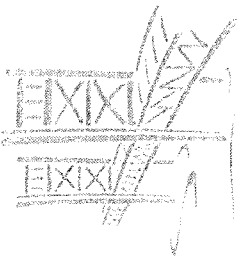


	Act 04-05	Act 05-06	Act 06-07	Act 07-08	Act 08-09	Act 09-10	Act 10-11	Act 11-12	Act 12-13	Bud13-14	Bud14-15
State Actions	\$2,538	\$2,574	\$3,585	\$2,905	\$4,260	\$3,525	\$2,778	\$3,376	\$3,852	\$3,965	\$4,036
Sales Taxes	\$8,527	\$9,752	\$9,646	\$10,785	\$10,596	\$9,938	\$9,796	\$10,664	\$12,066	\$11,822	\$12,035

General Property Tax Revenue History



Fiscal Year



City of West Sacramento

Authorized Position List

Fiscal Year 2013 / 2014

Total Authorized Positions*:
339.8

Amended:

2013/2014 Authorized Position List
 Administrative Services

Position	Fund	Human Resources 104-9024	Administration 104-9050	Fiscal Records 104-9051	Collection 104-9052	Total
Director of Administrative Services		0.5	0.5			1
Human Resources Manager		1				1
Human Resources Analyst/Senior		1				1
Human Resources Technician		2				2
Public Finance Manager			1			1
Office Manager			1			1
Budget Manager				1		1
Supervising Accountant				2		2
Payroll Technician				2		2
Accounting Technician I/II/III				1	2	3
Total		4.5	2.5	6	2	15

2013/2014 Authorized Position List
City Manager

Position	Fund	City Manager 104-9016	Economic Development 104-9020	City Clerk 104-9022	Community Relations 104-9026	Information Technology 104-9034	UP4WS-2 254-9553	Discovery Preschool 254-9555	Learning Ladder 254-9556	Port 516-9700	Total
City Manager		1									1
Assistant City Manager		1									1
Executive Assistant to City Manager		1									1
Administrative Clerk I/II/III		2									2
Economic Development Manager			0.75							0.25	1
Economic Development Coordinator			1								1
Economic Development Specialist			1								1
City Clerk				1							1
Sr Deputy City Clerk/Records Manager				1							1
Deputy City Clerk				1							1
Public Information Officer					0.50						0.50
Information Technology Manager						1					1
Technical Services Manager						1					1
Application Developer & Database Specialist I/II						2					2
Application Support Specialist						3					3
IT Business Services Coordinator						1					1
Early Learning Services Director ¹							1				1
Early Learning Services Coordinator ¹							1				1
Preschool Site Supervisor								0.80	1		1.80
Lead Preschool Teacher/Family Support Specialist								2			2
Lead Preschool Teacher ²								3.75			3.75
Assistant Preschool Teacher								0.75			1.50
Port Business Manager										1	1
Clerk/Senior Clerk										0.75	0.75
Total		5	2.75	3	0.50	8	2	1.55	7.50	2	32.30

1. Early Learning Services Director and Early Learning Services Coordinator are grant funded.

2. Five positions at .75 FTE

2013/2014 Authorized Position List
Community Development

Position	Fund	Administration 650-9310	Planning 650-9311	Building 650-9315	Development Engineering 650-9321	Community Investment 650-9324	Code Enforcement 101-9130	Measure K 108-9111	Total
Director of Community Development		1							1
Secretary		1							1
Clerk/Senior Clerk		2							2
Principal Planner			1						1
Planner (Junior, Assistant, Associate, Senior)			3						3
Administrative Aide/Analyst/Senior						2			2
Building Official				1					1
Building Permit Manager				1					1
Building Permit Technician				1					1
Principal Engineer					1				1
Junior/Assistant/Associate/Senior Engineer					1				1
Engineering Assistant I/II					1				1
Housing & Community Investment Manager						1			1
Program Manager/Senior						3			3
Code Enforcement Manager							1		1
Code Enforcement Officer/Senior/Trainee							3	1	4
Subtotal		4	4	3	3	6	4	1	25

2013/2014 Authorized Position List

Fire

Position	Fund	Administration 101-9150	Emergency Operations 101-9151	Measure K 108-9151	HazMat 210-9153	Total
Fire Chief		1				1
Fire Division Chief		1				1
Fire Battalion Chief		3				3
Hazardous Materials Mgr (Fire Insp/Sr Fire Insp) ²					1	1
Fire Captain			16			16
Fire Engineer			16			16
Firefighter ¹			23	2		25
Financial Specialist		1				1
Secretary					1	1
Total		6	55	2	2	65

1. Up to six positions may be flexibly staffed at the Fire Recruit or Firefighter level.
 2. Hazardous Materials Mgr authorized; May be filled at Fire Insp/Sr Fire Inspector Level

2013/2014 Authorized Position List
Parks & Recreation

Position	Fund	Administration 101-9500	Recreation 101-9510	Park Maintenance 101-9520	Tree Mitigation Program 212-9522	Total
Director of Parks & Recreation		1				1
Financial Specialist		1				1
Clerk/Senior Clerk		1				1
Recreation Superintendent			1			1
Recreation Manager			2			2
Recreation Supervisor I/II			6			6
Recreation Coordinator			3			3
Parks & Grounds Manager				1		1
Chief Parks & Grounds Worker				4		4
Parks & Grounds Worker/Senior				6		6
Groundskeeper				2		2
Urban Forest Manager					1	1
Total		3	12	13	1	29

2013/2014 Authorized Position List

Police

Position	Fund	Administration 101-9110	Investigations 101-9111	Measure K 108-9111	Records 101-9112	Operations (Patrol) 101-9113	Traffic/Parking 101-9116	Court Liaison 250-9117	WUSD School Resource Officer 250-9132 & 250-9147	Total
Police Chief		1								1
Police Captain*		1								1
Police Lieutenant*		1	1			2				4
Police Sergeant*		1	1	1		6 ⁴	1			10
Police Officer			8 ¹	1		40	3		2 ²	54
Police Records Manager					1					1
Administrative Aide/Analyst/Senior		3								3
Crime Scene Investigator I/II/Trainee			3							3
Police Records Technician					6					6
Community Services Officer I/II						4				4
Court Liaison Officer/Specialist ³								1		1
Secretary		1								1
Clerk/Senior Clerk			1		2					3
Youth Counselor			1							1
Total		8	15	2	9	52	4	1	2	93

*Police Sergeant to Police Lieutenant and Police Lieutenant to Police Captain promotions deferred until further Council action.

1. One Police Officer position is assigned to YONET.
2. Two - 0.5 FTE Police Officers are funded by WUSD.
3. Two Court Liaison Officers/Specialists at .5 FTE, each.
4. One Police Sergeant funded by AB 109.

2013/2014 Authorized Position List
Public Works

Administration, Engineering,, Flood Protection and Transportation Divisions

Position	Fund	Flood Protection 615-9040	Administration 615-9651	Engineering 615-9653	Inspection 615-9654	Transportation 615-9655	Total
Director of Public Works			0.30				0.30
Public Works Administrative Manager			0.30				0.30
Administrative Aide/Analyst/Senior		1.5					1.5
Secretary			2				2
Supervising Civil Engineer		1					1
Engineering Services Manager				1			1
Drafting Services Manager				1			1
Junior/Assistant/Associate/Senior Engineer				3			3
Project Manager				1			1
Construction Administrator					1		1
Construction Administrative Specialist					1		1
Landscape Construction Inspector					1		1
Engineering Assistant I/II/III				1			1
Engineering Technician I/II/III				2			2
Flood Protection Manager		1					1
Flood Protection Planner		1					1
Engineering Geologist		1					1
Planner (Junior, Assistant, Associate, Senior)		1					1
Transportation Manager						1	1
Transportation Specialist						1	1
Subtotal		6.5	2.60	9	5	2	25.10

2013/2014 Authorized Position List
 Public Works
 Capital Facilities Division

Position	Fund	Projects & Maintenance	Total
Maintenance Superintendent		104-9325	1
Stationary Engineer			2
Facilities Maintenance Worker/Senior/Aide			3
Subtotal			6

2013/2014 Authorized Position List
 Public Works
 Operations Division

Position	Fund	Administration 610-9650	Road Maintenance 201-9210	Road Maint-Measure K 108-9210	Equipment 610-9660	Sewer Collection 501-9410	Water Treatment 506-9610	Water Distribution 506-9611	Backflow Prevention 506-9612	Street Sweeping 201-9205	Street Sweeping- Measure K 108-9205	Environmental Services 610-9661	Revenue Collection 104-9052	Total
Director of Public Works	0.70													0.70
Public Works Operations Manager	1													1
Public Works Administrative Manager	0.70													0.70
Clerk/Senior Clerk	2.50								0.50					3
Accounting Technician I/II/III													2	2
Utilities Maintenance Superintendent			0.5			0.25								1
Equipment Mechanic I/II					3									3
Engineering Assistant I/II/III			1											1
Maintenance Worker/Senior			2	1		5		5	1	1				16
Chief Maintenance Worker				1		1		1						3
Treatment Plant Mechanic I/II						1	2	1						4
Environmental Program Manager												1		1
Environmental Program Specialist												2		2
Electrical Technician			0.34			0.83		0.83						2
Instrumentation Technician							1							1
Water Treat Plant Superintendent							1							1
Water Treat Plant Operator II/III/IV							5							5
Water Treat Plant Apprentice							1							1
Public Works Maintenance Superintendent	1													1
Subtotal	5.90	3.84	2.00	3.00	8.08	10.00	8.08	1.50	1.00	3.00	2.00	49.40		

Public Works Department Total 80.50

GENERAL SUPPORT SERVICES FUND
TRANSFERS IN

From - Basis of Apportionment

Insurance (Liability) - Number of Employees
 Insurance (Property) - Historical Costs
 General Administration - Number of Employees
 Facilities Maintenance - Estimated Use
 Fleet Maintenance - Number of Vehicles

	<u>Cost-Center</u>	<u>2013-14</u>		<u>2014-15</u>	
		<u>Allocation</u>	<u>Percent</u>	<u>Allocation</u>	<u>Percent</u>
General Fund	101-9999	\$4,304,005	50.4%	\$4,444,005	50.9%
General Special Tax C.I. Fund	106-9999	702,737	8.2%	693,565	7.9%
Road Fund	201-9999	171,634	2.0%	177,768	2.0%
Hazardous Materials Fund	210-9999	41,632	0.5%	43,207	0.5%
Tree Mitigation	212-9999	\$25,280	0.3%	\$26,076	0.3%
Sewer Fund	501-9999	480,968	5.6%	482,108	5.5%
Water Fund	506-9999	750,024	8.8%	761,614	8.7%
Refuse	511-9999	275,272	3.2%	273,738	3.1%
Port Fund	516-9999	44,746	0.5%	45,614	0.5%
PW Support Services	610-9999	454,742	5.3%	462,356	5.3%
PW Engineering	615-9999	684,676	8.0%	703,934	8.1%
CD Support Services	650-9310	603,366	7.1%	618,656	7.1%
<u>To:</u>					
General Support Services Fund	104-0000	\$8,539,082	100.0%	\$8,732,641	100.0%

PUBLIC WORKS SUPPORT SERVICES FUND
TRANSFERS IN

From - Basis of Apportionment

P.W. Administration - Number of Employees

P.W. Equipment Maintenance - Estimated Used

P.W. Environmental Services Division- Estimated Time and Number of Employees

		<u>2013-14</u>		<u>2014-15</u>	
	<u>Cost-Center</u>	<u>Allocation</u>	<u>Percent</u>	<u>Allocation</u>	<u>Percent</u>
Road Fund	201-9999	\$448,347	22.9%	\$455,245	22.8%
Flood In-Lieu Fee Fund	229-9999	100,191	5.1%	102,178	5.1%
Sewer Fund	501-9999	525,276	26.8%	533,676	26.8%
Water Fund	506-9999	707,193	36.1%	718,771	36.1%
Refuse Fund	511-9999	179,295	9.1%	183,134	9.2%
 <u>To</u>					
Public Works Support Services Fund	610-0000	\$1,960,302	100.0%	\$1,993,004	100.0%

TRANSFERS - OTHER

	2013-14	2014-15
GENERAL FUND (101)		
Landscaping & Lighting A.D. Fund (Fund 213) Funding to supplement special assessments on property limited by Proposition 218.	<420,848>	<458,772>
Public Safety & Recreation Special Revenues Fund (Fund 250-254) Grant matching funds.	<102,182>	<104,445>
2004 Lease Revenue Bonds (Fund 303) This amount represents debt service on lease revenue bonds used to finance the Lake Washington Fire Station (Station 45).	<627,930>	<628,405>
Community Development Support Services Fund (Fund 650) Recognition of Planning and Engineering work of concern to existing residents and businesses for which no fee can be collected.	<289,000>	<289,000>
Public Works Engineering Fund (Fund 615) Recognition of Engineering work of concern to existing residents and businesses for which no fee can be collected.	<189,232>	<189,232>
General Long-Term Debt Fund (Fund 103) This amount represents the one-time subsidy to the General Fund to help fund General Fund obligations.	432,681	205,643
General Long-Term Debt Fund (Fund 103) It is Council policy to apply excess interest earnings from General Long-Term Debt Fund toward General Fund activities.	25,000	25,000
Police Facilities Fee Fund (Fund 222) Annual lease of expansion space (driveway) adjacent to Police Station funded by Police Impact Fees (\$20,400) and contribution towards the lease payment for the Police substation at Station 45 (\$25,000).	45,400	45,400
Tree Mitigation Fees Fund (Fund 212) Funding for tree maintenance provided by the Park Maintenance staff.	102,652	102,652
Landscaping and Lighting Funds - CFDs (Fund 269) Funding for the maintenance of neighborhood parks located in the Community Facilities District.	119,769	119,769
Port Fund (Fund 516) Funding for terminal fire protection services in lieu of property taxes.	10,000	10,000
Fire Facility Fees Fund (Fund 223) Contribution towards Station 45 lease payments related to the 2004 Lease Revenue bond	100,000	100,000
Ziggurat Parking Fund (Fund 225) A contribution of the parking permits fees to help support the programs in the General Fund.	300,000	300,000
Community Development Support Services Fund (Fund 650) This amounts represents the payment towards the one-time subsidy received from General Fund in Fiscal Year 2012 and Fiscal Year 2013.	40,000	40,000

TRANSFERS - OTHER

	<u>2013-14</u>	<u>2014-15</u>
Cable Television Franchise Fee Fund (Fund 206) A contribution of the franchise fees from cable television to help support the programs in the General Fund	250,000	250,000
Equipment Fund (Fund 207) Reimbursing the Equipment Fund for the replacement and maintenance of equipment.	<547,875>	<597,000>
	<751,565>	<1,068,390>
GENERAL LONG TERM DEBT FUND (103)		
General Fund (Fund 101) It is Council policy to apply excess interest earnings from General Long-Term Debt Fund toward General Fund activities.	<25,000>	<25,000>
General Fund (Fund 101) This amount represents one-time subsidy to help with General Fund programs	<432,681>	<205,643>
	<457,681>	<230,643>
GENERAL SUPPORT SERVICES FUND (104)		
General Special Tax C.I. Fund (Fund 106) To compensate for the administrative time by City Manager and Economic Development manager dedicated to Economic Development and Community Investment activities	40,000	40,000
Landscaping & Lighting Fund (Fund 213) Fees for administration of the Revenue Program for this special assessment district.	6,000	6,000
Storm Water Fund (Fund 215) Fees for administration of the Revenue Program for this special assessment district.	500	500
Sewer Enterprise Fund (Fund 501) Funding for the communications administered and monitored by Information Technology division	3,325	3,325
Water Enterprise Fund (Fund 506) Funding for the communications administered and monitored by Information Technology division	6,910	6,910
Refuse Enterprise Fund (Fund 511) Funding for the communications administered and monitored by Information Technology division	300	300
Port Fund (Fund 516) To compensate for administrative time including the City Manager, Economic Development Manager and Finance Division dedicated to Port activities, including billing, payroll, collections, and administration	63,700	63,700
Community Facilities District (Fund 700-742) To compensate for administrative time dedicated to bond district activities, including semi-annual debt payments, disclosure reports, preparation of special taxes, and administration.	170,527	170,527

TRANSFERS - OTHER

	2013-14	2014-15
1997 Lease Revenue Bonds (Fund 301) Bonds were sold to finance a portion of Civic Center. Lease net of lease payments received from Yolo County for their Social Center representing 25.4% of debt service and interest income from Bond Reserve Fund.	<171,660>	<171,660>
Landscaping & Lighting - CFDs (Fund 269) Administrative charge of \$500 to each CFD for administrative services provided by the Finance Department.	7,000	7,000
Flood Control JPA Fund (Fund 870) To compensate for the administrative time dedicated to the flood improvement program by the City Manager	25,000	25,000
	151,602	151,602
GENERAL SPECIAL TAX C.I. FUND (106)		
General Support Services Fund (Fund 104) To compensate for the administrative time by City Manager and Economic Development manager dedicated to Economic	<40,000>	<40,000>
Public Work Engineering Fund (Fund 615) Funding for engineering services provided to community investment and economic development related activities	<100,000>	<100,000>
Flood Control JPA Fund (Fund 870) Funding for engineering, planning and economic development services provided to community investment and economic	<150,000>	<150,000>
	<290,000>	<290,000>
MEASURE K FUND (108)		
First 5 Yolo (Fund 254) Contribution to First 5 Yolo for preschool program.	<100,000>	<100,000>
Water Fund (Fund 506) Measure K water bill rate reductions, based on FY 2009-10 actual.	<850,000>	<850,000>
	<950,000>	<950,000>
MEASURE K FUND (108)		
Public Work Engineering Fund (Fund 615) This amount represents the staff time for the Transportation Manager dedicated towards the Streetcar project.	<125,000>	<125,000>
ROAD FUND (201)		
Refuse and Recycling Fund (Fund 511) To help fund the street sweeping activities	75,000	75,000

TRANSFERS - OTHER

	2013-14	2014-15
TRANSIT FUND (202)		
Public Works Engineering Fund (Fund 615) This amount represents the staff time dedicated toward the	<25,000>	<25,000>
CABLE TV FUND (206)		
General Fund (Fund 101) A contribution of the franchise fees from cable television to help	<250,000>	<250,000>
GENERAL EQUIPMENT FUND (207)		
General Fund (Fund 101) Reimbursing the Equipment Fund for the replacement and maintenance of equipment.	547,875	597,000
TREE MITIGATION FUND (212)		
General Fund (Fund 101) Funding for tree maintenance provided by the Park Maintenance	<102,652>	<102,652>
LANDSCAPING & LIGHTING A.D. FUND (213)		
General Fund (Fund 101) Funding to supplement special assessments on property limited by Proposition 218.	420,848	458,772
Lighting and Landscaping Fund CFD's (Fund 269) Transfer covers street lighting within CFDs charged to Landscaping & Lighting A.D. Fund.	249,148	259,115
General Support Services Fund (Fund 104) Fees for administration of the Revenue Program for this special assessment district.	<6,000> 663,996	<6,000> 711,887
STORM WATER FUND (215)		
General Support Services Fund (Fund 104) Fees for administration of Revenue Program for this special assessment district.	<500>	<500>
POLICE FACILITIES FEE FUND (222)		
General Fund (Fund 101) Annual lease of expansion space (driveway) adjacent to Police Station funded by Police Impact Fees (\$20,400) and contribution towards the lease payment for the Police substation at Station 45 (\$25,000).	<45,400>	<45,400>
FIRE FACILITIES FEE FUND (223)		
General Fund (Fund 101) Contribution towards Station 45 lease payments related to the 2004 Lease Revenue bond	<100,000>	<100,000>
ZIGGURAT PARKING FUND (225)		
General Fund A contribution of the parking permits fees to help support the programs in the General Fund.	<300,000>	<300,000>

TRANSFERS - OTHER

	2013-14	2014-15
ECONOMIC DEV GRANT AND CDBG GRANT FUNDS (232,234,239,240)		
Economic Dev and CDBG Block Grant Revolving Loan Fund Funding for economic development loan and community block grant loan from business economic development grant and community block grant.	<236,680>	<236,680>
FIRST 5 YOLO (254)		
Measure K Fund (Fund 108) Contribution to First 5 Yolo for preschool program.	100,000	100,000
PUBLIC SAFETY & RECREATION SPECIAL REVENUES FUND (250-261)		
Economic Development Program Income Transfer program income to economic revolving fund.	181,680	181,680
General Fund Transfer covers the City's match for the grants received. Also includes a \$16,000 contribution for special events activities.	157,182	159,445
	338,862	341,125
LANDSCAPING & LIGHTING - CFD'S (269)		
Landscaping & Lighting Fund (Fund 213) Transfer covers street lighting within CFDs charged to Landscaping & Lighting A.D. Fund.	<249,148>	<259,115>
General Fund (Fund 101) Funding for the maintenance of neighborhood parks located in the Community Facilities District.	<119,769>	<119,769>
General Support Services Fund (Fund 104) Administrative charge of \$500 to each CFD for administrative services provided by the Finance Department.	<7,000>	<7,000>
Public Works Engineering Fund (Fund 615) This amounts represents the staff time for the Landscape Inspector dedicated towards the management of all the Community Facilities	<149,742>	<149,742>
	<525,659>	<535,626>
1997 LEASE REVENUE BOND (301)		
General Support Services Fund (Fund 104) Bonds were sold to finance a portion of Civic Center. Lease net of lease payments received from Yolo County for their Social Center representing 25.4% of debt service and interest income from Bond Reserve Fund.	171,660	171,660
2004 LEASE REVENUE BOND (303)		
General Fund (Fund 101) This amount represents debt service on lease revenue bonds used to finance the Lake Washington Fire Station (Station 45).	627,930	628,405
SEWER FUND (501)		
General Support Services Fund (Fund 104) Funding for the communications administered and monitored by Information Technology division	<3,325>	<3,325>

TRANSFERS - OTHER

	<u>2013-14</u>	<u>2014-15</u>
Public Works Engineering Fund (Fund 615) Funding for GIS/GEO mapping services for Sewer.	<68,000>	<68,000>
	<71,325>	<71,325>
WATER FUND (506)		
General Support Services Fund (Fund 104) To compensate for administrative time including the City Manager, Economic Development Manager and Finance Division dedicated to Port activities, including billing, payroll, collections, and administration	<6,910>	<6,910>
Public Works Engineering (Fund 615) Funding for GIS/GEO mapping services for Water.	<100,000>	<100,000>
Measure K Base Fund (Fund 108) Measure K water bill rate reductions, based on FY 2012-13 actual.	850,000	850,000
	743,090	743,090
REFUSE AND RECYLING FUND (511)		
General Support Services Fund (Fund 104) Administrative charge of \$500 to each CFD for administrative services provided by the Finance Department.	<300>	<300>
Road Fund (Fund 201) To help fund the street sweeping activities	<75,000>	<75,000>
	<75,300>	<75,300>
PORT FUND (516)		
General Fund (Fund 101) Funding for terminal fire protection services in lieu of property taxes.	<10,000>	<10,000>
General Support Services Fund (Fund 104) To compensate for administrative time including the City Manager, Economic Development Manager and Finance Division dedicated to Port activities, including billing, payroll, collections, and administration	<63,700>	<63,700>
	<73,700>	<73,700>
PUBLIC WORKS - ENGINEERING FUND (615)		
General Special Tax C.I. Fund (Fund 106) Funding for engineering services provided to community investment and economic development related activities	100,000	100,000
Measure U/V Capital Fund (Fund 109) This amount represents the staff time for the Transportation Manager dedicated towards the Streetcar project.	125,000	125,000
Transit Fund (Fund 202) This amount represents the staff time dedicated toward the Streetcar project	25,000	25,000

TRANSFERS - OTHER

	2013-14	2014-15
Landscaping and Lightings- CFD's (Fund 269) This amounts represents the staff time for the Landscape Inspector dedicated towards the management of all the Community Facilities Districts for services	149,742	149,742
Sewer Fund (Fund 501) Funding for GIS/GEO mapping services for Sewer.	68,000	68,000
Water Fund (Fund 506) Funding for GIS/GEO mapping services for Water.	100,000	100,000
General Fund (Fund 101) Recognition of Engineering work of concern to existing residents and businesses for which no fee can be collected.	189,232	189,232
Flood Control JPA Fund (Fund 870) To compensate for the administrative support provided by the Engineering Division for the Flood Protection activities	355,366	357,332
	1,112,340	1,114,306
COMMUNITY DEVELOPMENT SUPPORT SERVICES FUND (650)		
General Fund (Fund 101) This amounts represents the payment towards the one-time subsidy received from General Fund in Fiscal Year 2012 and Fiscal Year 2013.	<40,000>	<40,000>
General Fund (Fund 101) Recognition of Planning and Engineering work of concern to existing residents and businesses for which no fee can be collected.	289,000	289,000
General Special Tax C.I. Fund (Fund 106) Funding for engineering, planning and economic development services provided to community investment and economic development related activities	150,000	150,000
	399,000	399,000
COMMUNITY FACILITIES DISTRICT (701-742)		
General Support Services Fund (Fund 104) To compensate for administrative time dedicated to bond district activities, including semi-annual debt payments, disclosure reports, preparation of special taxes, and administration.	<170,527>	<170,527>
FLOOD CONTROL JPA FUND (870)		
General Support Services Fund (Fund 104) To compensate for the administrative time dedicated to the flood improvement program by the City Manager	<25,000>	<25,000>
Public Works Engineering Fund (Fund 615) To compensate for the administrative support provided by the Engineering Division for the Flood Protection activities	<355,366>	<357,332>
	2013-14 <380,366>	2014-15 <382,332>

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GENERAL FUND

Public safety activities in this Fund include Police, Fire, Code Enforcement and Parks & Recreation (the latter activity is considered our most effective crime prevention program for youth). Since this group of activities is financed primarily by general tax revenues, the business plan deals primarily with the nature of these taxes: how they are imposed and how they are allocated to the various activities.

State-controlled taxes on property (including motor vehicles) and retail sales comprise about 90% of the financing for public safety.

Property tax is the largest source of revenue in the General Fund. The California Constitution imposes a tax on real property (land and permanently attached improvements such as buildings) and tangible personal property (moveable property). The tax rate is 1% of the property's "assessed value" plus override rates to service debt approved by the voters. Pursuant to Proposition 13, passed in 1978, assessed real property is appraised at the 1975-76 "full cash value," adjusted each year after 1975 by the change in the Consumer Price Index (CPI) not to exceed an increase of 2%. Real property is reappraised to current full value immediately upon either a change in ownership or new construction. Thereafter, it too is adjusted each year. The only exception to this is private utility property, which is assessed at full cash value each year. Assessed personal property is appraised at full cash value each year.

Sales tax is the second largest source of revenue in the General Fund. In accordance with California law, a sales and use tax rate of 1¾% is imposed by the City of West Sacramento on retail sales and on users in California of property purchased outside the state. This includes an additional ½% approved by local voters in Measure K on November 5, 2002, and Measures U and V on November 4, 2008, which continued the levy. The tax is based on the sales price of any taxable transaction of tangible personal property. Leases are considered to be a continuing sale or use and are subject to taxation.

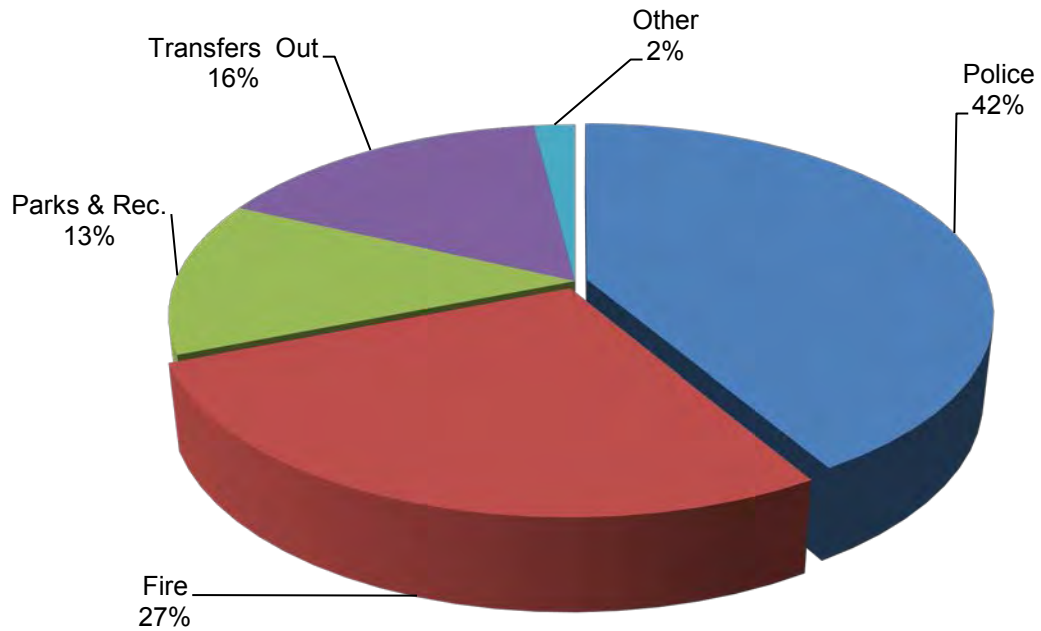
A special license fee is imposed annually by the State in lieu of local property taxes. Originally, motor vehicles were counted in the assessment of property taxes, but for ease of administration and conformity, the State now collects these fees through the in-lieu tax and apportions on the basis of population. Prior to 2004 the State assessed a 2% annual Motor Vehicle License Fee (VLF) on vehicle registrations. The 2004 Budget Act agreement between the State and local governments permanently changed the rate from 2% to 0.65%, with the difference paid from local property taxes or county "educational revenue augmentation funds," known as ERAF. This process is referred to as the "VLF swap."

It is an important fact that rate of taxation on the three types of revenues mentioned above is controlled by the State, so that any increase in revenue must come from increased economic activity (greater assessed valuation and/or more retail sales). Thus, when the local economy is growing and the population is increasing, the activities supported by these general taxes can also grow. But the reverse is also true: When the economy is in a recession, as it is currently, these activities must either be reduced or funded by reserves.

Because general tax revenues can be used for any municipal activity, they are typically allocated to those activities which are not self-supporting through special taxes (such as excise taxes on gasoline sales) and/or user fees. These taxes are allocated by local government (not by the State) on the basis of community support—the more support an activity has in relation to others, the larger the share of tax revenues it receives.



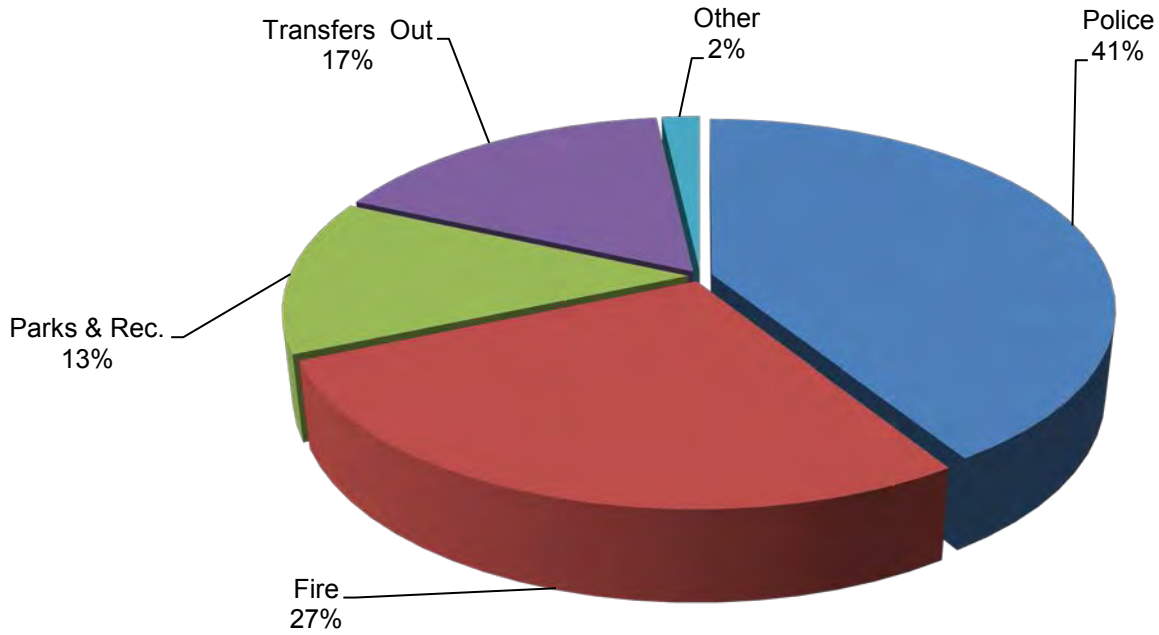
General Fund Appropriation Summary Fiscal Year 2013-14



GF Appropriations

Police	\$	16,916,472	42%
Fire	\$	11,152,398	27%
Parks & Rec.	\$	5,336,081	13%
Transfers Out	\$	6,536,072	16%
Other	\$	789,800	2%
Total GF Appropriations	\$	40,730,823	100%

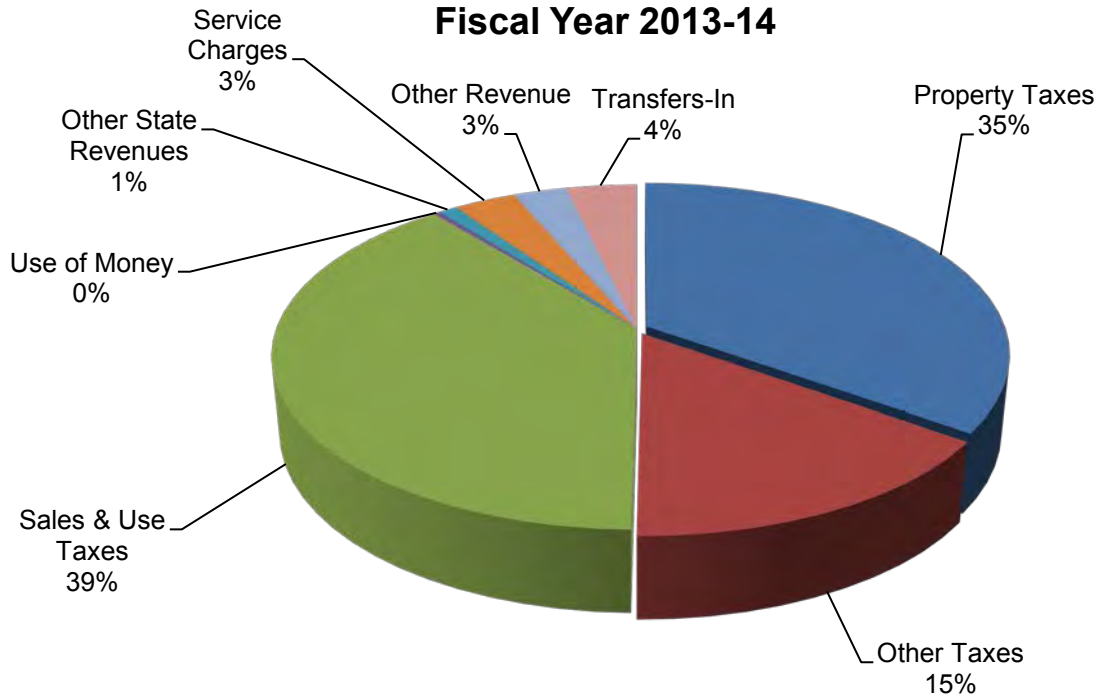
General Fund Appropriation Summary Fiscal Year 2014-15



GF Appropriations

Police	\$	16,853,781	41%
Fire	\$	11,272,119	27%
Parks & Rec.	\$	5,426,999	13%
Transfers Out	\$	6,765,859	16%
Other	\$	737,175	2%
Total GF Appropriations	\$	41,055,933	100%

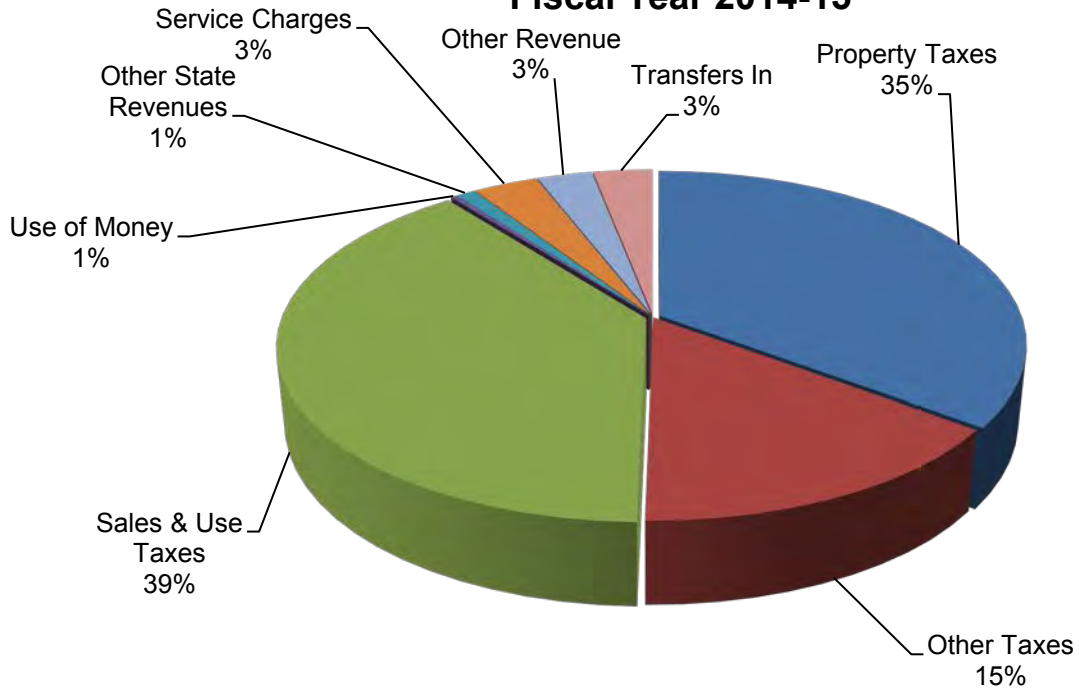
General Fund Revenue Summary Fiscal Year 2013-14



GF Revenues

Property Taxes	\$	14,166,350	35%
Other Taxes	\$	6,252,010	15%
Sales & Use Taxes	\$	15,786,890	39%
Use of Money	\$	138,100	0%
Other State Revenues	\$	398,050	1%
Service Charges	\$	1,310,300	3%
Other Revenue	\$	1,121,653	3%
Transfers-In	\$	1,480,502	4%
Total GF Revenues	\$	40,653,855	100%

General Fund Revenue Summary Fiscal Year 2014-15



GF Revenues

Property Taxes	\$	14,449,677	35%
Other Taxes	\$	6,197,991	15%
Sales & Use Taxes	\$	16,071,053	39%
Use of Money	\$	139,050	0%
Other State Revenues	\$	403,933	1%
Service Charges	\$	1,370,257	3%
Other Revenue	\$	1,169,271	3%
Transfers In	\$	1,253,464	3%
Total GF Revenues	\$	41,054,696	100%

**CITY MANAGER'S CONTINGENCY
101-9049**

This appropriation is for use on a case-by-case basis during the year for items under-budgeted or not budgeted.



POLICE DEPARTMENT

The West Sacramento Police Department is committed to providing quality service to the community through maintaining order, fostering a sense of security, enforcing the laws of the city and State and supporting the Constitution of the United States of America and the State of California. The Police Department provides a full range of police services to the residents of West Sacramento, 24 hours a day, seven days of week. The Police Department is responsible for patrolling city neighborhoods, the business districts, responding to calls for service, investigating crime and arresting offenders and working closely with the community to identify and solve problems of crime and neighborhood disorder. We also provide educational programs to assist our citizens with making their homes and surrounding areas a safe and enjoyable place to live.

The Department has budgeted for cost center appropriations in the following described divisions.

ADMINISTRATION

101-9110

The Administrative Division includes the Office of the Chief, Professional Standards Bureau, Community Outreach, Facilities/Fleet/Logistics Section, Fiscal Section, and the Project Management Section. The Division is responsible for internal affairs investigations, training, public relations, maintenance and inventory of the fleet, building and equipment, and budgetary oversight.

SUPPORT SERVICES

101-9112

The Records Division has the responsibility of entering and processing all crime, traffic, warrant, registrant, citation, and property information into computerized database systems. These systems include CLETS (California Law Enforcement Telecommunications System), the department's Records Management System and other local, state and federal records systems. Agencies such as the District Attorney's Office, Probation, Public Defenders, local courts and police agencies throughout Yolo County and the State depend on the Records Division for assistance.

FIELD OPERATIONS

101-9113, 101-9114, 101-9116

The Field Operations division is under the command of two watch commanders and seven police sergeants and is comprised of the Patrol Bureau and the Traffic Bureau. The police sergeants provide direct supervision to 40 police officers on six different shifts, and three community services officers. Field Operations is responsible for the enforcement of local, state, and federal laws and regulations, crime prevention, and public safety.

The Investigations Division is comprised of General Investigations, the Special Investigative Unit (SIU), Crime Scene Investigation and Property and Evidence. The division is responsible for investigating all serious crimes against persons and property that occur within the City of West Sacramento. The Investigation Division works in conjunction with Patrol and outside law enforcement agencies to effectively investigate and solve crime.

The Traffic Unit promotes a safe environment for the motoring public as the purpose of the unit is to enforce Vehicle Code laws and respond to traffic-related issues. The Division is comprised of a sergeant, three motorcycle officers, two full-time and 15 part-time Parking Enforcement officers.



2012-2013 ACCOMPLISHMENTS

- Implemented a False Alarm Reduction Program
- Established the West Capitol “Active and Secure” project
- Created a Special Investigations Unit
- Formed a Community Relations Unit which includes a public information officer who has implemented a social media program
- Implemented a new COMPSTAT data driven policing model
- Created a Monthly Crime Stat Dashboard
- Implemented the CopLink system for interoperability of multiple jurisdictions’ police records
- Implemented “Law Suite” which provides interoperability of County Probation, the District Attorney’s Office and the Police Department
- Implemented Visinet Browser, Tritech CAD, Mobile and Field Based Reporting systems
- Completed the conversion of Altaris/CAD to Omnix system for all CLETS entries, modifications and updates with Records and Patrol
- Coordinated a Christmas Toy Drive for families in need and a National Night-out event

2013-2015 STRATEGIC GOALS

- Fully staff and train new officers,
- Transition the fleet from Crown Victorias to Ford Explorers.
- Provide an increased level of supervisory training and mentorship.
- Increase community outreach via social media and community events.
- Develop statistical analysis to more efficiently deploy services.
- Continue to move forward the West Capitol Avenue Active and Secure Project and Homeless Initiative.
- Further development of SIU and COMPSTAT.
- Actively work cold cases.
- Secure additional grant funding to do more Distracted Driving and DUI check point enforcement.
- Further develop Tritech and Field Base Reporting systems in order to become fully automated.

**CODE ENFORCEMENT
(A DIVISION OF THE COMMUNITY DEVELOPMENT DEPARTMENT)
101-9130**

The division strives to improve the quality of life in neighborhoods through awareness, education, and enforcement. The division's responsibilities include: bringing about voluntary compliance or abatement of public nuisances such as illegal dumping, abandoned, unregistered, or inoperable vehicles, graffiti, and zoning violations; participation in annual Fraud Awareness event; and abatement of substandard housing conditions in coordination with the Building Official. The Code Enforcement Division enforces all civil aspects of the municipal code.

2012-2013 ACCOMPLISHMENTS

- Processed over 1,349 code enforcement actions resulting in 730 voluntary compliances
- Developed and implemented fee increases for code enforcement activities to achieve greater cost recovery

2013-2015 STRATEGIC GOALS

- Implement Code Enforcement citation process



FIRE DEPARTMENT

The West Sacramento Fire Department has the mission of protecting life, environment, and property within the City of West Sacramento. To effectively complete this mission, the Department has located five fire stations throughout the City. The five fire stations (Fire Operations) operate 24 hours a day, seven days a week with a combined staffing of 17 personnel on duty which includes a Battalion Chief to respond to all structure fires and other major emergencies providing incident command and scene management. In addition to the City of West Sacramento, the Fire Department provides services to the unincorporated area south of the City boundary to Babel Slough Road and across to the old Arcade Station on Jefferson Boulevard. The Fire Department has automatic aid agreements with several Yolo County Fire Departments, and with the City of Sacramento Fire Department. The Fire Department has three divisions, which provide a wide range of services for the community: Fire Administration, Emergency Operations, and Fire Prevention/Hazardous Materials.

ADMINISTRATION 101-9150

This Division is staffed with the Fire Chief, one Division Chief, three Battalion Chiefs, one Financial Specialist and one Secretary. In addition to emergency scene management and daily supervision of fire suppression units, Division and Battalion Chiefs oversee and manage all daily operations. Personnel, training, buildings and grounds, purchasing, fiscal management, administrative support, clerical support, records management, research, and data collection are provided to the Fire Department by the Administration Division. Battalion Chiefs, while part of the administrative staff, oversee all day-to-day operations of their assigned platoons as well as respond to emergency calls as Incident Commanders.

FIRE OPERATIONS 101-9151

This Division is responsible for extinguishing fires, fire investigation, emergency rescue, hazardous materials response, emergency medical response and other public services. They assist the Prevention Division with public education in the schools, conduct annual business license inspections, hydrant maintenance, and conduct fire safety and code enforcement inspections.

FIRE PREVENTION 101-9152

Fire Prevention is currently overseen by the Fire Chief and is staffed with a Senior Fire Inspector and a part-time Fire Inspector (retired annuitant). The Fire Chief is responsible for coordinating and conducting the Fire Prevention and Fire Investigation programs. These programs include the weed abatement program, residential inspection program, business license inspections, annual inspection of businesses for fire safety, conducting investigations of both accidental and incendiary fires, and providing public awareness education in fire safety.

2012-2013 ACCOMPLISHMENTS

- **Training Tower Facility Project** – Utilizing grant funding provided by the Marine Exchange and Yoche Dehe Wintun Nation, the WSFD training tower facility was completed. This project was a culmination of the collaborative efforts of the WSFD, the Port, and the City.
- **Regional Collaboration and Cooperation** – Continued support and participation in the West Valley Regional Fire Training Consortium (WVRFTC). Participated regularly with Sacramento area fire departments in training such as the Sacramento International Airport for a tank farm



firefighting drill. We have had an increase in both automatic aid given and received. Davis and the City of Sacramento and anticipate that trend to continue.

- **Communications** – Yolo Emergency Communications Agency (YECA) selected TriTech Software Systems computer aided dispatch (CAD) and mobile solutions to improve services. WSFD assisted with the development and implementation of the new CAD. This included installation of enhanced Automatic Vehicle Locators (AVL) equipment and Mobile Data Computer upgrades. In collaboration with Winters, Davis, Dixon and Woodland Fire Departments, a Regional Assistance for Firefighting Grant (AFG) for P25 digital radios was submitted.
- **Emergency Operations Center (EOC)** – Received a FEMA training grant through the San Francisco Marine Exchange which allowed development. Development and delivery of an HSEEP registered tabletop “Port Thunder” and functional exercises “Noah’s Ark”, “Higher Ground”, deploying leading edge technology (such as Digital Sandbox 7, WebEOC, Everbridge, and working on EOC network, infrastructure and alternate site development at Raley Field.
- **Fire Code Update** – Adoption of the newly amended 2013 California Fire Code to include additional provisions for the inclusion of sprinkler systems in manufactured homes and also residential sprinkler system certification for the resale of sprinklered homes.

2013-2015 STRATEGIC GOALS

- **Strategic Plan** – Develop a Fire specific Strategic Plan to forecast future needs in accordance with planned growth and in alignment with the City’s Strategic Plan. A plan that seeks to continue to provide the City with sustainable fire and emergency services while exploring opportunities for funding and increasing efficiencies in all service areas.
- **New Grants/CIPs** – Grants in pending status/not yet awarded include a SAFER grant for six personnel and AFG grants for a Water Tender, and additional portable radios. Explore grant opportunities in all areas including SCBA, PPE, and an air fill station for the training tower. Installation and/or relocation of remaining generators at stations and the alternate EOC at Raley Field. CIPs for refurbish/maintenance of Station 42, physical fitness equipment replacement at all stations, and relocation of Station 43 to the Harbor property in 2015/16.
- **Disaster Preparedness** – Continue to provide disaster preparedness of City personnel and leadership in emergency management principles and best practices including specific EOC positions. Update and provide framework for the City’s disaster plan to include all risk mitigation plans. Work with Flood Management staff to integrate preparedness efforts and build a flood contingency map for use in catastrophic events. Continue to support the CERT program to ready our citizens in alignment and support of the City’s disaster plan.
- **Fire Investigation Program** – With the number of available fire investigators at a low, new investigators will need to be recruited for a viable program to exist. SOGs also need to be updated for appropriate mitigation procedures.
- **Fire Department Standards** – As the new Fire Code has had drastic changes in codes and format, existing Fire Department Standards need to be updated to meet the current changes in the Code and other standards which relate to current life safety awareness.



PARKS & RECREATION DEPARTMENT

Parks & Recreation for the City of West Sacramento is a General Fund department designed to provide recreation and leisure opportunities and facilities for its residents. This includes outdoor and indoor facilities, and passive, active, and educational programming. To do this the department has four (4) branches of operation: a Parks Division, a Tree Program, a Recreation Division, and Administration. Altogether this department provides high quality, well maintained facilities designed to improve the quality of life while helping the City Council to achieve its strategic objectives.

ADMINISTRATION 101-9500

Administration is the branch out of which the Director serves. Accounts Payable and clerical services for the department are also coordinated in this branch. The department has three active commissions (Parks Commission; Commission on Aging; and the Arts, Culture & Historic Preservation Commission) that are coordinated by Administration.

RECREATION ACTIVITIES 101-9510

Youth and teen recreation activities are some of the oldest programming elements in the department. The Kidzone After-School program includes homework assistance, enrichment opportunities, and active play, and provides much needed services for elementary-age kids and their parents. Summer youth day camps provide children in various neighborhoods throughout the City the chance to play, be creative, and engage in positive social interaction in a supervised environment. Club West provides programs year-round for middle-school-aged teens at after-school sites and at the Club West Teen Center, as well as opportunities to develop job skills through the Teen Hero Volunteer program. Lastly, the Bridgeway Lakes Boathouse is a small recreation facility that serves as a multi-use function: a popular rental venue, a training site for program staff, and a site for programs like Camp Lakeside and holiday camps.

RECREATION CENTER 101-9515

A joint-use facility (leased from the Washington Unified School District), the West Sacramento Recreation Center is a fee-based facility located on the River City High School campus. The Recreation Center is one of two service areas within the Recreation Division and provides recreational, fitness, and sports opportunities within the facility, as well as adult and youth sports leagues in designated City parks. This service area provides a variety of health and wellness activities for all ages.

COMMUNITY CENTER 101-9517

The Community Center is located in the Civic Center District and features several unique amenities and programs. This facility is the venue for our Active Aging programs, the Learning Ladder Preschool, and a variety of special events. There is also an art gallery, meeting rooms, a café, and a performing arts venue called The Black Box Theater.



**PARK MAINTENANCE
101-9520**

The Parks Maintenance Division serves an essential function within the department. It is this division that maintains the 154 acres of developed park land. Through its coordinated efforts it keeps West Sacramento's public parks safe, clean and green. From irrigation, turf management, and ball field preparation, to repairs to equipment and facilities due to vandalism, the elements, and normal wear and tear, it is the Parks Division that keeps our outdoor recreation facilities in top shape for use by our residents.

2012-2013 ACCOMPLISHMENTS

- Bryte Park Master Plan – completed and adopted by City Council. This master plan will serve as a road map for capital improvements, based on stakeholder and staff input, in an effort to provide a recreational venue that better serves the community.
- Facilitated special events at River Walk Park and in the Community Center to meet expectations of “Riverfront Alive” and “Downtown Events and Festivals”. Events included Trucktoberfest, Second Saturday, May the 4th Be With You Star Wars Day, and a Senior Resource Fair, just to name a few.
- Developed and maintained a department Marketing Plan and Social Media Plan. The Social Media Plan is an extension of the Marketing Plan and is used by trained department staff as a guide in how to communicate with our online community and how to share event, program and facility information.

2013-2015 STRATEGIC GOALS

- Bryte Park Master Plan: Implementation. Staff has developed a phasing plan that identifies and prioritizes the various goals and objectives of the master plan. As funding becomes available, the department would like to begin the actual redevelopment of the various components of the Bryte Park Master Plan to bring this vision to reality.
- Jerome D. Barry Park: ribbon cutting and open to the public. A Major Project of the 2013 Strategic Plan, this park is located by the Ironworks development and is the newest of the City of West Sacramento parks that will open to the public in February 2014.
- Sycamore Park Construction. A Major Project of the 2013 Strategic Plan, this park is located on Sycamore Avenue between West Capitol and Evergreen Avenues. Construction for this new recreation venue is expected to be complete in February 2015. Once complete it will include: two tot lots, two share structures, two half-court basketball courts, community garden, and flexible green space for active play.
- Raley's Landing: pursuit of Department of Boating & Waterways construction grant. City staff has researched the benefits of pursuing this grant and believes it would provide the needed additional funding to reconstruct the boat dock located at River Walk Park.
- Development and implementation of a Communications Plan. By developing a Communication Plan we can inventory the various forms of communication this department uses and identify gaps and/or weaknesses in our efforts to interact with customers, department staff, other city staff, and our various business partners.



General Fund

SUMMARY

Fund: 101	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Receipts					
Taxes & Assessments	34,731,921	34,803,400	35,158,580	36,205,250	36,718,721
Licenses & Permits	13,466	12,500	13,582	13,467	13,467
Fines & Forfeitures	134,843	271,600	92,657	85,300	85,300
Use of Money	93,944	190,540	126,498	138,100	139,050
State Revenue	326,071	466,600	274,537	398,050	403,933
Service Charges	1,413,171	1,543,520	1,264,339	1,310,300	1,370,257
Other Revenue	1,017,331	1,127,732	1,194,788	1,022,886	1,070,504
Transfers In	1,446,821	1,433,052	1,967,821	1,480,502	1,253,464
Subtotal:	39,177,568	39,848,944	40,092,802	40,653,855	41,054,696
Appropriations					
City Manager's Contingency	100	82,600	15,100	50,100	50,100
Police Administration	1,631,439	1,879,355	1,614,819	1,923,016	1,893,856
Police Investigation	2,301,719	2,247,628	2,243,899	2,325,921	2,381,380
Police Records	642,749	597,609	622,536	694,273	704,960
Police Patrol	7,367,101	7,623,393	7,264,132	8,126,916	7,995,818
Police P.O.S.T.	37,488	60,000	48,000	58,350	58,350
Traffic/Parking Safety	875,715	984,492	833,984	982,386	1,001,148
Communications J.P.A.	1,807,870	1,776,610	1,866,000	1,870,000	1,870,000
Animal Control	416,647	416,647	416,000	420,000	425,000
Code Enforcement	509,711	507,467	496,864	515,610	523,269
Fire Administration	930,084	1,111,296	1,296,324	1,452,013	1,496,216
Fire Operations	9,961,120	9,829,664	10,008,512	9,694,870	9,770,388
Fire Prevention Services	32,075	47,835	19,932	50,515	50,515
Parks & Recreation Admin	495,464	483,889	430,903	489,377	504,502
Recreation Activities	1,484,785	1,488,456	1,457,618	1,338,099	1,344,931
Recreation Center	1,033,919	1,159,151	1,238,275	1,103,448	1,108,583
Community Center	364,583	320,786	401,000	466,060	481,199
Park Maintenance	1,798,964	1,764,318	1,770,112	2,009,097	2,108,784
Civic Center Common Area Maint	30,554	0	49,500	46,475	52,075
Non-Departmental	1,088,529	1,128,721	1,334,915	693,225	635,000
Transfers Out	6,641,706	8,375,498	6,591,942	6,536,072	6,765,859
Subtotal:	39,452,322	41,885,415	40,020,367	40,845,823	41,221,933
Total:	-274,754	-2,036,471	72,435	-191,968	-167,237

General Fund

RECEIPT DETAIL

Fund: 101	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Taxes & Assessments					
4001 Current Sec/Unsec Prop Tax	14,478,722	14,352,000	13,888,578	14,166,350	14,449,677
4002 Current Supplemental Prop Tax	-75,633	200,000	0	0	0
4003 Sales/Use Prop Tax	3,376,398	2,985,000	3,852,164	3,965,024	4,036,394
4004 VLF Prop Tax	3,385,982	3,532,400	3,281,228	3,413,055	3,318,228
4005 ERAF Distribution	138,085	0	0	0	0
4007 1290 Pass-Thru	832,585	826,000	830,000	832,586	851,000
4009 AB109 Criminal Realingment	97,500	158,500	131,480	132,000	132,000
4010 Prior Sec/Unsec Prop Tax	8,219	16,400	5,642	3,500	3,500
4020 Other Prop Tax	7,682	19,600	65,029	7,900	8,100
4030 Interest/Penalties/Del Tax	4,655	25,300	4,181	4,600	4,800
4040 Sales/Use Tax	10,663,707	10,678,200	11,239,278	11,821,866	12,034,659
4060 Transient Lodging Tax	900,738	994,600	920,000	942,000	951,000
4065 Franchises	790,125	809,400	790,000	793,212	803,127
4080 Document Transfer Tax	123,156	206,000	151,000	123,157	126,236
Subtotal:	34,731,921	34,803,400	35,158,580	36,205,250	36,718,721
Licenses & Permits					
4100 Burn Permits	300	0	300	300	300
4112 Parking Permits	0	0	10	0	0
4199 Other Licenses/Permits	13,166	12,500	13,272	13,167	13,167
Subtotal:	13,466	12,500	13,582	13,467	13,467
Fines & Forfeitures					
4200 Vehicle Code Fines	75,512	120,000	34,203	45,000	45,000
4202 False Alarm Fines	0	0	0	0	0
4210 Parking Fines	59,031	80,000	58,124	40,000	40,000
4220 Forfeitures/Penalties	300	71,600	330	300	300
Subtotal:	134,843	271,600	92,657	85,300	85,300
Use of Money					
4300 Interest-Other	0	0	0	0	0
4301 Investment Pool Earnings	-7,817	135,100	63	0	0
4302 Interest-Loans	8,221	0	57,000	59,000	59,000
4315 Late Fees	4,148	0	3,435	3,100	3,100
4330 Facilities Use Fees	89,392	55,440	66,000	76,000	76,950
Subtotal:	93,944	190,540	126,498	138,100	139,050
State Revenue					
4400 Motor Vehicle In-Lieu Tax	24,320	150,000	25,268	0	0
4401 Trailer Coach In-Lieu Tax	234	0	0	235	235
4405 Homeowners Prop Tax Relief	244,186	283,400	200,016	235,315	241,198
4420 State Mandated Cost Reimb	29,755	18,200	34,253	35,000	35,000
4431 Peace Off Standards/Training	27,576	15,000	15,000	27,500	27,500
4440 Other State Grants	0	0	0	100,000	100,000
Subtotal:	326,071	466,600	274,537	398,050	403,933
Service Charges					
4715 Other Fees	10,917	28,000	0	0	0
4720 Weed/Lot Cleaning	15,262	13,000	14,512	15,200	15,200
4721 Nuisance Abmt/Cost Recovery	78,611	33,100	24,357	51,500	76,831

General Fund

RECEIPT DETAIL

Fund: 101	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
4741 Swimming Pool Fees	144,335	65,000	136,533	160,000	170,000
4742 Field Trip Fees	50	0	-90	0	0
4743 Adult Sports Fees	184,064	122,000	143,754	185,000	185,000
4744 Leisure Enrichment Fees	17,750	44,050	16,226	13,000	13,250
4745 Club West Program Fees	12,034	16,000	12,846	12,500	12,656
4746 Senior Program Fees	13,277	12,000	8,776	11,500	11,644
4747 Special Event Fees	8,130	10,000	10,221	9,500	9,619
4748 Child Care Fees	66,661	86,520	60,082	25,500	25,819
4749 Youth Sports Fees	88,821	55,000	92,463	88,000	89,100
4750 Recreation Center Fees	504,273	877,800	510,000	514,000	520,425
4751 Tennis Fees	11,117	8,000	14,133	15,000	15,188
4752 Community Center Fees	39,584	33,050	45,882	42,000	42,525
4753 Rec Center Personal Training	67,183	27,000	78,753	68,000	74,800
4760 Spec Fire Srv/Haz Invent Fees	300	0	0	0	0
4761 Special Police Services	9,067	24,000	16,187	10,100	11,200
4762 Fingerprint Fees	9,455	15,000	7,069	11,500	12,000
4763 Special Events-Raley's Field	127,073	74,000	69,478	78,000	85,000
4790 Work Order Internal	4,712	0	2,564	0	0
4799 Other Current Services	495	0	593	0	0
Subtotal:	1,413,171	1,543,520	1,264,339	1,310,300	1,370,257
Other Revenue					
4800 Donations	4,959	25,900	12,174	5,000	5,000
4801 Employee Reimbursements	0	0	603	0	0
4805 Unclaimed Money	0	0	0	0	0
4810 Reimbursements	912,588	1,007,332	1,076,388	920,286	971,004
4820 Sale of Property	665	5,800	9,207	2,500	2,500
4825 Contributions	0	0	7,200	10,100	0
4899 Other Revenue	99,119	88,700	89,216	85,000	92,000
Subtotal:	1,017,331	1,127,732	1,194,788	1,022,886	1,070,504
Transfers					
4990 Transfers In	1,446,821	1,433,052	1,967,821	1,480,502	1,253,464
Subtotal:	1,446,821	1,433,052	1,967,821	1,480,502	1,253,464
Total:	39,177,568	39,848,944	40,092,802	40,653,855	41,054,696

General Fund

APPROPRIATION DETAIL

Budget Unit: 101-9049 - City Manager's Contingency

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Operations & Maintenance					
5256 Memberships/Dues	100	100	100	100	100
5259 Special Departmental Expense	0	82,500	15,000	50,000	50,000
Subtotal:	100	82,600	15,100	50,100	50,100

Total:	100	82,600	15,100	50,100	50,100
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General Fund

APPROPRIATION DETAIL

Budget Unit: 101-9110 - Police Administration

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Personnel Services					
5111 Salaries/Wages-Permanent	611,042	794,791	607,948	779,257	815,979
5112 Salaries/Wages-Extra Help	24,930	30,000	66,000	30,000	30,000
5113 Salaries/Wages-O/T & Standby	2,177	3,000	1,500	2,500	2,500
5115 Salaries/Wages-Vacation Pay	0	0	1,290	48,000	0
5116 Salaries/Wages-Holiday Pay	2,862	0	25	2,240	0
5117 Salaries/Wages-Sick Leave	324	0	0	35,520	0
5120 Workers Comp Wage Reimb	-1,973	0	0	0	0
5121 Medicare	8,184	9,964	9,733	12,045	11,271
5122 Retirement-P.E.R.S.	213,340	237,336	213,554	233,388	239,920
5129 Unemployment Ins	4,500	0	1,000	0	0
5130 Employee Health Ins	77,198	85,310	70,693	93,370	98,170
5131 Retired Employee Health Ins	110,985	145,315	111,978	117,078	122,469
5132 Workers Comp Ins	22,891	18,113	20,831	24,907	26,212
5133 Deferred Compensation	11,787	11,783	15,585	14,161	14,770
5199 Payroll Reimbursement Offset	-250	0	-343	0	0
Subtotal:	1,087,997	1,335,612	1,119,794	1,392,466	1,361,291
Operations & Maintenance					
5212 Small Tools/Instruments	92	100	362	100	100
5214 Laboratory/Medical Supplies	18	100	0	100	100
5215 Safety Clothing/Supplies	383	3,300	650	2,000	2,000
5219 Household Expenses	711	1,700	1,000	1,000	1,000
5221 Communications	83,417	0	0	0	0
5222 Utilities	93,148	101,000	97,607	100,000	100,000
5240 Maintenance-Equipment	7,298	15,820	15,820	15,320	15,320
5241 Maintenance-Structures/Grounds	69,328	80,000	78,360	80,000	80,000
5245 Rents/Leases-Equipment	5,721	6,980	6,213	6,980	6,980
5246 Rents/Leases-Structures	96,658	98,658	98,658	100,565	102,580
5251 Office Expense	25,351	42,000	35,255	38,500	38,500
5252 Postage	23,069	10,000	6,000	9,000	9,000
5253 Educational Materials/Supplies	0	1,220	360	1,220	1,220
5254 Ads/Promotions/Notices	0	400	400	400	400
5255 Vehicle Expenses	14,496	10,000	11,300	10,000	10,000
5256 Memberships/Dues	2,366	2,465	2,465	2,465	2,465
5257 Computer Software < \$500	127	500	0	400	400
5258 Training/Travel/Meals	35,004	45,000	32,875	45,000	45,000
5259 Special Departmental Expense	9,702	10,000	10,700	10,000	10,000
5261 Professional Services	76,552	109,500	95,000	106,500	106,500
Subtotal:	543,441	538,743	493,025	529,550	531,565
Non-Operating					
5310 Contribution to Other Agencies	0	5,000	2,000	1,000	1,000
5390 Refunds	1	0	0	0	0
Subtotal:	1	5,000	2,000	1,000	1,000
Total:	1,631,439	1,879,355	1,614,819	1,923,016	1,893,856

General Fund

APPROPRIATION DETAIL

Budget Unit: 101-9111 - Police Investigation

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Personnel Services					
5111 Salaries/Wages-Permanent	1,162,366	1,137,618	1,119,144	1,190,815	1,210,254
5112 Salaries/Wages-Extra Help	4,209	20,000	35,000	32,880	32,880
5113 Salaries/Wages-O/T & Standby	115,610	99,790	115,000	99,790	99,790
5115 Salaries/Wages-Vacation Pay	12,760	1,000	3,000	1,000	1,000
5116 Salaries/Wages-Holiday Pay	10,241	0	1,100	0	0
5117 Salaries/Wages-Sick Leave	18,711	1,000	0	1,000	1,000
5121 Medicare	19,100	16,562	18,531	19,330	19,602
5122 Retirement-P.E.R.S.	405,633	401,748	364,007	362,841	387,382
5124 FICA-Employee	10,799	0	0	0	0
5125 Other Pension Expense	0	10,800	10,800	10,800	10,800
5130 Employee Health Ins	169,869	158,386	150,731	169,594	171,094
5131 Retired Employee Health Ins	172,393	149,301	193,582	202,117	211,134
5132 Workers Comp Ins	57,614	39,804	49,688	43,806	44,338
5133 Deferred Compensation	1,671	1,665	5,506	1,748	1,906
5199 Payroll Reimbursement Offset	-3,240	0	5,706	0	0
Subtotal:	2,157,736	2,037,674	2,071,795	2,135,721	2,191,180
Operations & Maintenance					
5212 Small Tools/Instruments	9	250	250	250	250
5214 Laboratory/Medical Supplies	6,083	8,150	10,000	10,000	10,000
5215 Safety Clothing/Supplies	95	700	0	500	500
5251 Office Expense	77	0	0	0	0
5255 Vehicle Expenses	74,947	84,154	84,504	85,000	85,000
5256 Memberships/Dues	255	450	450	450	450
5258 Training/Travel/Meals	139	0	0	0	0
5259 Special Departmental Expense	6,126	21,250	6,900	19,000	19,000
5262 Contract Employees	20,000	20,000	0	0	0
Subtotal:	107,731	134,954	102,104	115,200	115,200
Non-Operating					
5310 Contribution to Other Agencies	36,252	75,000	70,000	75,000	75,000
Subtotal:	36,252	75,000	70,000	75,000	75,000
Total:	2,301,719	2,247,628	2,243,899	2,325,921	2,381,380

General Fund

APPROPRIATION DETAIL

Budget Unit: 101-9112 - Police Records

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Personnel Services					
5111 Salaries/Wages-Permanent	384,736	409,445	394,395	472,532	477,910
5112 Salaries/Wages-Extra Help	39,964	0	39,000	0	0
5113 Salaries/Wages-O/T & Standby	2,225	2,000	2,000	2,000	2,000
5115 Salaries/Wages-Vacation Pay	0	0	550	0	0
5116 Salaries/Wages-Holiday Pay	344	-20,000	175	0	0
5120 Workers Comp Wage Reimb	0	0	0	0	0
5121 Medicare	6,038	5,942	6,604	6,964	7,037
5122 Retirement-P.E.R.S.	88,577	82,644	76,575	84,634	87,704
5129 Unemployment Ins	13,620	0	0	0	0
5130 Employee Health Ins	67,807	77,613	64,412	89,034	89,934
5131 Retired Employee Health Ins	37,293	38,547	36,434	37,601	38,828
5132 Workers Comp Ins	53	44	1,290	127	127
5133 Deferred Compensation	1,190	1,224	1,185	1,231	1,270
5199 Payroll Reimbursement Offset	0	0	-94	0	0
Subtotal:	641,847	597,459	622,526	694,123	704,810
Operations & Maintenance					
5215 Safety Clothing/Supplies	0	40	0	40	40
5251 Office Expense	439	0	0	0	0
5255 Vehicle Expenses	463	0	0	0	0
5256 Memberships/Dues	0	50	10	50	50
5259 Special Departmental Expense	0	60	0	60	60
Subtotal:	902	150	10	150	150
Total:	642,749	597,609	622,536	694,273	704,960

General Fund

APPROPRIATION DETAIL

Budget Unit: 101-9113 - Police Patrol

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Personnel Services					
5111 Salaries/Wages-Permanent	3,668,181	3,724,128	3,720,271	4,319,642	4,145,015
5113 Salaries/Wages-O/T & Standby	446,588	550,657	510,000	547,657	547,657
5115 Salaries/Wages-Vacation Pay	10,855	10,000	15,000	10,000	10,000
5116 Salaries/Wages-Holiday Pay	49,525	0	5,200	0	0
5117 Salaries/Wages-Sick Leave	5,972	6,000	0	6,000	6,000
5120 Workers Comp Wage Reimb	-61,554	0	-57,808	0	0
5121 Medicare	60,914	54,831	61,030	70,918	68,374
5122 Retirement-P.E.R.S.	1,415,328	1,485,232	1,267,042	1,317,250	1,388,096
5129 Unemployment Ins	13,618	0	0	0	0
5130 Employee Health Ins	515,724	557,172	486,136	511,085	462,770
5131 Retired Employee Health Ins	624,993	634,970	682,650	712,513	744,067
5132 Workers Comp Ins	242,972	166,948	189,265	193,645	185,317
5133 Deferred Compensation	2,575	3,208	10,543	3,496	3,812
5199 Payroll Reimbursement Offset	-26,367	0	-16,498	0	0
Subtotal:	6,969,324	7,193,146	6,872,831	7,692,206	7,561,108
Operations & Maintenance					
5212 Small Tools/Instruments	487	1,500	1,000	1,000	1,000
5214 Laboratory/Medical Supplies	0	400	770	400	400
5215 Safety Clothing/Supplies	53,957	57,557	54,000	60,620	60,620
5240 Maintenance-Equipment	675	0	0	0	0
5252 Postage	81	0	0	0	0
5255 Vehicle Expenses	293,174	342,430	300,100	342,430	342,430
5256 Memberships/Dues	425	400	1,700	1,700	1,700
5258 Training/Travel/Meals	17,667	14,800	15,200	14,800	14,800
5259 Special Departmental Expense	25,788	7,160	12,931	8,160	8,160
5261 Professional Services	5,523	6,000	5,600	5,600	5,600
Subtotal:	397,777	430,247	391,301	434,710	434,710
Total:	7,367,101	7,623,393	7,264,132	8,126,916	7,995,818

General Fund

APPROPRIATION DETAIL

Budget Unit: 101-9115 - Police P.O.S.T.

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Operations & Maintenance					
5258 Training/Travel/Meals	37,476	60,000	48,000	58,350	58,350
5259 Special Departmental Expense	12	0	0	0	0
Subtotal:	37,488	60,000	48,000	58,350	58,350

Total:	37,488	60,000	48,000	58,350	58,350
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General Fund

APPROPRIATION DETAIL

Budget Unit: 101-9116 - Traffic/Parking Safety

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Personnel Services					
5111 Salaries/Wages-Permanent	327,216	403,841	328,491	427,427	431,527
5112 Salaries/Wages-Extra Help	130,512	140,000	140,000	140,000	140,000
5113 Salaries/Wages-O/T & Standby	69,928	79,533	82,000	79,530	79,530
5115 Salaries/Wages-Vacation Pay	10,617	0	0	0	0
5116 Salaries/Wages-Holiday Pay	2,331	0	0	0	0
5117 Salaries/Wages-Sick Leave	11,960	0	0	0	0
5121 Medicare	7,963	7,961	9,628	9,383	9,444
5122 Retirement-P.E.R.S.	133,599	165,643	124,760	137,339	149,557
5129 Unemployment Ins	4,388	0	0	0	0
5130 Employee Health Ins	47,917	61,764	35,582	55,798	55,798
5131 Retired Employee Health Ins	47,215	41,256	48,987	51,059	53,248
5132 Workers Comp Ins	23,889	23,158	23,921	24,690	24,884
5133 Deferred Compensation	2	0	0	0	0
5199 Payroll Reimbursement Offset	-6,588	0	-19,135	-10,000	10,000-
Subtotal:	810,949	923,156	774,234	915,226	933,988
Operations & Maintenance					
5212 Small Tools/Instruments	396	100	50	100	100
5215 Safety Clothing/Supplies	6,661	5,500	7,000	5,500	5,500
5255 Vehicle Expenses	35,521	39,936	43,000	39,940	39,940
5258 Training/Travel/Meals	44	0	0	0	0
5259 Special Departmental Expense	4,280	6,000	2,500	5,000	5,000
5261 Professional Services	5,516	9,800	7,200	16,620	16,620
Subtotal:	52,418	61,336	59,750	67,160	67,160
Capital Outlay					
5574 Equip-Computer/Software >\$500	12,348	0	0	0	0
Subtotal:	12,348	0	0	0	0
Total:	875,715	984,492	833,984	982,386	1,001,148

General Fund

APPROPRIATION DETAIL

Budget Unit: 101-9118 - Communications J.P.A.

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Operations & Maintenance					
5221 Communications	1,807,870	1,686,610	1,776,000	1,780,000	1,780,000
5240 Maintenance-Equipment	0	90,000	90,000	90,000	90,000
Subtotal:	1,807,870	1,776,610	1,866,000	1,870,000	1,870,000

Total:	1,807,870	1,776,610	1,866,000	1,870,000	1,870,000
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General Fund

APPROPRIATION DETAIL

Budget Unit: 101-9120 - Animal Control

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Operations & Maintenance					
5261 Professional Services	416,647	416,647	416,000	420,000	425,000
Subtotal:	416,647	416,647	416,000	420,000	425,000

Total:	416,647	416,647	416,000	420,000	425,000
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General Fund

APPROPRIATION DETAIL

Budget Unit: 101-9130 - Code Enforcement

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Personnel Services					
5111 Salaries/Wages-Permanent	304,592	289,703	306,013	309,164	312,324
5113 Salaries/Wages-O/T & Standby	0	2,500	0	2,500	2,500
5121 Medicare	4,408	4,239	4,386	4,555	4,596
5122 Retirement-P.E.R.S.	63,650	58,824	53,105	53,741	54,855
5125 Other Pension Expense	8,174	8,200	8,200	8,200	8,200
5130 Employee Health Ins	45,621	44,088	46,114	52,102	53,002
5131 Retired Employee Health Ins	26,482	32,676	28,844	29,768	30,739
5132 Workers Comp Ins	455	330	364	64	65
5133 Deferred Compensation	1,300	1,337	1,295	1,346	1,388
Subtotal:	454,682	441,897	448,321	461,440	467,669
Operations & Maintenance					
5212 Small Tools/Instruments	621	1,500	1,460	1,620	1,670
5215 Safety Clothing/Supplies	377	800	0	800	800
5219 Household Expenses	0	0	253	285	295
5251 Office Expense	0	0	1,580	1,630	1,680
5252 Postage	587	7,000	4,900	4,100	4,220
5253 Educational Materials/Supplies	0	500	0	100	100
5254 Ads/Promotions/Notices	0	0	0	100	100
5255 Vehicle Expenses	22,926	24,270	19,245	21,290	21,800
5256 Memberships/Dues	375	450	450	450	450
5258 Training/Travel/Meals	0	3,250	350	3,250	3,350
5259 Special Departmental Expense	195	2,000	0	500	650
5260 Legal Fees	-350	0	0	0	0
5261 Professional Services	25,948	20,000	16,100	13,745	14,185
5269 Official Fees	4,350	5,800	4,000	5,800	5,800
5282 Relocation Payments	0	0	205	500	500
Subtotal:	55,029	65,570	48,543	54,170	55,600
Total:	509,711	507,467	496,864	515,610	523,269

General Fund

APPROPRIATION DETAIL

Budget Unit: 101-9150 - Fire Administration

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Personnel Services					
5111 Salaries/Wages-Permanent	420,830	541,156	663,315	678,490	737,371
5112 Salaries/Wages-Extra Help	0	50,784	57,000	51,000	51,000
5113 Salaries/Wages-O/T & Standby	2,409	17,833	36,000	25,000	25,000
5115 Salaries/Wages-Vacation Pay	36,019	0	0	34,306	22,200
5116 Salaries/Wages-Holiday Pay	2,822	0	0	2,398	6,075
5117 Salaries/Wages-Sick Leave	53,267	0	0	58,704	49,400
5118 Salaries/Wages-Other Pd Abs	1,782	0	0	6,852	4,500
5121 Medicare	6,981	7,164	9,873	10,845	11,209
5122 Retirement-P.E.R.S.	182,981	247,629	301,757	300,321	295,452
5130 Employee Health Ins	34,513	44,040	51,162	60,600	64,800
5131 Retired Employee Health Ins	94,089	101,941	89,186	93,422	97,901
5132 Workers Comp Ins	10,076	12,000	17,296	13,990	15,115
5133 Deferred Compensation	7,362	7,562	7,528	6,983	7,091
5199 Payroll Reimbursement Offset	0	0	-10,705	0	0
Subtotal:	853,131	1,030,109	1,222,412	1,342,911	1,387,114
Operations & Maintenance					
5215 Safety Clothing/Supplies	257	2,400	400	1,400	1,400
5219 Household Expenses	375	375	375	375	375
5221 Communications	7,827	0	0	0	0
5240 Maintenance-Equipment	0	1,612	892	612	612
5241 Maintenance-Structures/Grounds	12,752	13,500	11,000	13,000	13,000
5251 Office Expense	11,429	11,820	10,500	7,520	7,520
5252 Postage	1,634	2,830	2,830	830	830
5253 Educational Materials/Supplies	509	750	400	750	750
5255 Vehicle Expenses	17,976	17,400	14,100	62,400	17,400
5256 Memberships/Dues	665	1,070	1,065	1,070	1,070
5257 Computer Software < \$500	117	1,000	950	500	500
5258 Training/Travel/Meals	6,912	9,000	7,500	7,500	7,500
5259 Special Departmental Expense	9,393	9,280	13,100	4,280	4,280
5261 Professional Services	7,107	10,150	10,800	8,865	8,865
Subtotal:	76,953	81,187	73,912	109,102	64,102
Capital Outlay					
5572 Equipment-Vehicles	0	0	0	0	45,000
Subtotal:	0	0	0	0	45,000
Total:	930,084	1,111,296	1,296,324	1,452,013	1,496,216

General Fund

APPROPRIATION DETAIL

Budget Unit: 101-9151 - Fire Operations

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Personnel Services					
5111 Salaries/Wages-Permanent	4,892,751	4,455,355	4,873,755	5,025,740	5,136,617
5113 Salaries/Wages-O/T & Standby	471,534	621,941	590,012	301,941	301,941
5115 Salaries/Wages-Vacation Pay	0	27,648	31,000	0	0
5116 Salaries/Wages-Holiday Pay	200,863	164,246	126,070	167,530	170,880
5117 Salaries/Wages-Sick Leave	0	128,500	50,711	0	0
5120 Workers Comp Wage Reimb	-6,929	0	-35,838	0	0
5121 Medicare	77,138	68,630	78,453	76,916	78,518
5122 Retirement-P.E.R.S.	2,398,460	2,409,281	2,409,281	2,153,240	2,077,008
5130 Employee Health Ins	587,955	558,980	515,876	578,700	578,700
5131 Retired Employee Health Ins	755,295	814,581	776,770	809,952	845,000
5132 Workers Comp Ins	151,366	101,070	119,862	99,491	101,719
5199 Payroll Reimbursement Offset	-8,599	0	3,556	0	0
Subtotal:	9,519,834	9,350,232	9,539,508	9,213,510	9,290,383
Operations & Maintenance					
5210 Chemicals-Treatment & Op	0	4,900	4,700	4,900	4,800
5212 Small Tools/Instruments	2,714	3,055	3,055	3,055	2,800
5214 Laboratory/Medical Supplies	22,920	22,000	23,000	24,000	24,000
5215 Safety Clothing/Supplies	37,332	51,080	18,000	51,080	45,080
5219 Household Expenses	7,019	8,375	9,395	9,375	9,375
5221 Communications	19,132	0	0	0	0
5222 Utilities	87,877	86,650	90,000	86,650	86,650
5240 Maintenance-Equipment	24,987	30,120	25,800	29,120	29,120
5241 Maintenance-Structures/Grounds	52,251	53,360	54,900	53,360	53,360
5245 Rents/Leases-Equipment	463	1,600	0	0	0
5251 Office Expense	279	0	0	0	0
5252 Postage	15	0	0	0	0
5253 Educational Materials/Supplies	194	0	0	0	0
5255 Vehicle Expenses	164,201	188,472	217,100	190,000	195,000
5256 Memberships/Dues	5,085	0	0	0	0
5257 Computer Software < \$500	900	2,000	2,904	1,000	1,000
5258 Training/Travel/Meals	7,312	13,750	8,100	13,750	13,750
5259 Special Departmental Expense	3,473	4,950	3,950	4,950	4,950
5261 Professional Services	5,132	9,120	8,100	10,120	10,120
Subtotal:	441,286	479,432	469,004	481,360	480,005
Total:	9,961,120	9,829,664	10,008,512	9,694,870	9,770,388

General Fund

APPROPRIATION DETAIL

Budget Unit: 101-9152 - Fire Prevention Services

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Personnel Services					
5131 Retired Employee Health Ins	0	9,815	0	0	0
5199 Payroll Reimbursement Offset	6,419	0	0	0	0
Subtotal:	6,419	9,815	0	0	0
Operations & Maintenance					
5221 Communications	727	0	0	0	0
5240 Maintenance-Equipment	0	0	0	0	0
5241 Maintenance-Structures/Grounds	10	0	0	0	0
5245 Rents/Leases-Equipment	463	0	0	0	0
5251 Office Expense	2,281	2,300	1,725	3,600	3,600
5252 Postage	900	1,610	207	3,610	3,610
5253 Educational Materials/Supplies	1,188	2,385	1,789	8,080	8,080
5255 Vehicle Expenses	142	0	0	1,500	1,500
5256 Memberships/Dues	280	725	567	725	725
5257 Computer Software < \$500	0	450	0	450	450
5258 Training/Travel/Meals	2,678	2,700	2,699	2,700	2,700
5259 Special Departmental Expense	1,196	1,260	945	3,260	3,260
5261 Professional Services	15,791	26,590	12,000	26,590	26,590
Subtotal:	25,656	38,020	19,932	50,515	50,515
Total:	32,075	47,835	19,932	50,515	50,515

General Fund

APPROPRIATION DETAIL

Budget Unit: 101-9500 - Parks & Recreation Admin

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Personnel Services					
5111 Salaries/Wages-Permanent	296,971	249,690	255,478	262,195	272,462
5112 Salaries/Wages-Extra Help	29,234	30,000	26,000	35,000	35,000
5113 Salaries/Wages-O/T & Standby	2,660	0	2,900	3,000	3,000
5115 Salaries/Wages-Vacation Pay	215	0	0	0	0
5116 Salaries/Wages-Holiday Pay	19	0	0	0	0
5121 Medicare	4,606	3,774	4,344	4,465	4,604
5122 Retirement-P.E.R.S.	63,407	50,651	51,373	51,866	50,970
5130 Employee Health Ins	41,100	59,940	35,295	39,982	41,782
5131 Retired Employee Health Ins	27,584	31,341	28,168	29,070	30,020
5132 Workers Comp Ins	40	27	859	1,188	1,189
5133 Deferred Compensation	6,378	6,576	6,545	6,943	7,179
5199 Payroll Reimbursement Offset	-2,656	0	-5,037	0	0
Subtotal:	469,558	431,999	405,925	433,709	446,206
Operations & Maintenance					
5215 Safety Clothing/Supplies	0	0	99	0	0
5219 Household Expenses	441	0	50	50	50
5221 Communications	1,071	0	0	0	0
5241 Maintenance-Structures/Grounds	400	0	0	0	0
5245 Rents/Leases-Equipment	4,202	5,050	0	0	0
5251 Office Expense	1,846	12,140	1,910	2,000	2,000
5252 Postage	16	200	0	0	0
5253 Educational Materials/Supplies	0	660	0	0	0
5254 Ads/Promotions/Notices	0	2,250	0	11,000	11,000
5255 Vehicle Expenses	16	0	36	21,000	21,000
5256 Memberships/Dues	1,755	2,290	703	1,000	1,000
5258 Training/Travel/Meals	2,328	4,000	2,810	5,000	5,000
5259 Special Departmental Expense	6,206	19,510	12,170	7,118	9,746
5261 Professional Services	5,153	5,790	7,200	7,500	7,500
5269 Official Fees	253	0	0	0	0
5271 Insurance-Liability	0	0	0	0	0
Subtotal:	23,687	51,890	24,978	54,668	57,296
Non-Operating					
5310 Contribution to Other Agencies	449	0	0	0	0
Subtotal:	449	0	0	0	0
Capital Outlay					
5574 Equip-Computer/Software >\$500	1,770	0	0	1,000	1,000
Subtotal:	1,770	0	0	1,000	1,000

Total:	495,464	483,889	430,903	489,377	504,502
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General Fund

APPROPRIATION DETAIL

Budget Unit: 101-9510 - Recreation Activities

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Personnel Services					
5111 Salaries/Wages-Permanent	770,877	769,240	746,011	782,498	792,140
5112 Salaries/Wages-Extra Help	766,041	54,000	724,000	724,000	724,000
5113 Salaries/Wages-O/T & Standby	8,639	9,925	9,000	9,000	9,000
5115 Salaries/Wages-Vacation Pay	1,376	0	0	0	0
5116 Salaries/Wages-Holiday Pay	1,028	0	0	0	0
5121 Medicare	22,401	12,869	30,338	22,369	22,493
5122 Retirement-P.E.R.S.	230,501	152,530	198,860	163,530	165,332
5129 Unemployment Ins	20,251	10,585	0	0	0
5130 Employee Health Ins	143,532	136,423	138,469	167,420	170,120
5131 Retired Employee Health Ins	69,490	69,737	73,286	75,633	78,101
5132 Workers Comp Ins	2,364	2,261	24,632	23,331	23,333
5133 Deferred Compensation	3,969	3,956	3,954	4,106	4,236
5199 Payroll Reimbursement Offset	-705,022	0	-635,000	-734,930	745,000-
Subtotal:	1,335,447	1,221,526	1,313,550	1,236,957	1,243,755
Operations & Maintenance					
5214 Laboratory/Medical Supplies	23	300	0	500	500
5215 Safety Clothing/Supplies	989	0	1,001	3,000	3,000
5219 Household Expenses	138	500	253	500	500
5221 Communications	14,212	0	0	0	0
5222 Utilities	28,670	25,500	30,000	30,000	30,000
5240 Maintenance-Equipment	1,180	400	500	800	800
5241 Maintenance-Structures/Grounds	5,961	14,570	13,000	6,000	6,000
5245 Rents/Leases-Equipment	284	0	200	7,000	7,000
5246 Rents/Leases-Structures	159	0	0	0	0
5251 Office Expense	16,668	4,000	3,800	5,000	5,000
5252 Postage	1,995	1,500	1,125	2,000	2,000
5253 Educational Materials/Supplies	0	50	355	0	0
5255 Vehicle Expenses	14,764	19,730	12,000	0	0
5256 Memberships/Dues	770	3,900	700	1,000	1,000
5257 Computer Software < \$500	1,076	0	0	500	500
5258 Training/Travel/Meals	4,204	6,670	3,400	4,400	4,400
5259 Special Departmental Expense	27,396	57,010	37,000	6,442	6,476
5261 Professional Services	27,503	120,000	30,000	30,000	30,000
5262 Contract Employees	1,454	11,000	3,600	4,000	4,000
5269 Official Fees	570	0	1,042	0	0
Subtotal:	148,016	265,130	137,976	101,142	101,176
Non-Operating					
5390 Refunds	1,322	1,800	0	0	0
Subtotal:	1,322	1,800	0	0	0
Capital Outlay					
5575 Equip-Other	0	0	6,092	0	0
Subtotal:	0	0	6,092	0	0
Total:	1,484,785	1,488,456	1,457,618	1,338,099	1,344,931

General Fund

APPROPRIATION DETAIL

Budget Unit: 101-9515 - Recreation Center

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Personnel Services					
5111 Salaries/Wages-Permanent	1,603	0	0	0	0
5112 Salaries/Wages-Extra Help	458,716	471,080	482,353	471,800	471,800
5113 Salaries/Wages-O/T & Standby	3,399	200	3,100	3,000	3,000
5115 Salaries/Wages-Vacation Pay	809	0	240	0	0
5116 Salaries/Wages-Holiday Pay	198	0	675	0	0
5121 Medicare	6,738	6,830	10,100	6,884	6,884
5122 Retirement-P.E.R.S.	18,971	0	21,245	0	0
5129 Unemployment Ins	455	0	0	0	0
5130 Employee Health Ins	0	0	0	0	0
5132 Workers Comp Ins	2,522	13,592	16,720	15,097	15,097
5199 Payroll Reimbursement Offset	-36,761	0	-6,784	0	0
Subtotal:	456,650	491,702	527,649	496,781	496,781
Operations & Maintenance					
5210 Chemicals-Treatment & Op	51,648	55,000	55,000	55,000	55,000
5214 Laboratory/Medical Supplies	179	400	50	400	400
5215 Safety Clothing/Supplies	1,618	3,800	2,000	3,000	3,000
5219 Household Expenses	63	200	60	500	500
5221 Communications	2,247	0	410	0	0
5222 Utilities	36,478	180,000	65,000	175,000	180,000
5240 Maintenance-Equipment	19,055	14,800	45,000	20,000	20,000
5241 Maintenance-Structures/Grounds	67,781	26,290	36,000	5,000	5,000
5245 Rents/Leases-Equipment	633	5,000	700	1,000	1,000
5246 Rents/Leases-Structures	2,745	8,150	0	3,000	3,000
5251 Office Expense	8,253	5,670	5,400	6,000	6,000
5252 Postage	911	0	500	500	500
5254 Ads/Promotions/Notices	0	5,000	1,100	2,000	2,000
5255 Vehicle Expenses	0	0	800	0	0
5256 Memberships/Dues	2,212	0	1,200	2,000	2,000
5258 Training/Travel/Meals	1,699	300	7,100	7,500	7,500
5259 Special Departmental Expense	51,307	36,250	86,000	25,767	25,902
5261 Professional Services	199,224	196,000	245,000	175,000	175,000
5262 Contract Employees	127,366	128,089	156,000	125,000	125,000
5269 Official Fees	1,658	0	390	0	0
5270 Loan Forgiveness or Uncoll Act	171	0	0	0	0
5271 Insurance-Liability	0	500	0	0	0
Subtotal:	575,248	665,449	707,710	606,667	611,802
Non-Operating					
5390 Refunds	881	2,000	0	0	0
Subtotal:	881	2,000	0	0	0
Capital Outlay					
5571 Equip-Office Furn/Machines	676	0	0	0	0
5574 Equip-Computer/Software >\$500	0	0	2,596	0	0
5575 Equip-Other	464	0	320	0	0
Subtotal:	1,140	0	2,916	0	0

General Fund

APPROPRIATION DETAIL

Budget Unit: 101-9515 - Recreation Center

2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
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Total:	1,033,919	1,159,151	1,238,275	1,103,448	1,108,583
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General Fund

APPROPRIATION DETAIL

Budget Unit: 101-9517 - Community Center

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Personnel Services					
5111 Salaries/Wages-Permanent	1,403	0	0	0	0
5112 Salaries/Wages-Extra Help	90,369	178,000	172,000	178,000	178,000
5113 Salaries/Wages-O/T & Standby	2,353	1,000	3,200	5,000	5,000
5115 Salaries/Wages-Vacation Pay	0	0	212	0	0
5116 Salaries/Wages-Holiday Pay	0	0	141	0	0
5121 Medicare	1,364	5,350	4,471	2,653	2,653
5122 Retirement-P.E.R.S.	15,601	0	20,929	0	0
5132 Workers Comp Ins	105	5,136	5,622	5,696	5,696
5199 Payroll Reimbursement Offset	-703	0	0	0	0
Subtotal:	110,492	189,486	206,575	191,349	191,349
Operations & Maintenance					
5212 Small Tools/Instruments	218	0	0	500	500
5214 Laboratory/Medical Supplies	0	300	50	300	300
5215 Safety Clothing/Supplies	372	0	219	0	0
5219 Household Expenses	112	1,000	0	1,000	1,000
5221 Communications	386	0	0	0	0
5222 Utilities	68,958	80,000	17,000	80,000	95,000
5240 Maintenance-Equipment	99	7,000	1,000	4,000	4,000
5241 Maintenance-Structures/Grounds	18,976	0	5,400	0	0
5245 Rents/Leases-Equipment	667	5,000	12	1,000	1,000
5246 Rents/Leases-Structures	1,525	0	2,000	5,000	5,000
5251 Office Expense	4,200	5,000	3,100	5,000	5,000
5254 Ads/Promotions/Notices	0	0	428	0	0
5255 Vehicle Expenses	52	0	75	0	0
5256 Memberships/Dues	742	0	800	2,000	2,000
5258 Training/Travel/Meals	5,412	2,000	2,600	9,500	9,500
5259 Special Departmental Expense	28,227	31,000	30,000	26,411	26,550
5261 Professional Services	112,702	0	115,000	115,000	115,000
5262 Contract Employees	10,602	0	16,000	25,000	25,000
5269 Official Fees	363	0	375	0	0
Subtotal:	253,613	131,300	194,059	274,711	289,850
Non-Operating					
5390 Refunds	478	0	366	0	0
Subtotal:	478	0	366	0	0
Total:	364,583	320,786	401,000	466,060	481,199

General Fund

APPROPRIATION DETAIL

Budget Unit: 101-9520 - Park Maintenance

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Personnel Services					
5111 Salaries/Wages-Permanent	606,623	631,110	578,043	622,361	631,539
5112 Salaries/Wages-Extra Help	138,791	126,530	140,000	140,000	140,000
5113 Salaries/Wages-O/T & Standby	6,255	7,000	7,300	5,000	5,000
5115 Salaries/Wages-Vacation Pay	0	0	200	0	0
5116 Salaries/Wages-Holiday Pay	21	0	180	0	0
5121 Medicare	10,870	10,992	12,289	11,465	11,595
5122 Retirement-P.E.R.S.	142,092	124,630	127,779	131,447	136,797
5125 Other Pension Expense	23,596	23,600	23,600	23,600	23,600
5129 Unemployment Ins	25,123	0	0	0	0
5130 Employee Health Ins	150,211	141,588	135,236	158,052	159,226
5131 Retired Employee Health Ins	56,305	69,952	67,172	69,581	72,120
5132 Workers Comp Ins	65,646	44,742	54,351	91,181	92,421
5133 Deferred Compensation	1,052	0	1,112	1,210	1,286
5199 Payroll Reimbursement Offset	-9,606	0	0	0	0
Subtotal:	1,216,979	1,180,144	1,147,262	1,253,897	1,273,584
Operations & Maintenance					
5212 Small Tools/Instruments	6,144	10,000	6,500	6,500	6,500
5214 Laboratory/Medical Supplies	260	500	500	500	500
5215 Safety Clothing/Supplies	10,746	13,260	8,100	12,000	12,000
5221 Communications	7,234	0	0	0	0
5222 Utilities	264,758	280,550	274,000	300,000	329,000
5240 Maintenance-Equipment	13,812	15,000	19,000	15,000	15,000
5241 Maintenance-Structures/Grounds	132,675	157,234	169,000	185,500	185,500
5245 Rents/Leases-Equipment	1,868	1,000	1,400	1,000	1,000
5251 Office Expense	632	550	1,000	1,000	1,000
5252 Postage	59	0	300	200	200
5253 Educational Materials/Supplies	0	510	0	500	500
5255 Vehicle Expenses	114,623	94,000	118,000	157,000	157,000
5256 Memberships/Dues	882	500	1,100	1,000	1,000
5258 Training/Travel/Meals	3,280	5,440	5,500	5,500	5,500
5259 Special Departmental Expense	391	250	350	500	500
5261 Professional Services	24,591	5,380	18,100	20,000	20,000
5269 Official Fees	30	0	0	0	0
Subtotal:	581,985	584,174	622,850	706,200	735,200
Capital Outlay					
5575 Equip-Other	0	0	0	49,000	100,000
Subtotal:	0	0	0	49,000	100,000
Total:	1,798,964	1,764,318	1,770,112	2,009,097	2,108,784

General Fund

APPROPRIATION DETAIL

Budget Unit: 101-9521 - Civic Center Common Area Maint

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Personnel Services					
5111 Salaries/Wages-Permanent	5,020	0	10,000	10,000	10,000
5121 Medicare	78	0	0	0	0
5122 Retirement-P.E.R.S.	1,045	0	0	1,500	1,500
5132 Workers Comp Ins	337	0	0	450	450
5133 Deferred Compensation	75	0	0	125	125
Subtotal:	6,555	0	10,000	12,075	12,075
Operations & Maintenance					
5222 Utilities	9,702	0	20,000	15,400	16,000
5241 Maintenance-Structures/Grounds	10,297	0	11,500	15,000	20,000
5256 Memberships/Dues	0	0	0	0	0
5261 Professional Services	4,000	0	8,000	4,000	4,000
Subtotal:	23,999	0	39,500	34,400	40,000
Total:	30,554	0	49,500	46,475	52,075

General Fund

APPROPRIATION DETAIL

Budget Unit: 101-9910 - Non-Departmental

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Operations & Maintenance					
5246 Rents/Leases-Structures	547,670	547,671	547,671	0	0
5251 Office Expense	2	0	3	0	0
5259 Special Departmental Expense	35,438	0	0	0	0
5260 Legal Fees	0	0	30	0	0
5261 Professional Services	121,129	109,500	149,500	193,225	135,000
Subtotal:	704,239	657,171	697,204	193,225	135,000
Non-Operating					
5310 Contribution to Other Agencies	300,622	327,300	437,711	300,000	300,000
5330 Taxes/Assessments	83,668	136,600	200,000	200,000	200,000
Subtotal:	384,290	463,900	637,711	500,000	500,000
Debt Service					
5422 Interest on Notes	0	7,650	0	0	0
Subtotal:	0	7,650	0	0	0

Total:	1,088,529	1,128,721	1,334,915	693,225	635,000
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GENERAL RESERVE FUND

The General Reserve is set aside in this fund to ensure the long-term financial health of the General Fund, and to provide for unexpected contingencies. The City's budget policy sets forth the size of the reserve to be between 10% and 20% of appropriations.

Since 1993, the City's reserves have been in compliance with the policy.



General Reserve Fund

SUMMARY

Fund: 102

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Receipts					
Use of Money	10,193	18,000	11,500	12,000	12,500
Subtotal:	10,193	18,000	11,500	12,000	12,500

Total: 10,193 18,000 11,500 12,000 12,500

General Reserve Fund

RECEIPT DETAIL

Fund: 102

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Use of Money					
4301 Investment Pool Earnings	10,193	18,000	11,500	12,000	12,500
Subtotal:	10,193	18,000	11,500	12,000	12,500

Total: 10,193 18,000 11,500 12,000 12,500

GENERAL LONG-TERM DEBT FUND

This fund accounts for all deferred obligations of the General Fund including earned but unused employee sick leave, unemployment insurance benefits and health benefits for retired employees.

The City's budget policy calls for full funding of all deferred obligations in accordance with the "matching principal" which holds that current revenues should finance current activities and not under-funded past services. Therefore, some obligations become pre-funded such as employee retiree health benefits for employees who have not yet retired. The benefit, of course, is that future revenues will not be burdened with obligations that in effect accumulated in the past.



General Long-Term Debt Fund

SUMMARY

Fund: 103	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Receipts					
Use of Money	16,920	20,000	17,200	20,000	22,000
Other Revenue	1,150,691	0	0	0	0
Other Financing	50,000	1,187,544	0	1,190,000	1,190,000
Transfers In	2,197,513	185,000	0	0	0
Subtotal:	3,415,124	1,392,544	17,200	1,210,000	1,212,000
Appropriations					
General Long-Term Debt	621,040	1,735,215	598,490	1,793,684	1,793,684
Transfers Out	20,000	20,004	20,000	457,681	230,643
Subtotal:	641,040	1,755,219	618,490	2,251,365	2,024,327

Total: 2,774,084 -362,675 -601,290 -1,041,365 -812,327

General Long-Term Debt Fund

RECEIPT DETAIL

Fund: 103	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Use of Money					
4301 Investment Pool Earnings	16,920	20,000	17,200	20,000	22,000
4305 Equity Interest in Loans	0	0	0	0	0
Subtotal:	16,920	20,000	17,200	20,000	22,000
Other Revenue					
4820 Sale of Property	552,616	0	0	0	0
4825 Contributions	598,075	0	0	0	0
4899 Other Revenue	0	0	0	0	0
Subtotal:	1,150,691	0	0	0	0
Other Financing					
4915 Other Impact Fees	50,000	0	0	0	0
4988 Raley Field Reimbursements	0	1,187,544	0	1,190,000	1,190,000
Subtotal:	50,000	1,187,544	0	1,190,000	1,190,000
Transfers					
4990 Transfers In	2,197,513	185,000	0	0	0
Subtotal:	2,197,513	185,000	0	0	0

Total: 3,415,124 1,392,544 17,200 1,210,000 1,212,000

General Long-Term Debt Fund

APPROPRIATION DETAIL

Budget Unit: 103-9910 - General Long-Term Debt

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Personnel Services					
5119 Accrued Liability Adjustment	73,370	0	0	0	0
5125 Other Pension Expense	0	0	50,819	50,819	50,819
Subtotal:	73,370	0	50,819	50,819	50,819
Operations & Maintenance					
5246 Rents/Leases-Structures	547,670	547,671	547,671	547,671	547,671
5283 Loans	0	0	0	0	0
Subtotal:	547,670	547,671	547,671	547,671	547,671
Non-Operating					
5310 Contribution to Other Agencies	0	0	0	0	0
Subtotal:	0	0	0	0	0
Debt Service					
5422 Interest on Notes	0	1,187,544	0	1,195,194	1,195,194
Subtotal:	0	1,187,544	0	1,195,194	1,195,194

	Total:	621,040	1,735,215	598,490	1,793,684	1,793,684
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GENERAL SUPPORT SERVICES FUND

This fund accounts for activities which provide administrative and financial support to those other activities providing direct services, regulatory activity or product to people and property. Activities included in the General Support Services Fund are City Council, City Attorney, City Manager's Office, the Administrative Services Department, and Risk Management (insurance).

Because a direct billing approach is too cumbersome, support services are usually financed by allocating their costs to other activities on some rational basis. Accordingly, all costs are allocated based upon the number of employees, except the following:

- Insurance (property) — book value of fixed assets
- Finance/Revenue Collection — number of utility customers
- City Hall Maintenance — floor space



CITY COUNCIL
104-9010

The City Council consists of five members: a separately elected mayor and four council members. The City of West Sacramento operates under a council/manager form of government. The City Council is the policy-making body for the City. The City Manager is responsible for the day-to-day operation of the City organization. The Council adopts all City ordinances, initiates and approves new programs, and monitors expenditures of the City.



**CITY ATTORNEY
104-9015**

The City Attorney is appointed by the City Council. The City has chosen to contract for City Attorney services. This cost center reflects legal services for the general support services and general fund departments. Legal fees in other funds are included in those cost centers.



CITY MANAGER'S OFFICE

The City Manager's Office is comprised of six divisions: Administration, Office of the City Clerk, Information Technology, Community Relations, Early Learning, and Economic Development.

ADMINISTRATION 104-9016

The City Manager serves as the Chief Executive Officer for the City. The duties and responsibility for the position are prescribed by City ordinance. The City Manager prepares the budget for council consideration, develops and promotes all administrative policies and procedures, serves as the hiring authority for all City employees and makes recommendations to the City Council on a variety of topics. This cost center includes the City Manager and the Assistant City Manager and support staff.

ECONOMIC DEVELOPMENT 104-9020

The Economic Development Division is the newest division of the City Manager's Office. This division works closely with the City Manager on business expansion and retention. This division is also responsible for overseeing the Port. The budget for this activity can be found in Fund 106.

CITY CLERK 104-9022

The Office of the City Clerk serves as custodian of the official City seal, records and archives of the City. The City Clerk is responsible for the preparation and coordination of agendas and minutes for all City notices, code revisions and the coordination of appointments to City boards and commissions. The City Clerk is also the elections officer for the City and ensures that the statements of economic interest and campaign statements are filed in a timely fashion.

COMMUNITY RELATIONS 104-9026

The Community Relations function is staffed with a half-time Public Information Officer (PIO). The PIO and IT Business Services Manager work closely together along with other City staff to prepare and coordinate the City's electronic newsletter, social media and related informational materials for the City. The Community Relations function also coordinates correspondence, reports, speeches, scripts and news releases. Special events for various City departments and the City Council are also coordinated within the Community Relations function.

RISK MANAGEMENT 104-9032

Risk Management Programs are also coordinated in the City Manager's Office. The City belongs to a Joint Powers Authority for worker's compensation, liability and other insurance needs. Worker's Compensation activities are coordinated within the Human Resources Division of the City Manager's Office.



**INFORMATION TECHNOLOGY
104-9034**

Information Technology maintains the City's information technology and communication systems throughout the City. The division assists all City departments with their information processing needs, including geographic information services (GIS) and computer/telecommunication equipment purchases and maintenance. This division also works closely with the Public Information Officer.

2012-2013 ACCOMPLISHMENTS

- Opening of several food-related headquarters facilities
- Implementation of new permit system
- Citywide technology upgrades for computer desktops and mobile computers

2013- 2015 STRATEGIC GOALS

- Advancement of City Council's strategic plan agenda.



ADMINISTRATIVE SERVICES DEPARTMENT

The Department of Administrative Services provides human resources and financial support to all City departments and provides information to the general public on matters concerning the City's finances and employment opportunities with the City. The Department has six functional areas.

HUMAN RESOURCES 104-9024

The Human Resources Division is responsible for conducting recruitment and testing activities, maintaining personnel and salary records, coordinating training activities, coordinating the workers' compensation and safety programs, providing guidance to departments on the interpretation of the Personnel Rules, Administrative Policies and Memoranda of Understanding, and conducting employee appreciation and recognition programs.

CAREER ENHANCEMENT 104-9030

The programs funded through this budget unit are Books and Tuition Reimbursement Program, Employee Retention Program, Management Exceptional Performance Program, and the Management Awards Program.

FINANCE ADMINISTRATION 104-9050

Finance Administration oversees the City's financial management, including forecasting, budgeting, accounting, treasury operations, utility billing, collection of taxes and fees, cash management, and the securing of financing for City projects.

FINANCE FISCAL RECORDS 104-9051

Fiscal Records provides general accounting services for all City activities. Major functions include development of internal controls, monitoring of spending, disbursement of cash via accounts payable and payroll, and auditing and preparation of various financial records.

FINANCE REVENUE COLLECTION 104-9052

Revenue collection provides billings for the City's full utility services (sewer, water, and refuse) and customer services. In addition, this division also records all cash receipts for all City revenues. In cases where the City depends on others for collection services, Revenue Collection monitors work and provides audit services.

2012-2013 ACCOMPLISHMENTS

- Negotiated a successor Memorandum of Understanding with the Stationary Engineers, Local 39
- Reached Agreement with all unrepresented employees groups on their Benefit Summaries (Salaries and other Fringe Benefits)



- Recruited a new Police Chief
- Recruited a new Public Works Director
- Completed recruitments for over 30 different job classifications throughout the year
- Completed the Port accounting of liabilities and revenues and reported in accordance of the Government Accounting Standards Board (GASB).
- Executed new capital leases at favorable interest rates to finance major equipment including Citywide computer system, Storage Area Network, Police and Fire Mobile Data Connection and Police and Fire Portable 25 Radio.
- Completed the West Sacramento Area Flood Control Agency annual report in accordance of GASB and submitted for recognition by the Government Finance Officers Association.
- Managed and reported on major grants received by the City, including \$6.2 million for Southport Design Project, and \$18.2 million for construction of The Rivers and CHP Levee Improvement Project.
- Completed the audit of internal controls of City assets by the external audit firm with no significant deficiency reported.
- Implemented midyear delinquent utility notifications, thereby reducing August tax roll by \$125,000 and providing additional opportunity for utility customers to resolve their delinquency issues.
- Completed four financial restructurings of existing bond debt in the amount of \$36.5 million in order to achieve savings of \$4.0 million (\$3.3 million Net Present Value).
- Completed major milestones in the Redevelopment Agency dissolution process: two major audits, long-range management plan, and achieved approval of Stone Lock Facility transfer to the City to ensure public use as a component of the City's flood protection system.

2013-2015 STRATEGIC GOALS

- Complete negotiations with the Police Officers' Association (POA) and Stationary Engineers, Local 39.
- Complete the conversion to One Solution Financial Software.
- Continue the Accela Automation Software implementation.
- Revamp the work order billing system to accommodate Federal/State grant reimbursement requirements.
- Reformat and reorganize the Book of Fees.
- Manage and report the Sycamore Park Grant, the Pioneer Bluff Bridge Grant and the Clarksburg Branch Line Trial Grant.
- Complete the establishment of a new Riverfront Service District in the Bridge District and Raley's Landing.
- Complete the refinancing of the former Redevelopment Agency bonds and CFD special tax revenue bonds.
- Complete the "winding down" of the former Redevelopment Agency including the disposition of former Agency assets and continuing to obtain approval of the Successor Agency's recognized obligation schedules from the California Department of Finance in March and October.
- Continue to invest excess City funds in higher yielding investment instruments while maintaining a priority of safety and liquidity to meet the City's cash needs.



CITY FACILITIES PROJECTS AND MAINTENANCE 104-9325

Facilities development and maintenance of the Public Works provides routine preventive, planned and emergency electrical, plumbing, HVAC, painting, locks and carpentry maintenance for all City-owned buildings, and facilities for all City departments.

2012-2013 ACCOMPLISHMENTS

- Energy management system extended to the Corporation Yard.
- Mechanical preventive maintenance contracted out for 20 of 28 sites. PG&E Commercial Quality Maintenance Program is funding 80% of the cost and this is less than the City would pay for the materials alone.
- Community Center mechanical control system reprogrammed and repaired. The system never worked properly from the day the building was opened.
- Remodeled the Corporation Yard with new paint. Moved Facilities from City Hall to the Corporation Yard.
- Corrected ponding water on the deck of the play yard at Learning Ladder, and installed misters.
- Reprogrammed the energy management system at the Recreation Center to gain control of two areas previously maintained by the school district.

2013-2015 STRATEGIC GOALS

- Increase utilization of administrative clerical staff to manage our Preventive Maintenance database and establish a call center for facility maintenance requests.
- Add further security enhancements to the Stone Lock and Corporation Yard exterior.
- Replace the roof at the Water Treatment Plant lab building.
- Install the City's first public electric vehicle charging station at City Hall.
- Install a security system for the City Hall motor pool area.
- Upgrade City Hall Council Chambers audio-visual system with a new video recording and broadcast system.



**CITY HALL FLEET MAINTENANCE
104-9326**

In Fiscal Year 2010, the City Manager's Office consolidated all commuter department vehicles within City Hall to create one fleet and hopefully gain some consistencies, reductions, and efforts to increase our fleet to a more environmental friendly vehicle pool. At the beginning of 2010, the City Hall vehicle pool consisted on nine vehicles: six compact vehicles, two SUVs, and one van. Of these nine vehicles, two were hybrids. The vehicle pool is administered by Public Works Administrative staff and maintained by Public Works Fleet Maintenance.

2012-2013 ACCOMPLISHMENTS

- Reduced City Hall Fleet by two compact vehicles (non-replacements).
- Provided all corrective and preventative maintenance for vehicles (including claims administration and replacement damage from vandalism).
- Small budget surplus; excess budget from fleet reduction is being used to repair vehicles due to age of fleet.

2013-2015 STRATEGIC GOALS

- Purchase/continue the two leases for hybrid vehicles at termination of lease.
- Transfer one vehicle to Water Treatment Plant for commuter purpose.
- Analyze current contract with Enterprise Rental Car.
- Investigate the option of electric vehicle.



**CITY HALL MAINTENANCE
104-9680**

City Hall Maintenance is an activity of the Facilities Maintenance Division in the Public Works Department. It is responsible for maintaining the City Hall facility. City Hall provides office space to several City Departments, which include City Manager's Office, Port of West Sacramento, Administrative Services, Community Development, Public Works, and Parks & Recreation. It is also home to the Council Chambers where City Council meetings are held along with numerous commission meetings. City Hall also hosts several rental functions including regional meetings, weddings and private parties. Rental functions require that City Hall be available and functioning 24 hours a day/seven days a week. City Hall requires regular maintenance to landscaping, water and electrical utilities, janitorial, pest control, fire and security systems, heating and cooling, window cleaning, and general repairs.

2012-2013 ACCOMPLISHMENTS

- Installed the Cities first public electric vehicle charging station at City Hall.
- Installed a security system for the City Hall motor pool area.
- Bid security services and included guards at City Hall, Community Center and added patrol services.

2013-2015 STRATEGIC GOALS

- Replace the carpeting in the City Hall rental area. Also, replace exterior entry mats that have become a slip hazard.
- Complete City Hall electrical modifications for City Hall Council Chambers audio-visual system to be supported with UPS/generator power.



General Support Srv Fund

SUMMARY

Fund: 104	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Receipts					
Taxes & Assessments	41,393	100,000	0	0	0
Licenses & Permits	485	200	360	350	375
Fines & Forfeitures	0	0	370	0	0
Use of Money	1,795	1,500	1,420	500	525
Service Charges	403,785	126,867	115,114	121,500	124,700
Other Revenue	157,029	243,648	480,644	327,409	399,153
Other Financing	27,148	19,000	39,086	30,000	35,000
Transfers In	7,512,785	7,235,127	8,095,754	8,862,344	9,055,903
Subtotal:	8,144,420	7,726,342	8,732,748	9,342,103	9,615,656
Appropriations					
City Council	216,308	230,521	223,583	223,680	223,812
City Attorney	208,928	225,000	315,041	225,000	225,000
City Manager	951,326	998,585	1,093,819	918,155	933,893
Economic Development	0	0	0	627,898	640,536
City Clerk	377,125	412,353	403,256	438,716	444,354
Human Resources	661,278	607,123	599,686	635,172	651,101
Comm Relations	146,786	172,094	143,715	144,223	146,856
Career Enhancement	12,472	55,000	12,258	55,000	55,000
Risk Management	578,649	694,758	611,724	643,200	706,200
Information Technology	1,671,553	1,899,915	1,967,659	2,345,779	2,382,764
GIS	1	0	0	0	0
Finance Administration	531,797	565,037	555,191	453,632	485,209
Finance Fiscal Records	737,481	799,659	776,450	728,895	747,072
Finance Revenue Collection	451,102	585,685	481,651	568,702	585,115
City Facilities Proj & Maint	696,822	751,710	712,839	787,323	802,024
City Fleet Maintenance	16,133	18,000	16,920	18,000	18,000
City Hall Maintenance	317,237	384,481	311,187	365,134	370,134
Transfers Out	232,471	589,476	339,471	171,660	171,660
Subtotal:	7,807,469	8,989,397	8,564,450	9,350,169	9,588,730
Total:	336,951	-1,263,055	168,298	-8,066	26,926

General Support Srv Fund

RECEIPT DETAIL

Fund: 104	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Taxes & Assessments					
4070 Business License Fees	41,393	100,000	0	0	0
Subtotal:	41,393	100,000	0	0	0
Licenses & Permits					
4112 Parking Permits	445	200	360	350	375
4199 Other Licenses/Permits	40	0	0	0	0
Subtotal:	485	200	360	350	375
Fines & Forfeitures					
4210 Parking Fines	0	0	45	0	0
4220 Forfeitures/Penalties	0	0	325	0	0
Subtotal:	0	0	370	0	0
Use of Money					
4301 Investment Pool Earnings	1,795	1,500	1,420	500	525
Subtotal:	1,795	1,500	1,420	500	525
Service Charges					
4747 Special Event Fees	775	2,000	0	0	0
4790 Work Order Internal	9,526	0	30,114	9,500	9,700
4795 Administration Fees	393,484	124,867	85,000	112,000	115,000
Subtotal:	403,785	126,867	115,114	121,500	124,700
Other Revenue					
4800 Donations	495	0	0	0	0
4801 Employee Reimbursements	0	0	150	0	0
4810 Reimbursements	140,245	140,348	271,726	229,849	237,040
4820 Sale of Property	0	0	5,650	0	0
4825 Contributions	1,640	100,000	177,360	84,560	148,613
4899 Other Revenue	14,649	3,300	25,758	13,000	13,500
Subtotal:	157,029	243,648	480,644	327,409	399,153
Other Financing					
4918 Technology Impact Fee	27,066	19,000	39,086	30,000	35,000
4989 Other Financing Sources	82	0	0	0	0
Subtotal:	27,148	19,000	39,086	30,000	35,000
Transfers					
4990 Transfers In	7,512,785	7,235,127	8,095,754	8,862,344	9,055,903
Subtotal:	7,512,785	7,235,127	8,095,754	8,862,344	9,055,903

Total: 8,144,420 7,726,342 8,732,748 9,342,103 9,615,656

General Support Srv Fund

APPROPRIATION DETAIL

Budget Unit: 104-9010 - City Council

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Personnel Services					
5111 Salaries/Wages-Permanent	2,118	0	2,700	0	0
5112 Salaries/Wages-Extra Help	18,207	23,402	18,100	18,000	18,000
5121 Medicare	639	341	873	265	265
5122 Retirement-P.E.R.S.	7,873	4,614	2,688	2,360	2,492
5130 Employee Health Ins	36,991	33,600	31,383	36,000	36,000
5132 Workers Comp Ins	2	4	580	5	5
5133 Deferred Compensation	889	1,510	809	0	0
5199 Payroll Reimbursement Offset	-461	0	0	0	0
Subtotal:	66,258	63,471	57,133	56,630	56,762
Operations & Maintenance					
5219 Household Expenses	7	0	0	0	0
5221 Communications	2,687	0	0	0	0
5251 Office Expense	901	400	200	400	400
5253 Educational Materials/Supplies	0	350	0	350	350
5256 Memberships/Dues	20,854	28,650	28,650	28,650	28,650
5258 Training/Travel/Meals	25,974	15,100	29,300	29,300	29,300
5259 Special Departmental Expense	976	350	350	350	350
5261 Professional Services	44,401	69,200	45,000	45,000	45,000
5269 Official Fees	330	0	0	0	0
Subtotal:	96,130	114,050	103,500	104,050	104,050
Non-Operating					
5310 Contribution to Other Agencies	53,920	53,000	62,950	63,000	63,000
Subtotal:	53,920	53,000	62,950	63,000	63,000
Total:	216,308	230,521	223,583	223,680	223,812

General Support Srv Fund

APPROPRIATION DETAIL

Budget Unit: 104-9015 - City Attorney

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Operations & Maintenance					
5258 Training/Travel/Meals	474	0	0	0	0
5260 Legal Fees	208,352	225,000	315,000	225,000	225,000
5265 Reimb Legal Fees	102	0	41	0	0
Subtotal:	208,928	225,000	315,041	225,000	225,000

Total: 208,928 225,000 315,041 225,000 225,000

General Support Srv Fund

APPROPRIATION DETAIL

Budget Unit: 104-9016 - City Manager

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Personnel Services					
5111 Salaries/Wages-Permanent	540,659	535,274	565,606	523,745	531,295
5113 Salaries/Wages-O/T & Standby	8	250	0	0	0
5115 Salaries/Wages-Vacation Pay	0	130,000	57,644	0	0
5117 Salaries/Wages-Sick Leave	0	0	47,000	0	0
5121 Medicare	7,912	7,764	9,811	7,811	7,902
5122 Retirement-P.E.R.S.	113,981	103,530	96,695	95,236	94,592
5130 Employee Health Ins	59,303	54,258	62,397	65,693	69,293
5131 Retired Employee Health Ins	82,587	89,533	108,684	113,320	118,218
5132 Workers Comp Ins	65	52	54	141	142
5133 Deferred Compensation	29,031	28,119	22,881	19,009	19,251
5199 Payroll Reimbursement Offset	0	0	0	0	0
Subtotal:	833,546	948,780	970,772	824,955	840,693
Operations & Maintenance					
5219 Household Expenses	499	425	550	400	400
5221 Communications	3,792	0	0	0	0
5245 Rents/Leases-Equipment	5,464	10,500	5,500	6,000	6,000
5246 Rents/Leases-Structures	9,150	9,500	9,600	9,600	9,600
5251 Office Expense	3,519	2,250	3,126	3,000	3,000
5252 Postage	396	1,000	500	500	500
5253 Educational Materials/Supplies	80	130	230	300	300
5255 Vehicle Expenses	0	300	0	0	0
5256 Memberships/Dues	1,400	1,400	150	1,400	1,400
5257 Computer Software < \$500	0	200	0	200	200
5258 Training/Travel/Meals	4,251	10,500	21,000	13,000	13,000
5259 Special Departmental Expense	13,429	1,100	28,100	13,800	13,800
5261 Professional Services	43,866	12,500	30,100	15,000	15,000
Subtotal:	85,846	49,805	98,856	63,200	63,200
Non-Operating					
5310 Contribution to Other Agencies	31,934	0	24,191	30,000	30,000
Subtotal:	31,934	0	24,191	30,000	30,000

Total:	951,326	998,585	1,093,819	918,155	933,893
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General Support Srv Fund

APPROPRIATION DETAIL

Budget Unit: 104-9020 - Economic Development

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Personnel Services					
5111 Salaries/Wages-Permanent	0	0	0	280,277	293,063
5121 Medicare	0	0	0	4,173	4,345
5122 Retirement-P.E.R.S.	0	0	0	57,038	54,649
5130 Employee Health Ins	0	0	0	29,700	32,400
5131 Retired Employee Health Ins	0	0	0	15,956	16,476
5132 Workers Comp Ins	0	0	0	59	62
5133 Deferred Compensation	0	0	0	4,243	4,417
Subtotal:	0	0	0	391,446	405,412
Operations & Maintenance					
5219 Household Expenses	0	0	0	60	60
5252 Postage	0	0	0	100	100
5254 Ads/Promotions/Notices	0	0	0	25,000	25,000
5256 Memberships/Dues	0	0	0	35,225	34,625
5258 Training/Travel/Meals	0	0	0	6,000	6,000
5259 Special Departmental Expense	0	0	0	4,067	3,339
5260 Legal Fees	0	0	0	50,000	50,000
5261 Professional Services	0	0	0	80,000	80,000
Subtotal:	0	0	0	200,452	199,124
Non-Operating					
5310 Contribution to Other Agencies	0	0	0	36,000	36,000
Subtotal:	0	0	0	36,000	36,000

Total:	0	0	0	627,898	640,536
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General Support Srv Fund

APPROPRIATION DETAIL

Budget Unit: 104-9022 - City Clerk

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Personnel Services					
5111 Salaries/Wages-Permanent	230,436	235,723	231,891	237,937	245,012
5112 Salaries/Wages-Extra Help	11,346	5,000	466	20,000	20,000
5113 Salaries/Wages-O/T & Standby	1,236	0	778	0	0
5120 Workers Comp Wage Reimb	-1,568	0	0	0	0
5121 Medicare	3,384	3,709	3,264	3,835	3,925
5122 Retirement-P.E.R.S.	48,238	45,882	43,382	47,586	45,053
5130 Employee Health Ins	27,718	26,160	26,649	29,700	32,400
5131 Retired Employee Health Ins	28,689	28,607	28,582	29,685	30,850
5132 Workers Comp Ins	30	601	37	690	692
5133 Deferred Compensation	2,994	2,941	2,983	3,053	3,142
5199 Payroll Reimbursement Offset	-233	0	0	0	0
Subtotal:	352,270	348,623	338,032	372,486	381,074
Operations & Maintenance					
5219 Household Expenses	223	255	464	255	255
5221 Communications	703	0	0	0	0
5251 Office Expense	2,492	3,150	2,600	3,150	3,150
5252 Postage	671	2,150	600	600	600
5253 Educational Materials/Supplies	3,211	140	2,100	1,690	1,690
5254 Ads/Promotions/Notices	10,908	10,000	9,800	10,000	10,000
5256 Memberships/Dues	710	810	810	810	810
5258 Training/Travel/Meals	5,937	4,950	4,950	16,250	4,500
5259 Special Departmental Expense	0	37,275	37,700	275	37,275
5261 Professional Services	0	5,000	6,200	33,200	5,000
Subtotal:	24,855	63,730	65,224	66,230	63,280
Total:	377,125	412,353	403,256	438,716	444,354

General Support Srv Fund

APPROPRIATION DETAIL

Budget Unit: 104-9024 - Human Resources

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Personnel Services					
5111 Salaries/Wages-Permanent	379,829	350,024	344,537	382,040	395,348
5113 Salaries/Wages-O/T & Standby	672	1,000	750	1,000	1,000
5116 Salaries/Wages-Holiday Pay	64	0	0	0	0
5121 Medicare	5,346	5,091	4,784	5,703	5,877
5122 Retirement-P.E.R.S.	75,880	67,220	64,275	75,507	72,327
5130 Employee Health Ins	36,161	35,713	32,449	44,550	48,600
5131 Retired Employee Health Ins	39,749	41,904	38,867	40,193	41,588
5132 Workers Comp Ins	46	33	33	79	84
5133 Deferred Compensation	7,885	6,468	6,489	5,250	5,427
5199 Payroll Reimbursement Offset	0	0	0	0	0
Subtotal:	545,632	507,453	492,184	554,322	570,251
Operations & Maintenance					
5219 Household Expenses	221	250	380	300	300
5221 Communications	1,717	0	0	0	0
5240 Maintenance-Equipment	0	70	0	0	0
5251 Office Expense	2,906	4,000	2,000	2,500	2,500
5252 Postage	514	2,000	500	500	500
5253 Educational Materials/Supplies	0	600	500	500	500
5254 Ads/Promotions/Notices	1,173	5,000	5,000	7,000	7,000
5256 Memberships/Dues	2,060	2,300	1,912	2,300	2,300
5257 Computer Software < \$500	0	450	110	250	250
5258 Training/Travel/Meals	3,638	8,500	6,100	7,500	7,500
5259 Special Departmental Expense	11,466	17,000	25,000	15,000	15,000
5261 Professional Services	91,951	59,500	66,000	45,000	45,000
Subtotal:	115,646	99,670	107,502	80,850	80,850
Total:	661,278	607,123	599,686	635,172	651,101

General Support Srv Fund

APPROPRIATION DETAIL

Budget Unit: 104-9026 - Comm Relations

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Personnel Services					
5111 Salaries/Wages-Permanent	45,470	41,628	44,830	40,768	42,244
5112 Salaries/Wages-Extra Help	30,966	25,000	25,000	25,000	25,000
5116 Salaries/Wages-Holiday Pay	44	0	560	0	0
5121 Medicare	967	966	1,181	970	989
5122 Retirement-P.E.R.S.	9,063	8,355	8,631	8,329	7,837
5125 Other Pension Expense	16,960	16,960	16,960	16,960	16,960
5130 Employee Health Ins	4,735	8,521	4,950	9,450	9,900
5131 Retired Employee Health Ins	22,187	41,365	20,419	21,522	22,692
5132 Workers Comp Ins	15	726	806	809	809
5133 Deferred Compensation	337	313	336	315	325
5199 Payroll Reimbursement Offset	-3,328	0	0	0	0
Subtotal:	127,416	143,834	123,673	124,123	126,756
Operations & Maintenance					
5219 Household Expenses	177	140	303	300	300
5221 Communications	106	0	0	0	0
5240 Maintenance-Equipment	0	0	250	0	0
5251 Office Expense	8,343	10,500	6,314	8,000	8,000
5252 Postage	283	4,500	125	1,000	1,000
5253 Educational Materials/Supplies	40	120	50	300	300
5254 Ads/Promotions/Notices	0	1,000	0	500	500
5258 Training/Travel/Meals	15	0	0	0	0
5259 Special Departmental Expense	6,653	12,000	13,000	10,000	10,000
5261 Professional Services	3,753	0	0	0	0
Subtotal:	19,370	28,260	20,042	20,100	20,100
Non-Operating					
5310 Contribution to Other Agencies	0	0	0	0	0
Subtotal:	0	0	0	0	0

Total:	146,786	172,094	143,715	144,223	146,856
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General Support Srv Fund

APPROPRIATION DETAIL

Budget Unit: 104-9030 - Career Enhancement

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Operations & Maintenance					
5256 Memberships/Dues	12,472	45,000	1,908	45,000	45,000
5259 Special Departmental Expense	0	10,000	10,350	10,000	10,000
Subtotal:	12,472	55,000	12,258	55,000	55,000

Total: 12,472 55,000 12,258 55,000 55,000

General Support Srv Fund

APPROPRIATION DETAIL

Budget Unit: 104-9032 - Risk Management

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Personnel Services					
5129 Unemployment Ins	0	0	0	100,000	100,000
5132 Workers Comp Ins	49,041	31,558	55,000	50,000	50,000
Subtotal:	49,041	31,558	55,000	150,000	150,000
Operations & Maintenance					
5212 Small Tools/Instruments	0	0	8,784	0	0
5240 Maintenance-Equipment	0	0	19,100	0	0
5241 Maintenance-Structures/Grounds	85	0	50	0	0
5255 Vehicle Expenses	0	0	2,390	0	0
5258 Training/Travel/Meals	0	2,000	0	2,000	2,000
5259 Special Departmental Expense	0	200	0	200	200
5261 Professional Services	1,375	4,600	1,900	3,500	3,500
5271 Insurance-Liability	435,272	562,500	418,000	380,000	438,000
5272 Insurance-Property	89,603	89,800	103,000	103,000	108,000
5273 Insurance-Fidelity	3,273	4,100	3,500	4,500	4,500
Subtotal:	529,608	663,200	556,724	493,200	556,200
Capital Outlay					
5575 Equip-Other	0	0	0	0	0
Subtotal:	0	0	0	0	0
Total:	578,649	694,758	611,724	643,200	706,200

General Support Srv Fund

APPROPRIATION DETAIL

Budget Unit: 104-9034 - Information Technology

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Personnel Services					
5111 Salaries/Wages-Permanent	540,056	631,434	563,543	654,009	686,065
5112 Salaries/Wages-Extra Help	16,181	50,000	62,760	35,000	35,000
5113 Salaries/Wages-O/T & Standby	883	0	1,175	2,000	2,000
5115 Salaries/Wages-Vacation Pay	0	0	0	0	0
5116 Salaries/Wages-Holiday Pay	73	0	0	0	0
5121 Medicare	8,090	9,522	9,932	10,321	10,753
5122 Retirement-P.E.R.S.	103,136	116,318	102,273	126,248	121,868
5130 Employee Health Ins	61,971	68,640	58,692	79,200	86,400
5131 Retired Employee Health Ins	57,578	65,665	64,492	66,929	69,501
5132 Workers Comp Ins	70	776	2,070	1,303	1,314
5133 Deferred Compensation	2,900	2,927	2,935	4,499	4,693
5199 Payroll Reimbursement Offset	0	0	0	0	0
Subtotal:	790,938	945,282	867,872	979,509	1,017,594
Operations & Maintenance					
5219 Household Expenses	955	300	539	550	550
5221 Communications	143,292	315,215	317,700	316,000	316,000
5240 Maintenance-Equipment	80,501	88,100	63,501	63,000	63,000
5245 Rents/Leases-Equipment	106,657	100,700	224,859	219,900	219,900
5251 Office Expense	27,527	33,700	43,080	42,500	42,500
5252 Postage	72	50	8	50	50
5253 Educational Materials/Supplies	0	500	473	1,500	1,500
5255 Vehicle Expenses	42	0	0	0	0
5256 Memberships/Dues	3,002	10,570	5,000	5,000	5,000
5257 Computer Software < \$500	372,103	354,398	354,398	324,050	324,050
5258 Training/Travel/Meals	14,614	11,000	10,214	20,000	20,000
5259 Special Departmental Expense	357	0	389	500	500
5261 Professional Services	44,487	40,100	39,535	92,620	92,620
Subtotal:	793,609	954,633	1,059,696	1,085,670	1,085,670
Debt Service					
5413 Amt for Other LTD	0	0	0	280,600	279,500
Subtotal:	0	0	0	280,600	279,500
Capital Outlay					
5535 CIP Offset	0	0	0	0	0
5574 Equip-Computer/Software >\$500	25,743	0	40,091	0	0
5575 Equip-Other	61,263	0	0	0	0
Subtotal:	87,006	0	40,091	0	0
Total:	1,671,553	1,899,915	1,967,659	2,345,779	2,382,764

General Support Srv Fund

APPROPRIATION DETAIL

Budget Unit: 104-9050 - Finance Administration

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Personnel Services					
5111 Salaries/Wages-Permanent	330,421	335,224	352,290	251,833	263,183
5112 Salaries/Wages-Extra Help	1,050	0	0	0	0
5115 Salaries/Wages-Vacation Pay	0	0	0	0	14,100
5121 Medicare	4,574	5,083	4,669	3,750	4,105
5122 Retirement-P.E.R.S.	67,467	70,753	67,618	51,029	49,043
5129 Unemployment Ins	0	0	0	285	300
5130 Employee Health Ins	29,741	28,920	32,511	24,750	27,000
5131 Retired Employee Health Ins	39,046	30,373	45,711	38,034	39,697
5132 Workers Comp Ins	41	30	34	53	54
5133 Deferred Compensation	6,345	7,204	7,303	4,361	4,554
5199 Payroll Reimbursement Offset	-33,807	0	-22,000	-10,000	10,000-
Subtotal:	444,878	477,587	488,136	364,095	392,036
Operations & Maintenance					
5219 Household Expenses	186	260	260	285	300
5221 Communications	363	0	0	0	0
5240 Maintenance-Equipment	75	130	75	130	130
5251 Office Expense	1,900	3,100	800	2,150	2,200
5252 Postage	138	320	300	300	300
5253 Educational Materials/Supplies	250	620	300	500	520
5254 Ads/Promotions/Notices	529	500	200	500	500
5256 Memberships/Dues	866	500	220	500	500
5258 Training/Travel/Meals	2,976	3,600	2,100	3,672	3,745
5259 Special Departmental Expense	994	790	700	300	350
5260 Legal Fees	3,251	0	0	0	0
5261 Professional Services	75,391	77,630	62,000	81,200	84,628
Subtotal:	86,919	87,450	66,955	89,537	93,173
Non-Operating					
5310 Contribution to Other Agencies	0	0	100	0	0
Subtotal:	0	0	100	0	0
Total:	531,797	565,037	555,191	453,632	485,209

General Support Srv Fund

APPROPRIATION DETAIL

Budget Unit: 104-9051 - Finance Fiscal Records

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Personnel Services					
5111 Salaries/Wages-Permanent	472,013	503,369	483,789	456,699	469,018
5112 Salaries/Wages-Extra Help	0	10,000	76,000	25,000	25,000
5113 Salaries/Wages-O/T & Standby	111	250	0	1,000	1,000
5115 Salaries/Wages-Vacation Pay	17,559	0	0	0	0
5116 Salaries/Wages-Holiday Pay	1,365	0	0	0	0
5117 Salaries/Wages-Sick Leave	11,500	0	0	0	0
5118 Salaries/Wages-Other Pd Abs	3,894	0	0	0	0
5121 Medicare	7,378	7,302	8,078	7,213	7,347
5122 Retirement-P.E.R.S.	92,918	97,509	89,853	91,865	88,878
5125 Other Pension Expense	28,299	28,300	28,300	28,300	28,300
5129 Unemployment Ins	0	0	0	0	0
5130 Employee Health Ins	69,651	71,437	61,230	69,682	74,182
5131 Retired Employee Health Ins	53,197	69,794	56,318	58,446	60,691
5132 Workers Comp Ins	59	51	2,480	913	916
5133 Deferred Compensation	5,270	5,337	5,027	4,931	5,095
5199 Payroll Reimbursement Offset	-40,447	-25,000	-50,000	-50,000	50,000-
Subtotal:	722,767	768,349	761,075	694,049	710,427
Operations & Maintenance					
5219 Household Expenses	-21	0	0	0	0
5221 Communications	280	0	0	0	0
5240 Maintenance-Equipment	0	2,100	0	600	600
5251 Office Expense	6,155	7,700	4,200	5,500	5,125
5252 Postage	5,246	4,800	4,800	4,500	4,500
5253 Educational Materials/Supplies	208	200	200	485	485
5256 Memberships/Dues	165	310	300	700	800
5258 Training/Travel/Meals	944	3,500	2,100	10,513	11,933
5259 Special Departmental Expense	69	100	275	1,256	1,352
5261 Professional Services	1,668	12,600	3,500	10,500	11,000
Subtotal:	14,714	31,310	15,375	34,054	35,795
Capital Outlay					
5571 Equip-Office Furn/Machines	0	0	0	792	850
Subtotal:	0	0	0	792	850

Total:	737,481	799,659	776,450	728,895	747,072
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General Support Srv Fund

APPROPRIATION DETAIL

Budget Unit: 104-9052 - Finance Revenue Collection

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Personnel Services					
5111 Salaries/Wages-Permanent	173,513	275,789	202,612	207,387	209,537
5112 Salaries/Wages-Extra Help	1,600	0	1,000	0	0
5113 Salaries/Wages-O/T & Standby	996	250	1,000	263	268
5115 Salaries/Wages-Vacation Pay	684	0	0	0	0
5116 Salaries/Wages-Holiday Pay	738	0	0	0	0
5121 Medicare	2,470	3,865	2,807	3,128	3,160
5122 Retirement-P.E.R.S.	35,461	52,433	39,365	98,217	101,638
5129 Unemployment Ins	0	0	0	0	0
5130 Employee Health Ins	49,990	63,788	53,836	68,742	68,742
5131 Retired Employee Health Ins	18,986	17,408	16,431	16,957	17,511
5132 Workers Comp Ins	22	22	52	108	109
5199 Payroll Reimbursement Offset	-878	0	0	0	0
Subtotal:	283,582	413,555	317,103	394,802	400,965
Operations & Maintenance					
5219 Household Expenses	20	0	38	0	0
5221 Communications	213	0	600	600	600
5240 Maintenance-Equipment	9,118	8,200	9,202	9,300	9,300
5251 Office Expense	16,016	31,000	7,608	14,900	20,100
5252 Postage	59,077	61,160	72,000	70,500	75,500
5258 Training/Travel/Meals	54	350	100	800	850
5261 Professional Services	83,022	71,420	75,000	77,800	77,800
Subtotal:	167,520	172,130	164,548	173,900	184,150
Total:	451,102	585,685	481,651	568,702	585,115

General Support Srv Fund

APPROPRIATION DETAIL

Budget Unit: 104-9325 - City Facilities Proj & Maint

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Personnel Services					
5111 Salaries/Wages-Permanent	371,771	372,429	381,406	394,396	402,932
5112 Salaries/Wages-Extra Help	0	0	7,800	7,000	7,000
5113 Salaries/Wages-O/T & Standby	2,118	1,000	1,100	1,000	1,000
5120 Workers Comp Wage Reimb	-2,176	0	0	0	0
5121 Medicare	5,188	5,418	5,516	6,041	6,162
5122 Retirement-P.E.R.S.	75,923	73,722	73,890	82,760	85,545
5125 Other Pension Expense	13,496	13,500	13,500	13,500	13,500
5130 Employee Health Ins	85,087	86,203	80,132	94,341	95,241
5131 Retired Employee Health Ins	36,621	75,036	41,642	43,155	44,750
5132 Workers Comp Ins	24,176	18,147	20,808	41,600	42,318
5133 Deferred Compensation	1,435	1,425	1,425	1,480	1,526
5199 Payroll Reimbursement Offset	-6,067	0	-610	0	0
Subtotal:	607,572	646,880	626,609	685,273	699,974
Operations & Maintenance					
5212 Small Tools/Instruments	1,585	0	0	1,000	1,000
5214 Laboratory/Medical Supplies	0	120	0	0	0
5215 Safety Clothing/Supplies	1,279	5,640	3,530	2,500	2,500
5219 Household Expenses	60	250	0	0	0
5221 Communications	9,469	0	0	0	0
5222 Utilities	157	0	0	0	0
5240 Maintenance-Equipment	448	800	0	0	0
5241 Maintenance-Structures/Grounds	51,984	41,540	51,000	45,800	45,800
5245 Rents/Leases-Equipment	8,570	0	0	2,000	2,000
5251 Office Expense	474	500	200	500	500
5252 Postage	35	500	0	250	250
5253 Educational Materials/Supplies	0	1,390	400	1,200	1,200
5255 Vehicle Expenses	12,421	23,500	23,500	30,700	30,700
5256 Memberships/Dues	913	1,500	600	600	600
5257 Computer Software < \$500	118	670	500	500	500
5258 Training/Travel/Meals	1,212	14,420	4,000	8,000	8,000
5259 Special Departmental Expense	0	0	0	0	0
5260 Legal Fees	0	12,000	2,500	5,000	5,000
5261 Professional Services	525	0	0	2,000	2,000
Subtotal:	89,250	102,830	86,230	100,050	100,050
Non-Operating					
5310 Contribution to Other Agencies	0	0	0	0	0
Subtotal:	0	0	0	0	0
Capital Outlay					
5574 Equip-Computer/Software >\$500	0	2,000	0	2,000	2,000
Subtotal:	0	2,000	0	2,000	2,000
Total:	696,822	751,710	712,839	787,323	802,024

General Support Srv Fund

APPROPRIATION DETAIL

Budget Unit: 104-9326 - City Fleet Maintenance

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Operations & Maintenance					
5212 Small Tools/Instruments	-630	0	0	0	0
5255 Vehicle Expenses	16,763	18,000	16,900	18,000	18,000
5256 Memberships/Dues	0	0	20	0	0
Subtotal:	16,133	18,000	16,920	18,000	18,000

Total: 16,133 18,000 16,920 18,000 18,000

General Support Srv Fund

APPROPRIATION DETAIL

Budget Unit: 104-9680 - City Hall Maintenance

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Personnel Services					
5112 Salaries/Wages-Extra Help	0	18,000	7,000	0	0
5121 Medicare	0	261	101	0	0
5132 Workers Comp Ins	0	520	224	0	0
Subtotal:	0	18,781	7,325	0	0
Operations & Maintenance					
5221 Communications	1,056	0	0	0	0
5222 Utilities	142,528	169,200	150,000	155,000	160,000
5240 Maintenance-Equipment	400	1,000	1,000	1,500	1,500
5241 Maintenance-Structures/Grounds	153,968	165,500	147,000	154,673	154,673
5251 Office Expense	0	0	153	0	0
5252 Postage	80	0	0	0	0
5255 Vehicle Expenses	0	0	365	0	0
5256 Memberships/Dues	67	0	0	0	0
5258 Training/Travel/Meals	60	0	170	0	0
5259 Special Departmental Expense	30	0	0	0	0
5261 Professional Services	9,385	30,000	1,100	53,961	53,961
Subtotal:	307,574	365,700	299,788	365,134	370,134
Non-Operating					
5310 Contribution to Other Agencies	2,126	0	917	0	0
5330 Taxes/Assessments	3,098	0	3,157	0	0
Subtotal:	5,224	0	4,074	0	0
Capital Outlay					
5571 Equip-Office Furn/Machines	4,439	0	0	0	0
Subtotal:	4,439	0	0	0	0

Total:	317,237	384,481	311,187	365,134	370,134
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GENERAL SPECIAL PURPOSE COMMUNITY INVESTMENT FUND

GENERAL SPECIAL PURPOSE COMMUNITY INVESTMENT 106-9901

In 2011, the State Legislature and Governor eliminated redevelopment agencies in California. Redevelopment property tax increment was an extremely important financial tool for the City of West Sacramento to invest in infrastructure and other economic development projects and initiatives. In May 2012, the City Council adopted the Community Investment Action Plan (CI Plan) as a strategic plan for restoring the City's ability to make these investments. One of the key recommendations of the CI Plan was to create a special fund to collect all revenue received by the City resulting from the dissolution of its redevelopment agency and to direct that revenue to infrastructure and economic development activities. In November 2012, West Sacramento voters passed Measure G, which advised that the City should allocate any funding it receives from the dissolution of its former redevelopment agency to fund "community investment projects."

Fund 106 was created to account for the collection and expenditure of the City's taxing entity distributions from the County Auditor-Controller's Redevelopment Property Tax Trust Fund (RPTTF). The RPTTF includes the property tax increment of the former redevelopment agency and was established following the passage of AB 1X 26, the legislation that dissolved California's redevelopment agencies. The RPTTF currently provides annual revenue of about \$2.5 million to Fund 106. Approximately \$1 million per year is already budgeted from Fund 106 to support City staffing and administration related to economic development and community investment activities, leaving approximately \$1.5 million per year for Community Investment infrastructure projects and other economic development activities.

2013 ACCOMPLISHMENTS

- Held City Council workshop to provide annual report on current and anticipated Fund 106 expenditures.
- City Council approved five-year cash flow model with recommended Fund 106 infrastructure project expenditures.

2013-2015 STRATEGIC GOALS

- Continue to report annually to City Council on Fund 106 priorities, expenditures, and accomplishments.
- Supplement Fund 106 with new tax increment financing tools for infrastructure, such as an Infrastructure Financing District.



Gen Special Purpose C.I. Fund

SUMMARY

Fund: 106	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Receipts					
Taxes & Assessments	1,233,204	0	6,432,760	2,500,000	2,500,000
Use of Money	0	0	0	0	0
Subtotal:	1,233,204	0	6,432,760	2,500,000	2,500,000
Appropriations					
Non-Departmental	0	0	202,000	202,000	202,000
Transfers Out	0	1,692,235	1,497,099	992,737	983,565
Subtotal:	0	1,692,235	1,699,099	1,194,737	1,185,565

Total:	1,233,204	-1,692,235	4,733,661	1,305,263	1,314,435
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Gen Special Purpose C.I. Fund

RECEIPT DETAIL

Fund: 106	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Taxes & Assessments					
4090 Special Tax/Assessment	1,233,204	0	6,432,760	2,500,000	2,500,000
Subtotal:	1,233,204	0	6,432,760	2,500,000	2,500,000
Use of Money					
4301 Investment Pool Earnings	0	0	0	0	0
Subtotal:	0	0	0	0	0

Total: 1,233,204 0 6,432,760 2,500,000 2,500,000

Gen Special Purpose C.I. Fund

APPROPRIATION DETAIL

Budget Unit: 106-9910 - Non-Departmental

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Operations & Maintenance					
5259 Special Departmental Expense	0	0	0	0	0
Subtotal:	0	0	0	0	0
Debt Service					
5413 Amt for Other LTD	0	0	202,000	202,000	202,000
Subtotal:	0	0	202,000	202,000	202,000

Total: 0 0 202,000 202,000 202,000

MEASURE K REPORT March 31, 2013

Measures J & K

In November 2002, West Sacramento voters approved two measures that established a sales tax override of ½% (or ½ cent on every taxable sales dollar) that was intended to supplement the city's general fund for general government purposes. Measure J was an advisory measure that described the City Council's conceptual plan on how the money should be spent, and Measure K was the measure that actually implemented the sales tax override. The initial amount generated from the ½% override was estimated to be \$5 million annually.

What Measure J Asked

If Measure K is approved, should the proceeds fund the repair and maintenance of city streets, new parks and community facilities, library services, after-school programs, childcare and senior facilities, expanded police and fire protection, and reductions in utility bills and property tax assessments?

How Measure K Works

Measure K specified that the ½% override would consist of ¼% that would cease after 10 years and ¼% that would continue indefinitely. The funds generated by the override have been divided into two categories: a base allocation and a capital allocation. The base allocation is funded with the ongoing ¼%, and the capital allocation is funded with the ¼% that will cease after 10 years. The base allocation is to be used for ongoing programs and activities; the capital allocation is to be used for specific projects. In the case of capital allocation, bonding and borrowing against the projected annual cash flow has enabled a larger amount of funding to be available at the onset of the 10-year period. One of the purposes of Measure K funding was to attract and leverage other funding sources such as developer commitments, federal and state grants. Toward this end, we have been successful in attracting about \$10.9 million in other funds, or about 20.2% of the Measure K funds of \$53.9 million.

Measures U & V

On November 4, 2008, West Sacramento voters approved two measures; Measure U and Measure V. Measure U approved the continuation of a ¼ cent portion of an existing ½ cent sales tax for an additional 20 years. Measure V approved the use of ¼ cent of sales tax proceeds to fund the operations of a streetcar system and fund flood protection improvements. The two measures approved are critical to the safety and prosperity to the region.

This Report

Measure K also included the requirement that "the citizens shall receive annually a published report of revenues and disbursements following a public hearing." A public hearing for that purpose is held each year by June 30. This report shows that these Allocations are consistent with Measure J.

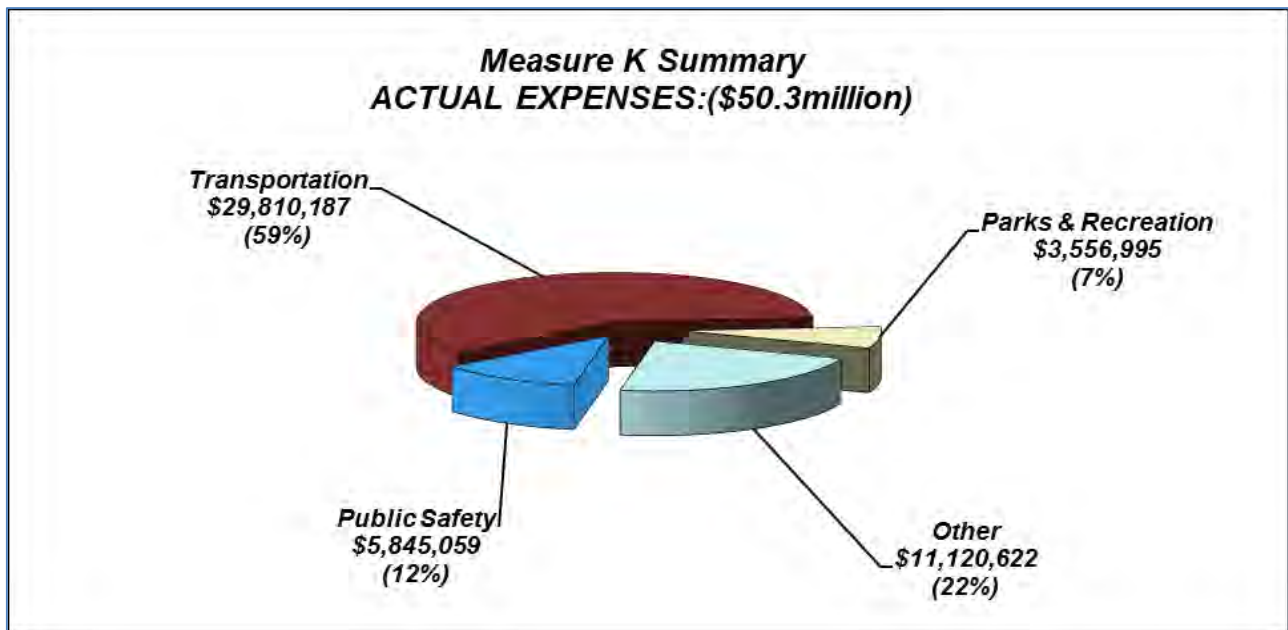
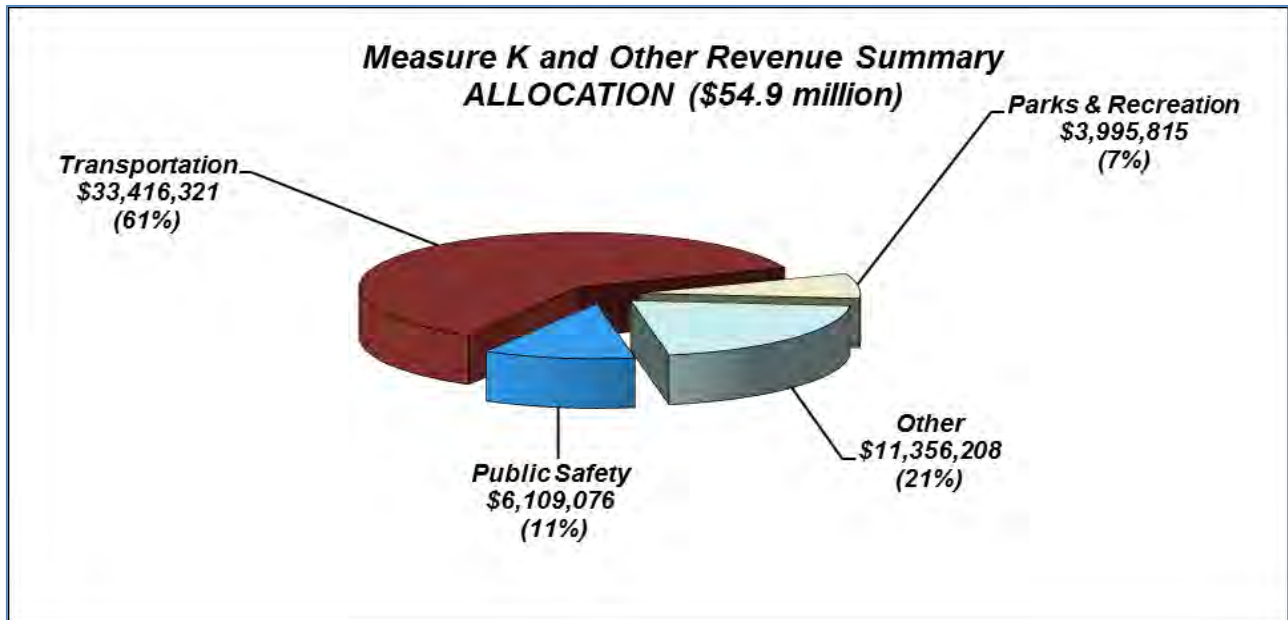
Overview

In the information presented below, Allocation refers to the distribution of Measure K funds in accordance with Measure J, along with revenues from other sources, while Actual refers to actual disbursement of those funds.

As the graph for Allocations below shows, Public Safety receives 11% of the revenue for programs, including additional police and fire personnel, new equipment and facility repairs.



Transportation programs, receiving 61% of the revenue, include street sweeping and minor street maintenance. Major projects in this category include sidewalk repair, traffic safety upgrades, bike lane striping and an accelerated program for resurfacing of many residential streets.



Measure K (Sales Tax) Fund

SUMMARY

Fund: 108	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Receipts					
Taxes & Assessments	2,459,610	5,000,000	2,350,000	2,500,000	2,525,000
Use of Money	5,132	0	5,000	350	375
Federal Revenue	40,000	0	0	0	0
Service Charges	0	0	0	0	0
Other Revenue	16,357	21,055	14,634	17,257	18,292
Transfers In	1,212,162	0	0	0	0
Subtotal:	3,733,261	5,021,055	2,369,634	2,517,607	2,543,667
Appropriations					
City Manager	250,000	250,000	250,000	250,000	250,000
Police Administration	250	-887	0	0	0
Police Operations	414,923	410,473	393,953	394,045	399,159
Fire Operations	173,119	282,688	290,194	259,284	258,794
Street Sweeping Maintenance	129,710	156,807	124,326	156,345	156,981
Road Maintenance	308,267	317,146	289,517	331,528	333,972
Road CIP	15	0	2,428	0	0
Recreation	92,554	188,697	193,025	188,395	188,395
Non Departmental	30,403	15,000	62,626	60,700	60,725
Transfers Out	1,088,306	1,077,551	1,077,219	950,000	950,000
Subtotal:	2,487,547	2,697,475	2,683,288	2,590,297	2,598,026
Total:					
	1,245,714	2,323,580	-313,654	-72,690	-54,359

Measure K (Sales Tax) Fund

RECEIPT DETAIL

Fund: 108	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Taxes & Assessments					
4040 Sales/Use Tax	2,459,610	5,000,000	2,350,000	2,500,000	2,525,000
Subtotal:	2,459,610	5,000,000	2,350,000	2,500,000	2,525,000
Use of Money					
4301 Investment Pool Earnings	5,132	0	5,000	350	375
Subtotal:	5,132	0	5,000	350	375
Federal Revenue					
4640 Other Federal Grants	40,000	0	0	0	0
Subtotal:	40,000	0	0	0	0
Service Charges					
4790 Work Order Internal	0	0	0	0	0
Subtotal:	0	0	0	0	0
Other Revenue					
4810 Reimbursements	16,357	21,055	14,634	17,257	18,292
4899 Other Revenue	0	0	0	0	0
Subtotal:	16,357	21,055	14,634	17,257	18,292
Transfers					
4990 Transfers In	1,212,162	0	0	0	0
Subtotal:	1,212,162	0	0	0	0
Total:	3,733,261	5,021,055	2,369,634	2,517,607	2,543,667

Measure K (Sales Tax) Fund

APPROPRIATION DETAIL

Budget Unit: 108-9016 - City Manager

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Non-Operating					
5310 Contribution to Other Agencies	250,000	250,000	250,000	250,000	250,000
Subtotal:	250,000	250,000	250,000	250,000	250,000

Total: 250,000 250,000 250,000 250,000 250,000

Measure K (Sales Tax) Fund

APPROPRIATION DETAIL

Budget Unit: 108-9110 - Police Administration

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Personnel Services					
5122 Retirement-P.E.R.S.	250	0	0	0	0
5132 Workers Comp Ins	0	-887	0	0	0
Subtotal:	250	-887	0	0	0

Total: 250 -887 0 0 0

Measure K (Sales Tax) Fund

APPROPRIATION DETAIL

Budget Unit: 108-9111 - Police Operations

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Personnel Services					
5111 Salaries/Wages-Permanent	250,493	240,474	255,240	261,104	261,255
5113 Salaries/Wages-O/T & Standby	14,236	20,000	12,000	0	0
5116 Salaries/Wages-Holiday Pay	1,607	2,250	0	0	0
5120 Workers Comp Wage Reimb	-5,490	0	0	0	0
5121 Medicare	4,032	3,521	3,886	3,787	3,789
5122 Retirement-P.E.R.S.	86,135	84,454	55,583	56,853	61,008
5130 Employee Health Ins	32,677	31,572	37,077	38,885	38,885
5131 Retired Employee Health Ins	22,133	19,176	23,721	24,481	25,280
5132 Workers Comp Ins	11,622	9,026	8,147	8,935	8,942
5199 Payroll Reimbursement Offset	-2,522	0	-1,701	0	0
Subtotal:	414,923	410,473	393,953	394,045	399,159

Total: 414,923 410,473 393,953 394,045 399,159

Measure K (Sales Tax) Fund

APPROPRIATION DETAIL

Budget Unit: 108-9151 - Fire Operations

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Personnel Services					
5111 Salaries/Wages-Permanent	87,222	149,154	162,699	163,642	166,850
5113 Salaries/Wages-O/T & Standby	6,742	16,000	40,000	16,000	16,000
5116 Salaries/Wages-Holiday Pay	0	7,200	0	0	0
5121 Medicare	1,384	2,164	2,957	2,606	2,652
5122 Retirement-P.E.R.S.	41,456	69,959	57,141	47,272	43,186
5130 Employee Health Ins	11,279	19,500	15,074	18,000	18,000
5131 Retired Employee Health Ins	13,431	13,248	8,259	8,524	8,802
5132 Workers Comp Ins	2,670	3,263	4,064	3,240	3,304
Subtotal:	164,184	280,488	290,194	259,284	258,794
Operations & Maintenance					
5215 Safety Clothing/Supplies	246	1,600	0	0	0
5258 Training/Travel/Meals	0	600	0	0	0
Subtotal:	246	2,200	0	0	0
Capital Outlay					
5520 Structures/Improvements	8,689	0	0	0	0
Subtotal:	8,689	0	0	0	0

	Total:	173,119	282,688	290,194	259,284	258,794
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Measure K (Sales Tax) Fund

APPROPRIATION DETAIL

Budget Unit: 108-9205 - Street Sweeping Maintenance

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Personnel Services					
5111 Salaries/Wages-Permanent	52,174	52,661	51,966	52,298	52,298
5113 Salaries/Wages-O/T & Standby	4,551	3,000	6,000	6,000	6,000
5121 Medicare	804	807	791	875	875
5122 Retirement-P.E.R.S.	10,763	10,374	10,155	11,263	11,733
5130 Employee Health Ins	17,940	17,579	17,644	20,182	20,182
5131 Retired Employee Health Ins	4,742	17,206	4,940	5,099	5,265
5132 Workers Comp Ins	4,923	3,430	3,943	7,378	7,378
5199 Payroll Reimbursement Offset	-4,427	0	-4,856	0	0
Subtotal:	91,470	105,057	90,583	103,095	103,731
Operations & Maintenance					
5215 Safety Clothing/Supplies	427	500	100	100	100
5219 Household Expenses	-26	0	0	0	0
5222 Utilities	0	20,000	0	0	0
5240 Maintenance-Equipment	7,550	9,000	9,000	9,000	9,000
5241 Maintenance-Structures/Grounds	9,963	0	0	0	0
5251 Office Expense	0	750	0	250	250
5255 Vehicle Expenses	18,216	15,000	19,100	17,000	17,000
5258 Training/Travel/Meals	0	0	0	300	300
5259 Special Departmental Expense	0	0	100	100	100
Subtotal:	36,130	45,250	28,300	26,750	26,750
Non-Operating					
5310 Contribution to Other Agencies	483	0	5,443	20,000	20,000
Subtotal:	483	0	5,443	20,000	20,000
Capital Outlay					
5575 Equip-Other	1,627	6,500	0	6,500	6,500
Subtotal:	1,627	6,500	0	6,500	6,500

	Total:	129,710	156,807	124,326	156,345	156,981
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Measure K (Sales Tax) Fund

APPROPRIATION DETAIL

Budget Unit: 108-9210 - Road Maintenance

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Personnel Services					
5111 Salaries/Wages-Permanent	115,494	116,256	114,949	115,629	115,629
5113 Salaries/Wages-O/T & Standby	8,971	5,000	9,000	9,000	9,000
5121 Medicare	770	819	743	931	931
5122 Retirement-P.E.R.S.	23,851	22,904	22,461	24,926	25,967
5130 Employee Health Ins	23,430	26,448	20,515	24,246	24,246
5131 Retired Employee Health Ins	26,826	25,542	27,217	28,544	29,947
5132 Workers Comp Ins	10,739	7,572	8,136	16,302	16,302
5133 Deferred Compensation	1,455	1,405	1,449	1,450	1,450
5199 Payroll Reimbursement Offset	-3,106	0	-2,771	0	0
Subtotal:	208,430	205,946	201,699	221,028	223,472
Operations & Maintenance					
5212 Small Tools/Instruments	104	1,200	0	500	500
5240 Maintenance-Equipment	4,914	0	600	0	0
5241 Maintenance-Structures/Grounds	38,462	85,000	65,000	70,000	70,000
5245 Rents/Leases-Equipment	0	20,000	16,000	16,000	16,000
5255 Vehicle Expenses	6,581	2,500	6,200	8,000	8,000
5258 Training/Travel/Meals	9	0	18	0	0
5259 Special Departmental Expense	110	0	0	0	0
Subtotal:	50,180	108,700	87,818	94,500	94,500
Capital Outlay					
5571 Equip-Office Furn/Machines	0	1,000	0	1,000	1,000
5574 Equip-Computer/Software >\$500	0	1,500	0	0	0
5575 Equip-Other	49,657	0	0	15,000	15,000
Subtotal:	49,657	2,500	0	16,000	16,000

Total: 308,267 317,146 289,517 331,528 333,972

Measure K (Sales Tax) Fund

APPROPRIATION DETAIL

Budget Unit: 108-9211 - Road CIP

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Capital Outlay					
5530 Capital Improvement Program	15	0	2,428	0	0
5535 CIP Offset	0	0	0	0	0
Subtotal:	15	0	2,428	0	0

Total: 15 0 2,428 0 0

Measure K (Sales Tax) Fund

APPROPRIATION DETAIL

Budget Unit: 108-9510 - Recreation

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Personnel Services					
5111 Salaries/Wages-Permanent	0	0	0	0	0
5112 Salaries/Wages-Extra Help	41,839	131,540	130,000	131,540	131,540
5113 Salaries/Wages-O/T & Standby	38	1,000	150	0	0
5121 Medicare	607	1,907	1,885	1,907	1,907
5122 Retirement-P.E.R.S.	3,926	0	0	0	0
5132 Workers Comp Ins	53	3,795	4,160	4,209	4,209
5199 Payroll Reimbursement Offset	0	0	0	0	0
Subtotal:	46,463	138,242	136,195	137,656	137,656
Operations & Maintenance					
5214 Laboratory/Medical Supplies	0	326	300	326	326
5215 Safety Clothing/Supplies	1,892	7,502	7,500	7,502	7,502
5219 Household Expenses	0	106	0	106	106
5221 Communications	4,070	0	0	0	0
5222 Utilities	0	210	0	210	210
5240 Maintenance-Equipment	0	158	0	500	500
5241 Maintenance-Structures/Grounds	444	0	12,000	0	0
5245 Rents/Leases-Equipment	0	1,639	0	1,639	1,639
5251 Office Expense	3,470	2,352	1,500	2,352	2,352
5252 Postage	0	0	30	0	0
5253 Educational Materials/Supplies	0	274	0	274	274
5254 Ads/Promotions/Notices	0	363	0	363	363
5255 Vehicle Expenses	163	0	500	500	500
5256 Memberships/Dues	0	215	0	0	0
5258 Training/Travel/Meals	4,676	4,929	1,500	4,929	4,929
5259 Special Departmental Expense	27,976	32,038	32,000	32,038	32,038
5261 Professional Services	3,400	0	1,500	0	0
Subtotal:	46,091	50,112	56,830	50,739	50,739
Non-Operating					
5390 Refunds	0	343	0	0	0
Subtotal:	0	343	0	0	0

Total: 92,554 188,697 193,025 188,395 188,395

Measure K (Sales Tax) Fund

APPROPRIATION DETAIL

Budget Unit: 108-9910 - Non Departmental

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Operations & Maintenance					
5251 Office Expense	547	0	0	0	0
5254 Ads/Promotions/Notices	0	0	626	700	725
5261 Professional Services	29,856	15,000	62,000	60,000	60,000
Subtotal:	30,403	15,000	62,626	60,700	60,725

Total: 30,403 15,000 62,626 60,700 60,725

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ROAD FUND

The Road Fund is primarily funded from excise taxes on the sale of gasoline which are collected by the State and allocated to West Sacramento primarily on the basis of population. By law, use of gas tax revenues is restricted to the construction, improvement and maintenance of public streets. Administered by the Director of Public Works, the Road Fund has two primary activities: street sweeping and road maintenance.

STREET SWEEPING 201-9205

Street sweeping is an activity of the Utilities Maintenance Division of the Public Works Department. In-house staff provides street sweeping of residential, commercial and industrial areas.

ROAD MAINTENANCE 201-9210

The Road Maintenance Division is responsible for the repair and maintenance of approximately 200 miles of city streets and rural roads as well as eight storm water pump stations. Some of the road maintenance functions include pothole repair, crack sealing, road striping, signage, curb and gutter, and traffic signal maintenance. The division also supports the Police and Fire Departments in safety-related functions, which include street closures and hazardous material cleanup as well as other City departments for special events.

This budget unit also houses City personnel for general transportation functions and road fund oversight, including traffic signal timing and programming, traffic impact analysis, traffic calming, traffic signs, road detours, pedestrian and bicycle planning, parking planning, and assistance with transportation CIP projects including streetscape and streetcar.

ROAD CIP 201-9211

The Road Capital Improvement Fund provides funding for maintaining and improving the City's street network and its operations. Capital Improvements consist of major maintenance and replacement or rehabilitation of existing physical infrastructure including roads, traffic signals, and traffic operating systems. Projects include rehabilitation or replacement of pavement, curbs, and sidewalks, transportation planning, and traffic operations like signal timing and parking management. Existing infrastructure consists of approximately 200 miles of improved roads and 47 signals.

Excess Transportation Development Act (TDA) funds may contribute to the Road Fund when there is no unmet transit need and can be used for both operating and capital costs. With the current level of transit service in West Sacramento, excess funding for road work is uncertain. Currently the capital portion of our Road Fund is running on surpluses generated in previous years. The road rehabilitation program has also relied on Measure K funds and a limited amount of outside grants from the state and federal governments. Most of the projects identified in the 10-year program when Measure K was adopted in 2002 have been completed or funded, but some remain. And additional demands will arise in the future as the streets age and traffic increases. Sustained funding for road maintenance and traffic operations projects is a concern in the City's long-term capital program.



2012-2013 ACCOMPLISHMENTS

- Repaired over 300 potholes, five slurry seal projects and 250 asphalt repairs
- Removed the most graffiti in City history, most within 48 hours
- Installed anti-theft devices on City streetlights to combat wire theft
- Bid and purchased the City's first patch truck, streamlining operations.

2013-2015 STRATEGIC GOALS

- Remove graffiti within two working days and install prevention measures where applicable
- Develop equipment replacement fund and schedule for off road equipment used to maintain City infrastructure
- Continue monthly street sweeping with focus on high impact and bike lane areas
- Slurry seal 32 residential courts, complete crack sealing on Southport Parkway, Lake Washington and Jefferson Boulevard
- Comply with new MS4 Stormwater Permit requirements and develop funding mechanism for stormwater maintenance
- Develop long-term maintenance strategy based on the updated pavement management system
- Maintenance and replacement of non-insurance funded equipment for the 47 traffic signals and 10 flashing beacons that comprise the City traffic signal system
- Establish equipment replacement fund with Water and Sewer funds to replace 1998 Vector Jet Rodder truck (approximately \$400,000)



Road Fund

SUMMARY

Fund: 201	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Receipts					
Use of Money	1,496	5,000	1,500	2,000	2,000
State Revenue	1,378,974	966,000	985,000	1,350,000	1,350,000
Service Charges	80,465	130,000	54,209	35,000	35,000
Other Revenue	22,995	12,039	26,592	16,282	16,659
Transfers In	320,275	289,552	314,556	75,000	75,000
Subtotal:	1,804,205	1,402,591	1,381,857	1,478,282	1,478,659
Appropriations					
Street Sweeping Maintenance	108,862	127,448	143,831	146,725	148,360
Road Maintenance	807,525	707,465	629,586	899,518	775,561
Road C.I.P.	43,362	216,034	67,531	25,000	0
Transfers Out	881,104	381,340	417,946	619,981	633,013
Subtotal:	1,840,853	1,432,287	1,258,894	1,691,224	1,556,934

Total: -36,648 -29,696 122,963 -212,942 -78,275

Road Fund

RECEIPT DETAIL

Fund: 201	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Use of Money					
4301 Investment Pool Earnings	1,496	5,000	1,500	2,000	2,000
Subtotal:	1,496	5,000	1,500	2,000	2,000
State Revenue					
4400 Motor Vehicle In-Lieu Tax	0	136,000	0	0	0
4410 Gasoline Tax	1,378,974	830,000	985,000	1,350,000	1,350,000
Subtotal:	1,378,974	966,000	985,000	1,350,000	1,350,000
Service Charges					
4790 Work Order Internal	52,794	50,000	8,467	10,000	10,000
4791 Work Order External	27,671	80,000	45,742	25,000	25,000
Subtotal:	80,465	130,000	54,209	35,000	35,000
Other Revenue					
4801 Employee Reimbursements	534	0	15,666	0	0
4810 Reimbursements	22,461	12,039	10,926	16,282	16,659
Subtotal:	22,995	12,039	26,592	16,282	16,659
Transfers					
4990 Transfers In	320,275	289,552	314,556	75,000	75,000
Subtotal:	320,275	289,552	314,556	75,000	75,000
Total:	1,804,205	1,402,591	1,381,857	1,478,282	1,478,659

Road Fund

APPROPRIATION DETAIL

Budget Unit: 201-9205 - Street Sweeping Maintenance

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Personnel Services					
5111 Salaries/Wages-Permanent	51,698	54,988	52,169	52,298	52,298
5113 Salaries/Wages-O/T & Standby	14	0	1,000	1,000	1,000
5116 Salaries/Wages-Holiday Pay	20	0	0	0	0
5121 Medicare	773	798	685	802	802
5122 Retirement-P.E.R.S.	10,673	10,833	10,194	11,263	11,733
5130 Employee Health Ins	6,833	1,511	16,454	20,182	20,182
5131 Retired Employee Health Ins	4,951	4,487	4,895	5,052	5,217
5132 Workers Comp Ins	4,499	3,581	3,640	7,378	7,378
Subtotal:	79,461	76,198	89,037	97,975	98,610
Operations & Maintenance					
5212 Small Tools/Instruments	0	0	0	500	500
5215 Safety Clothing/Supplies	185	0	0	0	0
5222 Utilities	1,011	20,000	0	0	0
5240 Maintenance-Equipment	8,166	9,000	9,000	5,000	5,000
5241 Maintenance-Structures/Grounds	0	0	275	0	0
5251 Office Expense	485	750	250	250	250
5255 Vehicle Expenses	2,959	15,000	11,000	12,000	12,000
Subtotal:	12,806	44,750	20,525	17,750	17,750
Non-Operating					
5310 Contribution to Other Agencies	16,595	0	30,969	31,000	32,000
Subtotal:	16,595	0	30,969	31,000	32,000
Capital Outlay					
5575 Equip-Other	0	6,500	3,300	0	0
Subtotal:	0	6,500	3,300	0	0

Total:	108,862	127,448	143,831	146,725	148,360
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Road Fund

APPROPRIATION DETAIL

Budget Unit: 201-9210 - Road Maintenance

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Personnel Services					
5111 Salaries/Wages-Permanent	274,796	189,172	169,511	217,407	224,462
5112 Salaries/Wages-Extra Help	41,218	36,000	600	36,000	36,000
5113 Salaries/Wages-O/T & Standby	12,728	15,000	12,000	15,000	15,000
5115 Salaries/Wages-Vacation Pay	12,081	0	3,532	0	0
5116 Salaries/Wages-Holiday Pay	916	0	355	0	0
5117 Salaries/Wages-Sick Leave	6,386	0	161	0	0
5119 Accrued Liability Adjustment	-15,042	0	0	0	0
5121 Medicare	4,413	3,482	2,593	4,006	4,104
5122 Retirement-P.E.R.S.	50,961	35,517	28,658	43,326	44,160
5125 Other Pension Expense	17,443	17,450	17,450	17,450	17,450
5129 Unemployment Ins	6,875	0	0	0	0
5130 Employee Health Ins	36,743	38,979	30,048	53,531	54,728
5131 Retired Employee Health Ins	38,065	33,380	31,949	33,138	34,391
5132 Workers Comp Ins	7,447	8,131	5,024	19,499	20,096
5133 Deferred Compensation	481	-16	0	151	160
5199 Payroll Reimbursement Offset	-3,087	0	-209	0	0
Subtotal:	492,424	377,095	301,672	439,508	450,551
Operations & Maintenance					
5212 Small Tools/Instruments	1,564	2,000	1,000	1,500	1,500
5215 Safety Clothing/Supplies	2,162	1,000	3,000	3,000	3,000
5219 Household Expenses	-52	0	-28	0	0
5221 Communications	689	0	0	0	0
5222 Utilities	98,222	86,000	105,000	86,000	86,000
5240 Maintenance-Equipment	21,589	11,000	11,000	11,000	11,000
5241 Maintenance-Structures/Grounds	132,923	125,000	85,000	123,800	123,800
5245 Rents/Leases-Equipment	0	4,000	0	4,000	4,000
5255 Vehicle Expenses	44,150	47,520	48,000	45,000	45,000
5256 Memberships/Dues	80	300	390	510	510
5258 Training/Travel/Meals	3,181	4,000	385	4,000	4,000
5259 Special Departmental Expense	55	11,850	50	3,400	5,000
5261 Professional Services	0	1,200	1,200	1,200	1,200
Subtotal:	304,563	293,870	254,997	283,410	285,010
Non-Operating					
5310 Contribution to Other Agencies	4,600	0	2,800	0	0
Subtotal:	4,600	0	2,800	0	0
Capital Outlay					
5573 Equip-Shop	0	3,500	651	0	0
5574 Equip-Computer/Software >\$500	0	0	69,466	1,600	0
5575 Equip-Other	5,938	33,000	0	175,000	40,000
Subtotal:	5,938	36,500	70,117	176,600	40,000
Total:	807,525	707,465	629,586	899,518	775,561

Road Fund

APPROPRIATION DETAIL

Budget Unit: 201-9211 - Road C.I.P.

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Capital Outlay					
5530 Capital Improvement Program	43,362	216,034	67,531	25,000	0
5535 CIP Offset	0	0	0	0	0
Subtotal:	43,362	216,034	67,531	25,000	0

Total:	43,362	216,034	67,531	25,000	0
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TRANSIT FUND

This fund accounts for one-quarter of one percent of taxable sales which is designated for transit. These taxes are first apportioned to SACOG based upon "point-of-sale," then reapportioned to member jurisdictions, including West Sacramento, based in part on population.

Transit revenues are estimated by the Sacramento Area Council of Governments (SACOG). Transit costs are based upon estimates provided by the Yolo County Transit District (YCTD).

PUBLIC TRANSIT 202-9220

West Sacramento contracts with the YCTD for transit needs. YCTD operates the YoloBus public transit system and other special transit services for the disabled (ADA). The Transportation Development Act, administered in part by SACOG, provides funds to local governments to be used for transit purposes.

YoloBus provides the primary transit service to West Sacramento, plus intercity service to Davis, Woodland, Sacramento International Airport, and downtown Sacramento.

2012-2013 ACCOMPLISHMENTS

- Continue to work with YCTD to provide current levels of transit service with a No Unmet Needs determination by SACOG.
- Continue to build a financial reserve for future operational and capital transit needs.

2013-2015 STRATEGIC GOALS

- Determine the feasibility and implement transit preemption for traffic signals on Jefferson Boulevard.
- Continue to implement enhanced transit service funded by private development projects in the Washington Specific Plan Area.
- Determine if restoration of transit service to Southport Industrial Park is feasible with adjustments to existing transit routes.
- Determine if feasible to adjust transit service by reducing turning movements in Southport to improve transit service.



Transit Fund

SUMMARY

Fund: 202	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Receipts					
Taxes & Assessments	1,737,760	1,916,559	1,820,226	2,196,864	2,210,000
Subtotal:	1,737,760	1,916,559	1,820,226	2,196,864	2,210,000
Appropriations					
Public Transit	1,737,759	1,916,559	1,783,915	1,956,559	1,973,605
Transfers Out	0	0	0	25,000	25,000
Subtotal:	1,737,759	1,916,559	1,783,915	1,981,559	1,998,605

Total: 1 0 36,311 215,305 211,395

Transit Fund

RECEIPT DETAIL

Fund: 202	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Taxes & Assessments					
4050 Transportation Tax-TDA	1,531,162	1,885,559	1,573,815	1,940,864	1,950,000
4051 Transportation Tax-STA	206,598	31,000	246,411	256,000	260,000
Subtotal:	1,737,760	1,916,559	1,820,226	2,196,864	2,210,000

Total: 1,737,760 1,916,559 1,820,226 2,196,864 2,210,000

Transit Fund

APPROPRIATION DETAIL

Budget Unit: 202-9220 - Public Transit

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Operations & Maintenance					
5241 Maintenance-Structures/Grounds	0	15,000	10,100	15,000	15,000
5261 Professional Services	408,028	1,901,559	0	0	0
Subtotal:	408,028	1,916,559	10,100	15,000	15,000
Non-Operating					
5310 Contribution to Other Agencies	1,329,731	0	1,773,815	1,941,559	1,958,605
Subtotal:	1,329,731	0	1,773,815	1,941,559	1,958,605

Total:	1,737,759	1,916,559	1,783,915	1,956,559	1,973,605
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CABLE TV FUND

Franchise fees received from Charter Communications, the cable TV provider, are used for public, educational and governmental access. In early 1992, the Council set forth policy calling for these revenues to be maintained separately.

CABLE TV ACCESS

206-9038

Cable franchise fees, along with a surcharge for public education and government broadcasting, provide funding for this budget unit. All council and commission meetings are broadcast via the Government Access Channel. Additionally, other community activities are broadcast.

2012-2013 ACCOMPLISHMENTS

- Recorded and broadcasted the Successor Agency of the Redevelopment Agency on television and internet
- Recorded and broadcasted the West Sacramento Area Flood Control Agency monthly meeting on television and internet

2013-2015 STRATEGIC GOALS

- Upgrade the current audio/video system in the City Council Chambers



Cable TV Fund

SUMMARY

Fund: 206	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Receipts					
Taxes & Assessments	345,420	260,000	330,000	330,000	330,000
Use of Money	334	0	300	375	375
Subtotal:	345,754	260,000	330,300	330,375	330,375
Appropriations					
Cable TV Access	33,370	33,000	39,000	45,000	45,000
Transfers Out	197,700	197,700	197,700	250,000	250,000
Subtotal:	231,070	230,700	236,700	295,000	295,000

Total:	114,684	29,300	93,600	35,375	35,375
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Cable TV Fund

RECEIPT DETAIL

Fund: 206	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Taxes & Assessments					
4065 Franchises	345,420	260,000	330,000	330,000	330,000
Subtotal:	345,420	260,000	330,000	330,000	330,000
Use of Money					
4301 Investment Pool Earnings	334	0	300	375	375
Subtotal:	334	0	300	375	375

Total: 345,754 260,000 330,300 330,375 330,375

Cable TV Fund

APPROPRIATION DETAIL

Budget Unit: 206-9038 - Cable TV Access

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Operations & Maintenance					
5261 Professional Services	33,370	33,000	39,000	45,000	45,000
Subtotal:	33,370	33,000	39,000	45,000	45,000

Total:	33,370	33,000	39,000	45,000	45,000
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GENERAL EQUIPMENT FUND

All equipment purchases for activities in the General Fund and certain other non-enterprise activities are accounted for in this fund. Purchases for replacement equipment are financed from recurring revenues. Purchase for first-time equipment requires another revenue source.

Recurring revenues come from three sources: interest earned on the fund balance, sale of surplus equipment, and user fees which include a component for equipment use.

2012-2013 ACCOMPLISHMENTS

- Financed and upgraded the old permit system, Permits Plus, to a new system, Accela. The new system will have the ability to process permits online.
- Replaced the Harley Davidson patrol motorcycles with BMW cycles to achieve more efficiency and comfort.
- Replaced two cardio pieces of equipment in the Recreation Center

2013-2015 STRATEGIC GOALS

- Finance the Mobile Data Computers in safety vehicles to be comparable with the new communication systems installed at the Yolo County Communications Agency.
- Complete the retrofit of the streetlights on the City owned and operated streetlights to high-efficient LED lights.
- Purchase and retrofit 10 patrol vehicles, and one Fire Division Chief vehicle.
- Upgrade/replace all personal computers used by City staff.



General Equipment Fund

SUMMARY

Fund: 207	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Receipts					
Use of Money	8,897	29,000	1,800	11,100	12,100
Other Revenue	0	41,999	43,473	0	0
Transfers In	347,103	1,419,344	593,700	547,875	597,000
Subtotal:	356,000	1,490,343	638,973	558,975	609,100
Appropriations					
Information Technology	114,566	249,637	657,000	0	0
Police Administration	4,509	17,400	8,450	12,000	12,000
Police Investigation	0	0	0	12,000	12,000
Police Patrol	67,444	139,034	214,167	300,000	300,000
Traffic/Parking Safety	0	0	0	36,000	36,000
Communications J.P.A.	41,244	0	0	0	0
Fire Administration	9,284	10,080	4,380	0	0
Fire Operations	30,299	98,282	105,278	0	0
Recreation Center	33,829	116,700	59,291	49,300	67,400
Park Maintenance	19,152	15,000	5,495	0	0
Subtotal:	320,327	646,133	1,054,061	409,300	427,400
Total:	35,673	844,210	-415,088	149,675	181,700

General Equipment Fund

RECEIPT DETAIL

Fund: 207	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Use of Money					
4301 Investment Pool Earnings	8,897	29,000	1,800	11,100	12,100
Subtotal:	8,897	29,000	1,800	11,100	12,100
Other Revenue					
4810 Reimbursements	0	41,999	42,000	0	0
4820 Sale of Property	0	0	1,473	0	0
Subtotal:	0	41,999	43,473	0	0
Transfers					
4990 Transfers In	347,103	1,419,344	593,700	547,875	597,000
Subtotal:	347,103	1,419,344	593,700	547,875	597,000

Total: 356,000 1,490,343 638,973 558,975 609,100

General Equipment Fund

APPROPRIATION DETAIL

Budget Unit: 207-9034 - Information Technology

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Capital Outlay					
5535 CIP Offset	0	0	0	0	0
5574 Equip-Computer/Software >\$500	114,566	244,500	657,000	0	0
5575 Equip-Other	0	5,137	0	0	0
Subtotal:	114,566	249,637	657,000	0	0

Total: 114,566 249,637 657,000 0 0

General Equipment Fund

APPROPRIATION DETAIL

Budget Unit: 207-9110 - Police Administration

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Operations & Maintenance					
5271 Insurance-Liability	0	0	8,450	0	0
Subtotal:	0	0	8,450	0	0
Capital Outlay					
5535 CIP Offset	0	0	0	0	0
5571 Equip-Office Furn/Machines	0	12,400	0	0	0
5572 Equipment-Vehicles	0	0	0	12,000	12,000
5574 Equip-Computer/Software >\$500	4,509	5,000	0	0	0
Subtotal:	4,509	17,400	0	12,000	12,000

Total: 4,509 17,400 8,450 12,000 12,000

General Equipment Fund

APPROPRIATION DETAIL

Budget Unit: 207-9111 - Police Investigation

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Capital Outlay					
5572 Equipment-Vehicles	0	0	0	12,000	12,000
Subtotal:	0	0	0	12,000	12,000

Total: 0 0 0 12,000 12,000

General Equipment Fund

APPROPRIATION DETAIL

Budget Unit: 207-9113 - Police Patrol

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Operations & Maintenance					
5215 Safety Clothing/Supplies	-27	0	0	0	0
5272 Insurance-Property	0	0	860	0	0
Subtotal:	-27	0	860	0	0
Capital Outlay					
5535 CIP Offset	0	0	0	0	0
5571 Equip-Office Furn/Machines	0	3,600	11,102	0	0
5572 Equipment-Vehicles	58,232	124,454	192,541	300,000	300,000
5574 Equip-Computer/Software >\$500	0	0	0	0	0
5575 Equip-Other	9,239	10,980	9,664	0	0
Subtotal:	67,471	139,034	213,307	300,000	300,000

Total: 67,444 139,034 214,167 300,000 300,000

General Equipment Fund

APPROPRIATION DETAIL

Budget Unit: 207-9116 - Traffic/Parking Safety

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Capital Outlay					
5572 Equipment-Vehicles	0	0	0	36,000	36,000
Subtotal:	0	0	0	36,000	36,000

Total: 0 0 0 36,000 36,000

General Equipment Fund

APPROPRIATION DETAIL

Budget Unit: 207-9118 - Communications J.P.A.

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Operations & Maintenance					
5221 Communications	41,244	0	0	0	0
Subtotal:	41,244	0	0	0	0

Total: 41,244 0 0 0 0

General Equipment Fund

APPROPRIATION DETAIL

Budget Unit: 207-9150 - Fire Administration

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Operations & Maintenance					
5255 Vehicle Expenses	9,284	10,080	4,380	0	0
Subtotal:	9,284	10,080	4,380	0	0

Total: 9,284 10,080 4,380 0 0

General Equipment Fund

APPROPRIATION DETAIL

Budget Unit: 207-9151 - Fire Operations

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Operations & Maintenance					
5255 Vehicle Expenses	16,415	67,832	78,278	0	0
Subtotal:	16,415	67,832	78,278	0	0
Capital Outlay					
5535 CIP Offset	0	0	0	0	0
5572 Equipment-Vehicles	0	0	0	0	0
5574 Equip-Computer/Software >\$500	2,430	3,450	0	0	0
5575 Equip-Other	11,454	27,000	27,000	0	0
Subtotal:	13,884	30,450	27,000	0	0
Total:	30,299	98,282	105,278	0	0

General Equipment Fund

APPROPRIATION DETAIL

Budget Unit: 207-9515 - Recreation Center

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Operations & Maintenance					
5240 Maintenance-Equipment	0	0	730	0	0
Subtotal:	0	0	730	0	0
Capital Outlay					
5535 CIP Offset	0	0	0	0	0
5575 Equip-Other	33,829	116,700	58,561	49,300	67,400
Subtotal:	33,829	116,700	58,561	49,300	67,400

Total: 33,829 116,700 59,291 49,300 67,400

General Equipment Fund

APPROPRIATION DETAIL

Budget Unit: 207-9520 - Park Maintenance

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Operations & Maintenance					
5240 Maintenance-Equipment	0	0	5,495	0	0
5255 Vehicle Expenses	3,708	0	0	0	0
Subtotal:	3,708	0	5,495	0	0
Capital Outlay					
5572 Equipment-Vehicles	0	15,000	0	0	0
5575 Equip-Other	15,444	0	0	0	0
Subtotal:	15,444	15,000	0	0	0

Total: 19,152 15,000 5,495 0 0

HAZARDOUS MATERIALS FUND

The Hazardous Materials Division of the Fire Department was established to enforce the hazardous materials provisions of the California Fire Code and is staffed with one Senior Fire Inspector, one part-time Fire Inspector, and one Secretary. This Division is directed at the prevention, control, and mitigation of dangerous conditions related to the storage, dispensing, use, and handling of hazardous materials within the jurisdiction. It is also purposed for the development and management of emergency response plans for potential hazardous material releases and to provide training and specialized equipment for personnel to respond to these incidents.

FIRE – HAZARDOUS MATERIALS 210-9153

The Hazardous Materials Fund was created to support the Hazardous Materials Division with the intent to be entirely self-supporting by way of program fees. Permit and hazardous materials storage fees are assessed to businesses which conduct permissible operations and/or store, dispense, use, and handle hazardous materials, respectively. Other fees generated by this fund include reimbursements from Certified Unified Program Agency (CUPA) inspections, reimbursements from emergency responses for the release of hazardous materials, and special inspections.

2012-2013 ACCOMPLISHMENTS

- **Emergency Response Equipment** – Purchased, trained, and put into service new hazardous materials and chemical warfare monitoring equipment from an awarded Marine Exchange Grant.
- **Fee Restructure** – Developed a new fee structure to be more consistent with program operations and conducted a successful campaign for a fee increase to continue to perform essential City Fire Department services, which City Council adopted in November.

2013-2015 STRATEGIC GOALS

- **Accela Integration** – With the City's recent purchase of new program management software (Accela), hazardous materials programs need to be integrated to increase capabilities and correct existing deficiencies.
- **Update SOGs** – To assure that first responders are provided with the most current and appropriate standard operating guidelines, the hazardous materials 400 series is scheduled to be updated.
- **Fill Vacant Positions** – To fill the staffing gap that has existed since 2009, with the recent fee increases, vacant positions can be filled for the management and maintenance of the Division.



Hazardous Materials Fund

SUMMARY

Fund: 210	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Receipts					
Licenses & Permits	151,544	125,000	139,841	130,000	135,000
Fines & Forfeitures	30	0	35	0	0
Use of Money	365	600	45	288	350
Service Charges	202,734	205,000	209,219	214,100	219,250
Other Revenue	2,061	3,390	2,874	3,014	3,044
Subtotal:	356,734	333,990	352,014	347,402	357,644
Appropriations					
Fire Hazardous Materials	372,718	410,365	270,799	263,170	267,253
Transfers Out	57,617	61,621	57,923	41,632	43,207
Subtotal:	430,335	471,986	328,722	304,802	310,460

Total:	-73,601	-137,996	23,292	42,600	47,184
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Hazardous Materials Fund

RECEIPT DETAIL

Fund: 210	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Licenses & Permits					
4199 Other Licenses/Permits	151,544	125,000	139,841	130,000	135,000
Subtotal:	151,544	125,000	139,841	130,000	135,000
Fines & Forfeitures					
4220 Forfeitures/Penalties	30	0	35	0	0
Subtotal:	30	0	35	0	0
Use of Money					
4301 Investment Pool Earnings	365	600	45	288	350
Subtotal:	365	600	45	288	350
Service Charges					
4721 Nuisance Abmt/Cost Recovery	1,962	0	2,884	2,000	2,000
4760 Spec Fire Srv/Haz Invent Fees	200,772	205,000	202,000	210,000	215,000
4799 Other Current Services	0	0	4,335	2,100	2,250
Subtotal:	202,734	205,000	209,219	214,100	219,250
Other Revenue					
4810 Reimbursements	1,136	3,390	1,257	3,014	3,044
4899 Other Revenue	925	0	1,617	0	0
Subtotal:	2,061	3,390	2,874	3,014	3,044
Total:	356,734	333,990	352,014	347,402	357,644

Hazardous Materials Fund

APPROPRIATION DETAIL

Budget Unit: 210-9153 - Fire Hazardous Materials

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Personnel Services					
5111 Salaries/Wages-Permanent	210,312	225,921	131,047	136,461	139,082
5112 Salaries/Wages-Extra Help	1,508	30,000	30,000	0	0
5113 Salaries/Wages-O/T & Standby	12,337	5,000	10,042	0	0
5115 Salaries/Wages-Vacation Pay	10,067	0	0	0	0
5116 Salaries/Wages-Holiday Pay	413	0	0	0	0
5121 Medicare	2,251	3,277	2,850	2,049	2,082
5122 Retirement-P.E.R.S.	61,281	43,502	23,934	26,829	26,611
5130 Employee Health Ins	33,431	34,759	25,759	30,082	30,982
5131 Retired Employee Health Ins	27,520	20,187	20,401	21,068	21,769
5132 Workers Comp Ins	2,657	2,322	1,105	1,781	1,827
5133 Deferred Compensation	192	1,582	0	0	0
5199 Payroll Reimbursement Offset	-7,418	0	-2,954	0	0
Subtotal:	354,551	366,550	242,184	218,270	222,353
Operations & Maintenance					
5212 Small Tools/Instruments	395	1,500	900	1,500	1,500
5214 Laboratory/Medical Supplies	2,256	3,000	2,800	3,000	3,000
5215 Safety Clothing/Supplies	30	3,000	1,200	3,000	3,000
5219 Household Expenses	30	50	48	0	0
5221 Communications	1,213	0	-10	0	0
5245 Rents/Leases-Equipment	463	0	0	0	0
5251 Office Expense	1,296	2,000	840	2,000	2,000
5252 Postage	1,082	2,120	700	2,000	2,000
5253 Educational Materials/Supplies	703	1,000	600	2,200	2,200
5254 Ads/Promotions/Notices	0	40	0	0	0
5255 Vehicle Expenses	3,985	10,650	10,203	10,500	10,500
5256 Memberships/Dues	1,120	700	1,035	700	700
5258 Training/Travel/Meals	3,230	5,000	4,100	5,000	5,000
5259 Special Departmental Expense	0	5,000	4,200	5,000	5,000
5261 Professional Services	0	5,000	0	5,000	5,000
Subtotal:	15,803	39,060	26,616	39,900	39,900
Capital Outlay					
5571 Equip-Office Furn/Machines	0	500	0	500	500
5573 Equip-Shop	2,189	3,000	1,999	3,000	3,000
5574 Equip-Computer/Software >\$500	175	1,255	0	1,500	1,500
Subtotal:	2,364	4,755	1,999	5,000	5,000
Total:	372,718	410,365	270,799	263,170	267,253

TREE MITIGATION FUND

The Tree program was conceived from funds received in the amount of \$2,164,943 by Sacramento Regional County Sewer District (SRCSD) for tree mitigation with respect to construction of their Interceptor Pipeline.

This program provides planning and management of all publicly owned trees, including planting, maintenance, preservation/protection and removal within CFD, Landscaping and Lighting (L&L) and park areas. Trees located within the City right-of-way in front yards are also managed for removal and replacement by adjacent property owners. This program also provides planning and management of all public landscaping including planting and maintenance, within L&L districts.

TREE MITIGATION 212-9522

The Tree Program is a component of the Parks & Recreation Department. The Tree Program provides planning and coordination of the City's Urban Forest Program; participates in the administration of related tree-service, public-education activities; and coordinates the planting, maintenance, removal and preservation/protection of City trees.

2012-2013 ACCOMPLISHMENTS

- 50 trees planted in Parks.
- 425 free shade trees provided to residents.

2013-2015 STRATEGIC GOALS

- Manage maintenance contracts for preservation/protection of 25,473 street trees and 14,000 park trees.
- Manage maintenance of 20 acres of public street landscapes.
- Enhance quality of maintenance within sound financial goals.
- Plant 100 trees in parks.
- Provide 500 free shade and fruit trees to residents.
- Bring in \$500,000 in mitigation funds.
- Healthiest Urban Forest in the Region.
- Beautiful City Streetscapes.
- Aesthetically Attractive City Gateways.



Tree Mitigation Fund

SUMMARY

Fund: 212	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Receipts					
Licenses & Permits	375	300	1,175	375	500
Use of Money	839	2,000	101	500	450
Service Charges	17,550	17,000	13,250	1,500	2,500
Other Revenue	125,920	0	0	0	0
Other Financing	0	10,000	202,775	175,000	175,000
Subtotal:	144,684	29,300	217,301	177,375	178,450
Appropriations					
Tree Mitigation	227,648	321,471	154,264	192,751	198,954
Park CIP	0	150,000	0	0	0
Transfers Out	123,740	137,199	135,853	127,932	128,728
Subtotal:	351,388	608,670	290,117	320,683	327,682

Total: -206,704 -579,370 -72,816 -143,308 -149,232

Tree Mitigation Fund

RECEIPT DETAIL

Fund: 212	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Licenses & Permits					
4199 Other Licenses/Permits	375	300	1,175	375	500
Subtotal:	375	300	1,175	375	500
Use of Money					
4301 Investment Pool Earnings	839	2,000	101	500	450
Subtotal:	839	2,000	101	500	450
Service Charges					
4790 Work Order Internal	17,550	17,000	13,250	1,500	2,500
Subtotal:	17,550	17,000	13,250	1,500	2,500
Other Revenue					
4800 Donations	220	0	0	0	0
4810 Reimbursements	700	0	0	0	0
4825 Contributions	125,000	0	0	0	0
4899 Other Revenue	0	0	0	0	0
Subtotal:	125,920	0	0	0	0
Other Financing					
4915 Other Impact Fees	0	10,000	202,775	175,000	175,000
Subtotal:	0	10,000	202,775	175,000	175,000
Total:	144,684	29,300	217,301	177,375	178,450

Tree Mitigation Fund

APPROPRIATION DETAIL

Budget Unit: 212-9522 - Tree Mitigation

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Personnel Services					
5111 Salaries/Wages-Permanent	73,619	75,414	75,864	79,329	84,602
5112 Salaries/Wages-Extra Help	14,661	20,380	0	0	0
5115 Salaries/Wages-Vacation Pay	952	0	0	0	0
5121 Medicare	1,297	1,389	1,152	1,181	1,254
5122 Retirement-P.E.R.S.	18,180	15,135	14,560	16,047	15,688
5130 Employee Health Ins	9,060	8,520	7,731	9,900	10,800
5131 Retired Employee Health Ins	6,593	6,978	6,971	7,194	7,429
5132 Workers Comp Ins	1,392	673	90	17	18
5133 Deferred Compensation	1,102	1,132	1,131	1,210	1,286
5199 Payroll Reimbursement Offset	-1,358	0	0	0	0
Subtotal:	125,498	129,621	107,499	114,878	121,077
Operations & Maintenance					
5212 Small Tools/Instruments	338	1,000	10	500	500
5215 Safety Clothing/Supplies	0	500	450	200	200
5221 Communications	1,415	0	0	0	0
5222 Utilities	1,330	1,000	1,152	0	0
5241 Maintenance-Structures/Grounds	83,409	150,000	34,000	52,000	52,000
5245 Rents/Leases-Equipment	0	1,000	0	700	700
5251 Office Expense	108	400	135	400	400
5252 Postage	0	2,500	0	500	500
5253 Educational Materials/Supplies	591	50	0	100	100
5254 Ads/Promotions/Notices	2,159	1,500	600	3,000	3,000
5255 Vehicle Expenses	5,175	5,900	875	1,000	1,000
5256 Memberships/Dues	805	500	721	1,200	1,200
5258 Training/Travel/Meals	395	2,500	1,022	2,500	2,500
5259 Special Departmental Expense	1,056	0	800	773	777
5261 Professional Services	5,369	25,000	7,000	15,000	15,000
Subtotal:	102,150	191,850	46,765	77,873	77,877
Total:	227,648	321,471	154,264	192,751	198,954

LANDSCAPING & LIGHTING ADS

The West Sacramento Landscaping and Lighting District No. 1, created under the 1972 Landscaping and Lighting Act, provides street lighting, landscape and park maintenance services for property within the City of West Sacramento. It is divided into six zones. Each zone is comprised of the group of parcels that enjoy similar degrees of benefit from the service covered by the zone. Each parcel within the various zones is assessed its proportionate share of the cost of providing the service. The proportionate benefit and assessment is calculated in a benefit unit appropriate to the zone depending on the type of service provided. The services provided and the unit of benefit for each zone in the district is shown below:

<u>Zone</u>	<u>Service</u>	<u>Land Use Type</u>	<u>Rate</u>
S1	Street Lighting	Residential	\$25.93 per parcel
S2	Street Lighting	Industrial	.44 per front foot
LS1	Street Lighting & Landscaping	Commercial	2.58 per front foot
L1	Landscaping	Industrial	79.54 per acre
L2	Landscaping	Residential	18.37 per parcel
LSP2	Street Lighting, Landscaping & Park Maintenance	Residential/ Commercial	1,000 per parcel

Since 1991, revenues from assessments have been less than expenditures. At first this was intended to reduce the level of fund balance. Then, after the passage of Proposition 218, limiting ability to raise assessments, this annual deficit was "locked in." In each of the next two fiscal years, a General Fund subsidy of \$336,459 is necessary to maintain current levels of costs.

LANDSCAPING & LIGHTING 213-9175

For properties developed prior to the passage of Proposition 218 in 1996, this activity accumulates all operating and maintenance costs for the street lighting system and eligible maintenance costs for street landscaping.

2012-2013 ACCOMPLISHMENTS

- Trimmed 8,000 trees in CFD streetscapes and trails.
- Planted 101 trees in CFD streetscapes.
- Removed 96 trees in public streetscapes.
- Accepted street trees in CFD B and CFD N.
- Sidewalk root trip hazards addressed in CFD I, CFD J, CFD C, and CFD H.
- Mowed 10 acres of weeds in CFD C, CFD H, CFD A, CFD G and CFD I

2013-2015 STRATEGIC GOALS

- Landscape renovation for improved water use and color.
- Expand Maintenance Areas to include City Gateways.
- Maintain a list of Qualified Landscape Companies from which to choose..



Landscaping & Lighting AD's

SUMMARY

Fund: 213	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Receipts					
Taxes & Assessments	400,075	398,400	398,074	398,100	398,100
Use of Money	416	1,000	400	300	300
Transfers In	564,623	576,036	576,031	669,996	717,887
Subtotal:	965,114	975,436	974,505	1,068,396	1,116,287
Appropriations					
Landscape & Lighting	939,334	968,442	957,839	1,062,396	1,110,287
Transfers Out	6,000	6,000	6,000	6,000	6,000
Subtotal:	945,334	974,442	963,839	1,068,396	1,116,287

Total:	19,780	994	10,666	0	0
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Landscaping & Lighting AD's

RECEIPT DETAIL

Fund: 213	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Taxes & Assessments					
4030 Interest/Penalties/Del Tax	106	0	74	100	100
4090 Special Tax/Assessment	399,969	398,400	398,000	398,000	398,000
Subtotal:	400,075	398,400	398,074	398,100	398,100
Use of Money					
4301 Investment Pool Earnings	416	1,000	400	300	300
Subtotal:	416	1,000	400	300	300
Transfers					
4990 Transfers In	564,623	576,036	576,031	669,996	717,887
Subtotal:	564,623	576,036	576,031	669,996	717,887

Total: 965,114 975,436 974,505 1,068,396 1,116,287

Landscaping & Lighting AD's

APPROPRIATION DETAIL

Budget Unit: 213-9175 - Landscape & Lighting

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Operations & Maintenance					
5222 Utilities	694,815	717,688	640,800	746,396	768,787
5241 Maintenance-Structures/Grounds	226,058	232,323	298,000	300,000	325,000
5261 Professional Services	8,935	8,300	8,200	5,000	5,000
Subtotal:	929,808	958,311	947,000	1,051,396	1,098,787
Non-Operating					
5330 Taxes/Assessments	9,526	10,131	10,839	11,000	11,500
Subtotal:	9,526	10,131	10,839	11,000	11,500

Total:	939,334	968,442	957,839	1,062,396	1,110,287
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STORM DRAIN MAINTENANCE FUND

This fund accounts for costs for storm water facilities and infrastructure in two areas: about 100 acres in the old town of Washington, and all the acreage within the Lighthouse Marina project.

All operating and maintenance costs are financed through service charges (assessments and special taxes). For the Washington area, property assessments are levied by the West Sacramento Storm Drain Maintenance District Act of 1937. Assessment charges are set each year by the City Council and are collected by Yolo County on the regular property tax bill. Charges have remained the same \$144.11 per acre since 1995-96.

Although the revenue generated through service charges has been sufficient to finance day-to-day operating and maintenance costs, no funds are being set aside for future repair, replacement or upgrade of facilities and infrastructure.

STORM DRAIN MAINTENANCE (RALEY'S) 215-9230

This activity manages all costs for operating and maintaining Raley's storm pump station as well as the collection system in Raley's Landing. This includes the maintenance and energy cost of 2ea 75 HP pumps, 2ea 150 HP pumps and a motorized bar screen. It also maintains an emergency backup generator.

STORM DRAIN MAINTENANCE (LIGHTHOUSE) 215-9327

Most properties within the city limits are provided storm drainage services by one of the three Reclamation Districts. However, this Storm Drainage Maintenance District was formed to serve the Lighthouse Marina development.

2012-2013 ACCOMPLISHMENTS

- Installed 25 drain inlets in support of CIP projects.
- Raley's: Improve and upgrade control system install SCADA communication.
- Raley's: Clean approximately 15 yards of material from wet well prior to bar screen.

2013-2015 STRATEGIC GOALS

- Raley's: Replace a 1200 amp emergency power transfer switch (approx. \$25,000). Currently the automatic operation of this power transfer switch has failed and needs to be manually operated.
- Raley's: Clean and paint all four pump motors, pumps and bases.
- Lighthouse: Clean debris from fore bay section of wet well prior to bar screens. There is approximately 50 yards of silt and debris to be removed.



Storm Water Maint. Fund

SUMMARY

Fund: 215	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Receipts					
Taxes & Assessments	11,664	10,850	11,000	11,000	11,000
Use of Money	39	0	20	22	23
Subtotal:	11,703	10,850	11,020	11,022	11,023
Appropriations					
Storm Water Maint / Raley's	10,785	12,517	11,381	11,260	11,260
Storm Drain-Main	38,000	5,982	0	0	0
Transfers Out	500	1,104	1,100	500	500
Subtotal:	49,285	19,603	12,481	11,760	11,760

Total: -37,582 -8,753 -1,461 -738 -737

Storm Water Maint. Fund

RECEIPT DETAIL

Fund: 215	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Taxes & Assessments					
4030 Interest/Penalties/Del Tax	3	0	0	0	0
4090 Special Tax/Assessment	11,661	10,850	11,000	11,000	11,000
Subtotal:	11,664	10,850	11,000	11,000	11,000
Use of Money					
4301 Investment Pool Earnings	39	0	20	22	23
Subtotal:	39	0	20	22	23
Total:	11,703	10,850	11,020	11,022	11,023

Storm Water Maint. Fund

APPROPRIATION DETAIL

Budget Unit: 215-9230 - Storm Water Maint / Raley's

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Operations & Maintenance					
5222 Utilities	7,897	8,100	7,603	8,100	8,100
5240 Maintenance-Equipment	281	0	2,268	500	500
5241 Maintenance-Structures/Grounds	210	3,100	0	1,250	1,250
5259 Special Departmental Expense	906	1,317	0	0	0
5261 Professional Services	226	0	226	0	0
Subtotal:	9,520	12,517	10,097	9,850	9,850
Non-Operating					
5310 Contribution to Other Agencies	1,265	0	1,284	1,410	1,410
Subtotal:	1,265	0	1,284	1,410	1,410

	Total:	10,785	12,517	11,381	11,260	11,260
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LANDSCAPING & LIGHTING CFDs

Between 2000 and 2013, the following Community Facilities Districts have been formed to provide financing for street landscaping and lighting in new residential subdivisions:

CFD A	Southport Gateway	CFD J	Parella
CFD B	Newport Estates	CFD K	River Walk Park
CFD C	Bridgeway Island	CFD L	Newport Grove
CFD D	Southport Industrial Park	CFD M	The Rivers
CFD E	The Classics	CFD N	Parlin Ranch
CFD F	Pheasant Hollow	CFD O	Linden South
CFD G	Southport Gateway, Unit 4	CFD P	Iron Works
CFD H	Bridgeway Lakes	CFD Q	River Walk
CFD I	River Ranch	CFD R	Bridge District

2012-2013 ACCOMPLISHMENTS

- Established an on-call landscape maintenance contractor list.
- Designed and renovated landscape and irrigation along CFD C through block trail and streetscape on Promenade.
- Designed irrigation renovation for medians and frontage of Safeway in CFD H. Construction has begun.
- Accepted street trees in CFD B and CFD N.
- Developer has completed three trail connectors in CFD N.
- Bayberry streetscape completed in CFD B.
- Sidewalk trip hazards removed in CFD I, CFD J, CFD C, and CFD H.
- Landscape banks of bridge on Southport Parkway in CFD H.
- Completed irrigation controller upgrades in CFD D.
- Completed streetscape and garden park in the Bridge District, soon to be CFD R.

2013-2015 STRATEGIC GOALS

- Complete landscape design and renovation of streetscape in CFD A and CFD G.
- Complete irrigation renovation in CFD D.
- Install pathway lighting in CFD N and CFD B.
- Complete bank restoration of lake on Marshall Road in CFD H.
- Complete irrigation retrofit in CFD H. Move from using domestic water to using lake water to irrigate landscape.
- Establish current list of on-call landscape maintenance contractors.
- Accept landscape improvements from developer in CFD N, CFD B, CFD R, and CFD O.
- Complete sidewalk repairs in CFD A.
- Complete park design Linden South CFD O. Complete State grant application.
- Complete land acquisition of Heritage Oaks Park site from Newport Development CFD B. Complete State grant application.



Lighting & Landscaping-CFD's

SUMMARY

Fund: 269	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Receipts					
Taxes & Assessments	2,048,963	2,089,031	2,106,940	2,175,731	2,265,014
Use of Money	3,134	4,437	2,687	1,243	1,195
Other Revenue	0	12	0	0	0
Subtotal:	2,052,097	2,093,480	2,109,627	2,176,974	2,266,209
Appropriations					
CFD A-Gateway Services	71,511	103,316	93,018	94,985	95,981
CFD B-Newport Estates Services	107,353	256,594	126,795	122,330	123,809
CFD C-Bridgeway Island Service	422,131	743,168	465,079	472,041	487,390
CFD D-Southport Indust Park Sr	249,697	543,108	248,856	275,053	278,085
CFD E-The Classics Services	79,412	320,357	97,196	96,231	96,575
CFD F-Pheasant Hollow Services	38,992	52,868	52,927	50,489	51,153
CFD G-Gateway, Unit 4 Services	21,462	26,329	29,367	23,561	23,854
CFD H-Bridgeway Lakes I Srvs	468,105	463,389	512,832	484,747	492,046
CFD I-River Ranch Services	41,463	66,381	61,077	66,365	68,060
CFD J-Parella Services	80,812	271,423	114,064	128,999	130,550
CFD K-River Walk Park	48,732	43,000	54,500	65,000	67,000
CFD L-Newport Grove Services	238	0	0	0	0
CFD M-The Rivers Services	35,391	48,569	49,820	55,643	57,027
CFD N-Parlin Ranch Services	80,105	215,197	113,812	121,814	123,302
CFD O-Linden South Services	19,199	67,576	9,813	17,433	17,559
CFD P-Ironworks Services	14,033	32,594	28,367	27,724	27,773
Subtotal:	1,778,636	3,253,869	2,057,523	2,102,415	2,140,164
Total:	273,461	-1,160,389	52,104	74,559	126,045

LANDSCAPING & LIGHTING - CFDs

CFD A 269-9176	<u>2011-12</u> <u>ACTUAL</u>	<u>2012-13</u> <u>ACTUAL</u>	<u>2012-13</u> <u>PROJECTED</u>	<u>2013-14</u> <u>BUDGET</u>	<u>2014-15</u> <u>BUDGET</u>
RECEIPTS DETAIL					
Taxes & Assessments					
4030 Interest/Penalties/Delinq Tax	24	0	0	0	0
4090 Special Tax/Assessment	95,130	97,010	98,000	98,950	100,929
Subtotal	95,154	97,010	98,000	98,950	100,929
Use of Money					
4301 Investment Pool Earnings	56	0	55	30	30
Subtotal	56	0	55	30	30
Total Receipts	95,210	97,010	98,055	98,980	100,959
APPROPRIATION DETAIL					
Operations and Maintenance					
5221 Communications	187	200	0	0	0
5222 Utilities	14,434	10,200	16,000	17,000	17,510
5241 Maintenance- Structures/Ground	37,559	63,100	55,000	55,000	55,000
5261 Professional Services	302	1,500	1,000	1,500	1,500
Subtotal	52,482	75,000	72,000	73,500	74,010
Capital Outlay					
5530 Capital Improvement Program	7,402	7,301	0	0	0
Subtotal	7,402	7,301	0	0	0
Administrative Charges					
5950 Transfers Out	11,627	21,018	21,018	21,485	21,971
Subtotal	11,627	21,018	21,018	21,485	21,971
Total Appropriations	71,511	103,319	93,018	94,985	95,981

CFD B 269-9177

RECEIPTS DETAIL					
Taxes & Assessments					
4030 Interest/Penalties/Delinq Tax	42	0	0	0	0
4090 Special Tax/Assessment	162,876	165,000	165,200	169,950	175,049
Subtotal	162,918	165,000	165,200	169,950	175,049
Use of Money					
4300 Interest-Other	0	800	500	100	100
4301 Investment Pool Earnings	474	0	0	0	0
Subtotal	474	800	500	100	100
Total Receipts	163,392	165,800	165,700	170,050	175,149
APPROPRIATION DETAIL					
Operations and Maintenance					
5222 Utilities	10,906	14,000	14,000	15,686	16,078
5241 Maintenance- Structures/Ground	53,576	54,000	53,900	55,000	55,000
5261 Professional Services	554	7,000	5,000	3,000	3,000
Subtotal	65,036	75,000	72,900	73,686	74,078
Capital Outlay					
5530 Capital Improvement Program	13,331	133,996	0	0	0
Subtotal	13,331	133,996	0	0	0
Administrative Charges					
5950 Transfers Out	28,986	47,600	53,895	48,644	49,731
Subtotal	28,986	47,600	53,895	48,644	49,731
Total Appropriations	107,353	256,596	126,795	122,330	123,809

	<u>2011-12</u> <u>ACTUAL</u>	<u>2012-13</u> <u>ACTUAL</u>	<u>2012-13</u> <u>PROJECTED</u>	<u>2013-14</u> <u>BUDGET</u>	<u>2014-15</u> <u>BUDGET</u>
CFD C 269-9178					
RECEIPTS DETAIL					
Taxes & Assessments					
4030 Interest/Penalties/Delinq Tax	102	0	0	0	0
4090 Special Tax/Assessment	396,440	405,600	406,100	417,768	430,301
Subtotal	396,542	405,600	406,100	417,768	430,301
Use of Money					
4300 Interest-Other	0	700	700	125	130
4301 Investment Pool Earnings	597	27	0	0	0
Subtotal	597	727	700	125	130
Total Receipts	397,139	406,327	406,800	417,893	430,431

APPROPRIATION DETAIL					
Operations and Maintenance					
5222 Utilities	101,177	70,000	114,000	122,000	130,000
5241 Maintenance- Structures/Ground	149,886	193,000	185,000	185,000	190,000
5261 Professional Services	7,376	2,000	2,000	5,000	5,000
Subtotal	258,439	265,000	301,000	312,000	325,000
Capital Outlay					
5530 Capital Improvement Program	24,317	320,378	0	0	0
Subtotal	24,317	320,378	0	0	0
Administrative Charges					
5950 Transfers Out	139,375	157,784	164,079	160,041	162,390
Subtotal	139,375	157,784	164,079	160,041	162,390
Total Appropriations	422,131	743,162	465,079	472,041	487,390

CFD D 269-9179					
RECEIPTS DETAIL					
Taxes & Assessments					
4030 Interest/Penalties/Delinq Tax	75	0	0	0	0
4090 Special Tax/Assessment	290,531	295,000	296,100	303,850	312,966
Subtotal	290,606	295,000	296,100	303,850	312,966
Use of Money					
4300 Interest Other	0	900	0	0	0
4301 Investment Pool Earnings	537	0	221	100	115
Subtotal	537	900	221	100	115
Total Receipts	291,143	295,900	296,321	303,950	313,081

APPROPRIATION DETAIL					
Operations and Maintenance					
5222 Utilities	53,145	57,000	56,000	65,000	67,000
5241 Maintenance- Structures/Ground	54,745	155,000	130,500	150,000	150,000
5261 Professional Services	58	3,000	2,000	5,000	5,000
Subtotal	107,948	215,000	188,500	220,000	222,000
Capital Outlay					
5530 Capital Improvement Program	117,620	274,050	0	0	0
Subtotal	117,620	274,050	0	0	0
Administrative Charges					
5950 Transfers Out	24,129	54,061	60,356	55,053	56,085
Subtotal	24,129	54,061	60,356	55,053	56,085
Total Appropriations	249,697	543,111	248,856	275,053	278,085

	<u>2011-12</u> <u>ACTUAL</u>	<u>2012-13</u> <u>ACTUAL</u>	<u>2012-13</u> <u>PROJECTED</u>	<u>2013-14</u> <u>BUDGET</u>	<u>2014-15</u> <u>BUDGET</u>
CFD E 269-9180					
RECEIPTS DETAIL					
Taxes & Assessments					
4030 Interest/Penalties/Delinq Tax	21	0	0	0	0
4090 Special Tax/Assessment	82,908	84,240	85,400	86,767	89,370
Subtotal	82,929	84,240	85,400	86,767	89,370
Use of Money					
4300 Interest-Other	0	500	0	127	135
4301 Investment Pool Earnings	536	5	435	140	100
Subtotal	536	505	435	267	235
Total Receipts	83,465	84,745	85,835	87,034	89,605

APPROPRIATION DETAIL					
Operations and Maintenance					
5222 Utilities	2,760	5,000	4,000	5,000	5,000
5241 Maintenance- Structures/Ground	38,977	55,000	52,000	55,000	55,000
5261 Professional Services	329	5,000	4,000	5,000	5,000
Subtotal	42,066	65,000	60,000	65,000	65,000
Capital Outlay					
5530 Capital Improvement Program	24,508	224,452	0	0	0
Subtotal	24,508	224,452	0	0	0
Administrative Charges					
5950 Transfers Out	12,838	30,901	37,196	31,231	31,575
Subtotal	12,838	30,901	37,196	31,231	31,575
Total Appropriations	79,412	320,353	97,196	96,231	96,575

CFD F 269-9181					
RECEIPTS DETAIL					
Taxes & Assessments					
4030 Interest/Penalties/Delinq Tax	13	0	0	0	0
4090 Special Tax/Assessment	50,673	52,000	52,100	53,560	55,167
Subtotal	50,686	52,000	52,100	53,560	55,167
Use of Money					
4301 Investment Pool Earnings	-5	3	0	0	0
Subtotal	-5	3	0	0	0
Total Receipts	50,681	52,003	52,100	53,560	55,167

APPROPRIATION DETAIL					
Operations and Maintenance					
5222 Utilities	2,752	4,000	3,200	4,500	4,700
5241 Maintenance- Structures/Ground	19,416	27,900	22,500	25,000	25,200
5261 Professional Services	133	134	100	0	0
Subtotal	22,301	32,034	25,800	29,500	29,900
Capital Outlay					
5530 Capital Improvement Program	12,440	13,100	13,100	13,100	13,200
Subtotal	12,440	13,100	13,100	13,100	13,200
Administrative Charges					
5950 Transfers Out	4,251	7,732	14,027	7,889	8,053
Subtotal	4,251	7,732	14,027	7,889	8,053
Total Appropriations	38,992	52,866	52,927	50,489	51,153

CFD G 269-9182	2011-12 <u>ACTUAL</u>	2012-13 <u>ACTUAL</u>	2012-13 <u>PROJECTED</u>	2013-14 <u>BUDGET</u>	2014-15 <u>BUDGET</u>
RECEIPTS DETAIL					
Taxes & Assessments					
4030 Interest/Penalties/Delinq Tax	4	0	0	0	0
4090 Special Tax/Assessment	17,976	18,200	18,200	18,746	19,308
Subtotal	17,980	18,200	18,200	18,746	19,308
Use of Money					
4300 Interest-Other	0	15	0	0	0
4301 Investment Pool Earnings	3	1	1	1	1
Subtotal	3	16	1	1	1
Total Receipts	17,983	18,216	18,201	18,747	19,309

APPROPRIATION DETAIL					
Operations and Maintenance					
5222 Utilities	2,385	2,200	2,400	3,500	3,700
5241 Maintenance- Structures/Ground	14,268	8,800	12,600	12,000	12,000
5261 Professional Services	56	125	100	0	0
Subtotal	16,709	11,125	15,100	15,500	15,700
Capital Outlay					
5530 Capital Improvement Program	2,128	7,228	0	0	0
Subtotal	2,128	7,228	0	0	0
Administrative Charges					
5950 Transfers Out	2,625	7,972	14,267	8,061	8,154
Subtotal	2,625	7,972	14,267	8,061	8,154
Total Appropriations	21,462	26,325	29,367	23,561	23,854

CFD H 269-9183

RECEIPTS DETAIL					
Taxes & Assessments					
4030 Interest/Penalties/Delinq Tax	111	0	0	0	0
4090 Special Tax/Assessment	430,358	445,000	446,000	458,350	472,101
Subtotal	430,469	445,000	446,000	458,350	472,101
Use of Money					
4301 Investment Pool Earnings	-258	30	0	0	0
Subtotal	-258	30	0	0	0
Total Receipts	430,211	445,030	446,000	458,350	472,101

APPROPRIATION DETAIL					
Operations and Maintenance					
5222 Utilities	75,162	62,000	84,000	85,000	90,000
5241 Maintenance- Structures/Ground	320,053	278,000	340,000	325,000	325,000
5261 Professional Services	6,700	15,000	10,000	0	0
Subtotal	401,915	355,000	434,000	410,000	415,000
Capital Outlay					
5530 Capital Improvement Program	13,056	35,854	0	0	0
Subtotal	13,056	35,854	0	0	0
Administrative Charges					
5950 Transfers Out	53,134	72,537	78,832	74,747	77,046
Subtotal	53,134	72,537	78,832	74,747	77,046
Total Appropriations	468,105	463,391	512,832	484,747	492,046

CFD I 269-9184	<u>2011-12 ACTUAL</u>	<u>2012-13 ACTUAL</u>	<u>2012-13 PROJECTED</u>	<u>2013-14 BUDGET</u>	<u>2014-15 BUDGET</u>
RECEIPTS DETAIL					
Taxes & Assessments					
4030 Interest/Penalties/Delinq Tax	15	0	0	0	0
4090 Special Tax/Assessment	58,101	59,280	60,050	61,058	62,890
Subtotal	58,116	59,280	60,050	61,058	62,890
Use of Money					
4300 Interest-Other	0	175	0	0	0
4301 Investment Pool Earnings	166	4	100	75	50
Subtotal	166	179	100	75	50
Total Receipts	58,282	59,459	60,150	61,133	62,940

APPROPRIATION DETAIL					
Operations and Maintenance					
5222 Utilities	7,939	7,000	8,400	9,200	10,100
5241 Maintenance- Structures/Ground	18,326	32,000	24,000	32,000	32,500
5261 Professional Services	181	7,500	2,500	5,000	5,000
Subtotal	26,446	46,500	34,900	46,200	47,600
Capital Outlay					
5530 Capital Improvement Program	4,158	0	0	0	0
Subtotal	4,158	0	0	0	0
Administrative Charges					
5950 Transfers Out	10,859	19,882	26,177	20,165	20,460
Subtotal	10,859	19,882	26,177	20,165	20,460
Total Appropriations	41,463	66,382	61,077	66,365	68,060

CFD J 269-9185

RECEIPTS DETAIL					
Taxes & Assessments					
4030 Interest/Penalties/Delinq Tax	29	0	0	0	0
4090 Special Tax/Assessment	115,368	116,480	116,500	119,974	123,574
Subtotal	115,397	116,480	116,500	119,974	123,574
Use of Money					
4300 Interest-Other	0	600	0	0	0
4301 Investment Pool Earnings	461	8	300	200	200
Subtotal	461	608	300	200	200
Total Receipts	115,858	117,088	116,800	120,174	123,774

APPROPRIATION DETAIL					
Operations and Maintenance					
5222 Utilities	15,448	12,000	16,000	17,000	18,000
5241 Maintenance- Structures/Ground	23,804	55,000	45,000	60,000	60,000
5261 Professional Services	506	5,000	300	5,000	5,000
Subtotal	39,758	72,000	61,300	82,000	83,000
Capital Outlay					
5530 Capital Improvement Program	4,950	152,958	0	0	0
Subtotal	4,950	152,958	0	0	0
Administrative Charges					
5950 Transfers Out	36,104	46,469	52,764	46,999	47,550
Subtotal	36,104	46,469	52,764	46,999	47,550
Total Appropriations	80,812	271,427	114,064	128,999	130,550

	<u>2011-12</u> <u>ACTUAL</u>	<u>2012-13</u> <u>ACTUAL</u>	<u>2012-13</u> <u>PROJECTED</u>	<u>2013-14</u> <u>BUDGET</u>	<u>2014-15</u> <u>BUDGET</u>
CFD K 269-9186					
RECEIPTS DETAIL					
Taxes & Assessments					
4090 Special Tax/Assessment	71,215	60,000	72,100	86,800	114,404
Subtotal	71,215	60,000	72,100	86,800	114,404
Use of Money					
4300 Interest-Other	0	50	0	0	0
4301 Investment Pool Earnings	18	0	10	12	15
Subtotal	18	50	10	12	15
Total Receipts	71,233	60,050	72,110	86,812	114,419

APPROPRIATION DETAIL					
Operations and Maintenance					
5222 Utilities	19,717	21,000	22,000	30,000	32,000
5241 Maintenance- Structures/Ground	27,763	17,000	30,000	30,000	30,000
5261 Professional Services	0	5,000	2,500	5,000	5,000
5265 Reimb Legal Fees	1,252	0	0	0	0
Subtotal	48,732	43,000	54,500	65,000	67,000
Total Appropriations	48,732	43,000	54,500	65,000	67,000

CFD M 269-9188					
RECEIPTS DETAIL					
Taxes & Assessments					
4030 Interest/Penalties/Delinq Tax	19	0	0	0	0
4090 Special Tax/Assessment	77,293	87,360	88,090	89,981	92,680
Subtotal	77,312	87,360	88,090	89,981	92,680
Use of Money					
4301 Investment Pool Earnings	70	0	10	11	12
Subtotal	70	0	10	11	12
Total Receipts	77,382	87,360	88,100	89,992	92,692

APPROPRIATION DETAIL					
Operations and Maintenance					
5222 Utilities	25,685	22,000	27,000	31,000	32,000
5240 Maintenance-Equipment	519	0	1,200	1,250	1,250
5241 Maintenance- Structures/Ground	1,476	5,500	5,000	5,500	5,600
5259 Special Departmental Expense	0	1,443	0	0	0
5261 Professional Services	431	9,000	4,000	5,000	5,000
Subtotal	28,111	37,943	37,200	42,750	43,850
Capital Outlay					
5530 Capital Improvement Program	279	0	2,000	2,000	2,000
Subtotal	279	0	2,000	2,000	2,000
Administrative Charges					
5950 Transfers Out	7,001	10,620	10,620	10,893	11,177
Subtotal	7,001	10,620	10,620	10,893	11,177
Total Appropriations	35,391	48,563	49,820	55,643	57,027

CFD N 269-9189					
RECEIPTS DETAIL					
Taxes & Assessments					
4030 Interest/Penalties/Delinq Tax	38	0	0	0	0
4090 Special Tax/Assessment	149,713	152,880	152,100	157,466	162,190
Subtotal	149,751	152,880	152,100	157,466	162,190

	<u>2011-12</u> <u>ACTUAL</u>	<u>2012-13</u> <u>ACTUAL</u>	<u>2012-13</u> <u>PROJECTED</u>	<u>2013-14</u> <u>BUDGET</u>	<u>2014-15</u> <u>BUDGET</u>
Use of Money					
4300 Interest-Other	0	480	0	0	0
4301 Investment Pool Earnings	428	15	325	300	288
Subtotal	428	495	325	300	288
Total Receipts	150,179	153,375	152,425	157,766	162,478

APPROPRIATION DETAIL

Operations and Maintenance

5222 Utilities	12,330	13,000	14,000	15,000	15,700
5241 Maintenance- Structures/Ground	45,066	75,000	64,000	75,000	75,000
5261 Professional Services	383	4,000	3,000	4,520	4,500
Subtotal	57,779	92,000	81,000	94,520	95,200

Capital Outlay

5530 Capital Improvement Program	3,323	96,676	0	0	0
Subtotal	3,323	96,676	0	0	0

Administrative Charges

5950 Transfers Out	19,003	26,517	32,812	27,294	28,102
Subtotal	19,003	26,517	32,812	27,294	28,102
Total Appropriations	80,105	215,193	113,812	121,814	123,302

CFD O 269-9192

RECEIPTS DETAIL

Taxes & Assessments

4030 Interest/Penalties/Delinq Tax	5	0	0	0	0
4090 Special Tax/Assessment	21,900	22,930	22,900	23,618	24,326
Subtotal	21,905	22,930	22,900	23,618	24,326

Use of Money

4300 Interest-Other	0	100	0	0	0
4301 Investment Pool Earnings	32	2	15	10	10
Subtotal	32	102	15	10	10
Total Receipts	21,937	23,032	22,915	23,628	24,336

APPROPRIATION DETAIL

Operations and Maintenance

5222 Utilities	0	1,250	1,000	1,000	1,000
5241 Maintenance- Structures/Ground	1,397	2,000	1,500	7,500	7,500
5261 Professional Services	100	1,000	500	2,000	2,000
Subtotal	1,497	4,250	3,000	10,500	10,500

Capital Outlay

5530 Capital Improvement Program	14,326	56,516	0	0	0
Subtotal	14,326	56,516	0	0	0

Administrative Charges

5950 Transfers Out	3,376	6,813	6,813	6,933	7,059
Subtotal	3,376	6,813	6,813	6,933	7,059
Total Appropriations	19,199	67,579	9,813	17,433	17,559

CFD P 269-9193

RECEIPTS DETAIL

Taxes & Assessments

4030 Interest/Penalties/Delinq Tax	7	0	0	0	0
4090 Special Tax/Assessment	27,976	28,051	28,100	28,893	29,759
Subtotal	27,983	28,051	28,100	28,893	29,759

	<u>2011-12</u> <u>ACTUAL</u>	<u>2012-13</u> <u>ACTUAL</u>	<u>2012-13</u> <u>PROJECTED</u>	<u>2013-14</u> <u>BUDGET</u>	<u>2014-15</u> <u>BUDGET</u>
Use of Money					
4300 Interest-Other	0	20	0	0	0
4301 Investment Pool Earnings	34	2	15	12	9
Subtotal	34	22	15	12	9
Total Receipts	28,017	28,073	28,115	28,905	29,768
 APPROPRIATION DETAIL					
Operations and Maintenance					
5222 Utilities	303	2,500	800	2,500	2,500
5241 Maintenance- Structures/Ground	8,769	17,000	15,000	17,000	17,000
5261 Professional Services	104	150	100	2,000	2,000
Subtotal	9,176	19,650	15,900	21,500	21,500
Capital Outlay					
5530 Capital Improvement Program	3,232	6,768	0	0	0
Subtotal	3,232	6,768	0	0	0
Administrative Charges					
5950 Transfers Out	1,625	6,177	12,467	6,224	6,273
Subtotal	1,625	6,177	12,467	6,224	6,273
Total Appropriations	14,033	32,595	28,367	27,724	27,773

PUBLIC WORKS SUPPORT SERVICES FUND

This fund contains the activities of Public Works Administration, Equipment Maintenance, and Environmental Services. The Road, Sewer, Water, Refuse and a small percentage (5%) of Flood Funds support these administrative costs through an overhead allocation based on the number of employees in each division.

PUBLIC WORKS OPERATIONS ADMINISTRATION 610-9650

The Public Works Operations Administration group consists of executive, mid-management and administrative support staff for Enterprise-funded groups comprising sewer, water, road, refuse and fleet operations including activities like utility billing, backflow, sidewalk repair, property damage reimbursement and other associated programs.

EQUIPMENT MAINTENANCE 610-9660

This division maintains all fleet vehicles and equipment in the department, which includes 55 light-duty vehicles and 58 heavy-duty trucks, off-road equipment and portable equipment. It also maintains stationary engines and emergency standby generators at remote facilities throughout the City. Maintenance services include preventative maintenance, minor repairs, monthly reports, and maintenance records for Public Works vehicles. The division also arranges and sometimes oversees work performed by outside vendors and assists in preparing bids for new vehicles and equipment.

ENVIRONMENTAL SERVICES 610-9661

City of West Sacramento's Environmental Services Division is responsible for administering various environmental programs and regulatory permits that cover public health and environmental issues within the city limits. Additionally, the Environmental Services Division provides staff to perform the activities and duties of the City's Water Quality Laboratory at the Bryte Bend Water Treatment Plant

2012-2013 ACCOMPLISHMENTS

- Received and dispatched over 4,300 service requests.
- Completed online utility billing payment option enhancements/migrated utility billing printing to outside third-party vendor.
- Retrofit one vehicle to diesel particulate in compliance with state-mandated Air Quality Emission Control Standards.
- Purchased a 200kw portable generator with latest emissions and sound enclosure and a 185 cfm air compressor; retiring older models previously used.
- Assist Public Works Operations with regulatory and safety compliance.
- Developed new Sewer ordinance to comply with Sacramento County Regional Sanitation requirements.



2013-2015 STRATEGIC GOALS

- Continue to bill over 14,000 accounts utilizing software in relation to the ARRA meter upgrades.
- Upgrade/migrate existing data repositories to automated work order tracking systems.
- Continue to implement and maintain emission control reduction measures on heavy duty on road fleet of trucks.
- Maintain records and report fleet data to CARB and YSAQMD on out heavy-duty truck, off-road equipment, emergency generators and portable equipment.
- Provide a safe and reliable fleet by performing regular preventative maintenance on all vehicles in our public works fleet.
- Meet compliance standards with the new MS4 Stormwater Permit.
- Update City water conservation municipal codes.



Public Works Support Services

SUMMARY

Fund: 610	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Receipts					
Use of Money	463	0	57	5	8
Service Charges	0	0	2,000	1,000	1,000
Other Revenue	51,504	11,421	60,346	20,507	21,377
Transfers In	1,550,000	1,263,004	1,550,000	1,960,302	1,993,004
Subtotal:	1,601,967	1,274,425	1,612,403	1,981,814	2,015,389
Appropriations					
Public Works Operations Admin	1,021,074	874,435	769,378	985,599	1,016,699
Equipment Maintenance	244,929	246,037	242,698	269,219	271,100
Environmental Services Divisio	0	283,129	234,303	305,646	315,584
Transfers Out	254,569	255,981	239,740	454,742	462,356
Subtotal:	1,520,572	1,659,582	1,486,119	2,015,206	2,065,739

Total: 81,395 -385,157 126,284 -33,392 -50,350

Public Works Support Services

RECEIPT DETAIL

Fund: 610	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Use of Money					
4301 Investment Pool Earnings	463	0	57	5	8
Subtotal:	463	0	57	5	8
Service Charges					
4790 Work Order Internal	0	0	2,000	1,000	1,000
Subtotal:	0	0	2,000	1,000	1,000
Other Revenue					
4810 Reimbursements	8,257	11,421	23,462	14,507	15,377
4825 Contributions	38,162	0	32,384	0	0
4899 Other Revenue	5,085	0	4,500	6,000	6,000
Subtotal:	51,504	11,421	60,346	20,507	21,377
Transfers					
4990 Transfers In	1,550,000	1,263,004	1,550,000	1,960,302	1,993,004
Subtotal:	1,550,000	1,263,004	1,550,000	1,960,302	1,993,004
Total:	1,601,967	1,274,425	1,612,403	1,981,814	2,015,389

Public Works Support Services

APPROPRIATION DETAIL

Budget Unit: 610-9650 - Public Works Operations Admin

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Personnel Services					
5111 Salaries/Wages-Permanent	625,713	484,807	434,964	536,694	560,714
5112 Salaries/Wages-Extra Help	0	0	0	0	0
5113 Salaries/Wages-O/T & Standby	529	300	0	300	300
5115 Salaries/Wages-Vacation Pay	0	0	0	0	0
5116 Salaries/Wages-Holiday Pay	0	0	0	0	0
5121 Medicare	8,751	7,038	6,671	8,025	8,325
5122 Retirement-P.E.R.S.	127,641	96,856	83,066	110,192	108,636
5125 Other Pension Expense	17,314	17,320	17,320	17,320	17,320
5129 Unemployment Ins	13,500	0	0	0	0
5130 Employee Health Ins	82,198	52,036	47,489	73,035	75,465
5131 Retired Employee Health Ins	56,846	64,907	72,941	102,434	106,172
5132 Workers Comp Ins	2,116	1,390	1,468	9,920	9,926
5133 Deferred Compensation	9,737	8,403	8,764	4,454	4,616
5199 Payroll Reimbursement Offset	-9,897	0	0	0	0
Subtotal:	934,448	733,057	672,683	862,374	891,474
Operations & Maintenance					
5212 Small Tools/Instruments	0	0	0	0	0
5214 Laboratory/Medical Supplies	0	3,000	0	0	0
5215 Safety Clothing/Supplies	20,514	29,800	21,600	26,200	26,200
5219 Household Expenses	-18	500	150	500	500
5221 Communications	4,697	0	220	1,150	1,150
5222 Utilities	23,523	30,200	21,800	27,000	29,000
5240 Maintenance-Equipment	0	0	75	75	75
5241 Maintenance-Structures/Grounds	18,547	23,478	18,100	22,000	22,000
5245 Rents/Leases-Equipment	1,551	9,200	1,600	2,500	2,500
5251 Office Expense	7,491	11,000	8,500	11,000	11,000
5252 Postage	6	2,000	1,000	2,000	2,000
5254 Ads/Promotions/Notices	0	500	350	500	500
5255 Vehicle Expenses	636	5,000	5,400	3,500	3,500
5256 Memberships/Dues	396	600	400	600	600
5257 Computer Software < \$500	0	750	0	0	0
5258 Training/Travel/Meals	1,247	2,450	2,000	2,000	2,000
5259 Special Departmental Expense	586	13,400	500	2,000	2,000
5260 Legal Fees	3,964	6,500	3,000	6,500	6,500
5261 Professional Services	0	500	0	0	0
Subtotal:	83,140	138,878	84,695	107,525	109,525
Non-Operating					
5310 Contribution to Other Agencies	2,492	0	10,900	11,400	11,400
Subtotal:	2,492	0	10,900	11,400	11,400
Capital Outlay					
5571 Equip-Office Furn/Machines	994	1,000	0	1,000	1,000
5574 Equip-Computer/Software >\$500	0	1,500	1,100	3,300	3,300
Subtotal:	994	2,500	1,100	4,300	4,300
Total:	1,021,074	874,435	769,378	985,599	1,016,699

Public Works Support Services

APPROPRIATION DETAIL

Budget Unit: 610-9660 - Equipment Maintenance

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Personnel Services					
5111 Salaries/Wages-Permanent	153,301	160,005	152,769	159,581	159,581
5113 Salaries/Wages-O/T & Standby	2,108	2,000	1,000	1,500	1,500
5121 Medicare	2,317	2,350	2,270	2,423	2,423
5122 Retirement-P.E.R.S.	31,593	31,524	29,845	33,328	34,720
5130 Employee Health Ins	24,492	20,411	25,200	27,970	27,970
5131 Retired Employee Health Ins	14,299	12,826	14,517	14,982	15,471
5132 Workers Comp Ins	13,538	10,421	10,647	21,835	21,835
5199 Payroll Reimbursement Offset	-2,024	0	0	0	0
Subtotal:	239,624	239,537	236,248	261,619	263,500
Operations & Maintenance					
5212 Small Tools/Instruments	1,749	1,800	1,500	1,500	1,500
5215 Safety Clothing/Supplies	234	250	250	200	200
5219 Household Expenses	157	200	100	100	100
5221 Communications	82	0	350	200	200
5240 Maintenance-Equipment	364	500	500	500	500
5241 Maintenance-Structures/Grounds	985	0	0	0	0
5255 Vehicle Expenses	1,469	3,000	3,000	3,000	3,000
5258 Training/Travel/Meals	265	750	750	1,000	1,000
Subtotal:	5,305	6,500	6,450	6,500	6,500
Non-Operating					
5310 Contribution to Other Agencies	0	0	0	0	0
Subtotal:	0	0	0	0	0
Capital Outlay					
5574 Equip-Computer/Software >\$500	0	0	0	1,100	1,100
Subtotal:	0	0	0	1,100	1,100
Total:	244,929	246,037	242,698	269,219	271,100

Public Works Support Services

APPROPRIATION DETAIL

Budget Unit: 610-9661 - Environmental Services Divisio

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Personnel Services					
5111 Salaries/Wages-Permanent	0	178,526	173,315	216,728	224,582
5113 Salaries/Wages-O/T & Standby	0	0	0	0	0
5121 Medicare	0	3,731	2,559	3,248	3,359
5122 Retirement-P.E.R.S.	0	50,015	33,213	44,803	45,802
5130 Employee Health Ins	0	48,659	23,838	39,355	40,255
5132 Workers Comp Ins	0	276	113	46	48
5133 Deferred Compensation	0	1,922	1,265	1,466	1,538
5199 Payroll Reimbursement Offset	0	0	0	0	0
Subtotal:	0	283,129	234,303	305,646	315,584
Operations & Maintenance					
5219 Household Expenses	0	0	0	0	0
Subtotal:	0	0	0	0	0

Total: 0 283,129 234,303 305,646 315,584

PUBLIC WORKS ENGINEERING FUND

The Public Works Engineering fund accounts for some of the costs of the Public Works Department, including Engineering, Construction Inspection, Drafting Services, Flood Protection, Transportation Development and Administrative Support. In contrast to other divisions in the Public Works Department, costs associated with Engineering are almost self-sufficient through work order revenue as detailed in the Capital Improvement Program (CIP) budget and internal transfers from City departments to be charged as services are provided. Almost all services for Flood Protection are subject to reimbursement by the West Sacramento Area Flood Control Agency (WSAFCA), including flood program management, as well as construction improvements.

PUBLIC WORKS FLOOD PROTECTION 615-9050

Flood protection is the City Council's top priority. Flood Protection activities continue to require a significant amount of staff resources to run the program. Additionally, a steering committee, led by the City Manager, Public Works Director, Director of Administrative Services, and RD 900 General Manager, provides guidance and support to the flood team.

PUBLIC WORKS ADMINISTRATION 615-9651

The Public Works Administration group consists of executive, mid-management, and administrative support staff for Public Works Capital Improvement projects, including the Engineering, Flood, Construction Inspection and Transportation Divisions.

PUBLIC WORKS ENGINEERING 615-9653

The Engineering Division is responsible for performing all professional and sub-professional engineering functions for the City and engineering support for the Port of West Sacramento. The division is comprised of CIP Planning & Design, Drafting Services, and Construction Administration/Inspection.

PUBLIC WORKS INSPECTION 615-9654

Effective July 1, 2013, the Construction Administration and Inspection group was assigned to the CIP Engineering Division and established its own division under the direction of the Engineering Services Manager. This group provides construction administration, management and inspection services to various city/facility projects, Community Facility Districts, and parks.

PUBLIC WORKS TRAFFIC/TRANSPORTATION 615-9655

This budget is to support costs for traffic/transportation personnel and professional traffic engineering services as needed. The transportation group works on funding and priorities for major capital projects, parking implementation program, the City's overall transportation model and advancing initiatives such as the high-priority Streetcar Project, Broadway Bridge and Bicycle/Pedestrian/Trails Master Plan and Implementation, and Bike Share Program, that go beyond City and county limitations by working jointly with neighboring municipalities.



2012-2013 ACCOMPLISHMENTS

- Refined three design alternatives into a preferred design alternative for the Sacramento River Southport Early Implementation Project (Southport EIP).
- Completed the following Construction Projects: Bridge District – Phase 1 Infrastructure Improvements Project, the Tower Bridge Gateway Modification Project – East Phase, the Bridge District Water Storage Tank and Park Project, the Westfield Village Water Main and Water Meter Installation Project.
- Completed the following Rehabilitation Projects: Measure K Elkhorn/Broderick Area Street Rehab, Westmore Oaks Street Rehab, Del Monte/Harbor/Industrial Intersection Rehab, and Westfield Village Street Rehab.
- Secured grant and awarded design contract for the Sycamore Park Project, completed design of the Clarksburg Branch Trail Line, completed design of Pioneer Bluff Bridge Project.
- Completed Pavement Management System Update.
- Removed Raley's Landing Dock and Gangway Facilities per CVFPB Notice of Violation.
- Assisted City of Sacramento in the selection of Design Engineer for the I Street Bridge Replacement.
- Completed Bicycle/Pedestrian and Trails Master Plan Project.
- Completed Preliminary Phase, Economic Development Analysis and City Preliminary Funding Plan for the Downtown/Riverfront Streetcar Project.
- Award of the Bicycle Friendly Community Bronze Designation for the City.

2013-2015 STRATEGIC GOALS

- Secure Department of Water Resources construction funding agreement for Southport Early Implementation Project/Initiate Southport EIP levee work.
- Update flood evacuation maps and plans.
- I Street Bridge Replacement – Complete Preliminary Design and NEPA/CEQA Document and Project Approval.
- Pioneer Bluff Bridge – Complete Construction.
- Southport Village Parkway Extension – Design and begin Construction.
- Clarksburg Branch Line Trail – Complete Construction.
- Raley's Dock and Rice Mill Pier – Complete Design and begin Construction.
- Sycamore Park – Complete Design and begin Construction.
- Westfield Pavement Rehabilitation, Phase 2 – Begin Design.
- Completion of the environmental document, preliminary engineering and governance plan for the Don Riverfront Street Streetcar Project.
- Completion of the Safe Routes to Schools Plan.
- Begin implementation of the Parking Implementation Plan/Update of the City traffic model.
- Hire consultant and complete the first phases of the Broadway Bridge Feasibility Project.
- Design and complete bid documents for the Sycamore Trail project.
- Complete funding application for the State Advanced Transportation Program.



Public Works Engineering

SUMMARY

Fund: 615	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Receipts					
Licenses & Permits	25,062	29,000	26,446	26,200	26,462
Use of Money	-998	0	-98	-100	-101
Service Charges	2,642,815	2,615,996	2,301,841	2,809,000	2,813,000
Other Revenue	134,557	260,326	146,610	234,126	355,547
Transfers In	677,660	869,794	939,035	1,112,340	1,114,306
Subtotal:	3,479,096	3,775,116	3,413,834	4,181,566	4,309,214
Appropriations					
Flood Protection	816,383	778,369	810,343	1,118,665	1,168,140
Public Works Engr Admin	452,647	285,789	305,692	278,026	284,347
Engineering	1,087,954	1,195,052	1,074,938	1,257,355	1,292,770
Inspection Engineering	546,305	558,600	608,128	648,355	668,248
Traffic/Transportation	1,635	286,885	40,452	285,076	296,277
Transfers Out	588,817	606,353	568,127	684,676	703,934
Subtotal:	3,493,741	3,711,048	3,407,680	4,272,153	4,413,716
Total:	-14,645	64,068	6,154	-90,587	-104,502

Public Works Engineering

RECEIPT DETAIL

Fund: 615	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Licenses & Permits					
4114 Transportation Permits	25,062	29,000	26,446	26,200	26,462
Subtotal:	25,062	29,000	26,446	26,200	26,462
Use of Money					
4301 Investment Pool Earnings	-998	0	-98	-100	-101
Subtotal:	-998	0	-98	-100	-101
Service Charges					
4707 Misc Engineering Fees	0	0	36,841	0	0
4790 Work Order Internal	2,599,197	2,595,996	2,250,000	2,794,000	2,796,000
4791 Work Order External	11,546	20,000	15,000	15,000	17,000
4799 Other Current Services	32,072	0	0	0	0
Subtotal:	2,642,815	2,615,996	2,301,841	2,809,000	2,813,000
Other Revenue					
4810 Reimbursements	16,327	10,326	6,489	7,026	7,447
4825 Contributions	118,230	250,000	140,121	227,100	348,100
Subtotal:	134,557	260,326	146,610	234,126	355,547
Transfers					
4990 Transfers In	677,660	869,794	939,035	1,112,340	1,114,306
Subtotal:	677,660	869,794	939,035	1,112,340	1,114,306
Total:	3,479,096	3,775,116	3,413,834	4,181,566	4,309,214

Public Works Engineering

APPROPRIATION DETAIL

Budget Unit: 615-9040 - Flood Protection

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Personnel Services					
5111 Salaries/Wages-Permanent	518,052	489,594	534,034	734,311	773,972
5112 Salaries/Wages-Extra Help	0	0	0	15,000	15,000
5113 Salaries/Wages-O/T & Standby	403	1,000	0	1,000	1,000
5115 Salaries/Wages-Vacation Pay	218	0	0	0	0
5116 Salaries/Wages-Holiday Pay	459	0	0	0	0
5118 Salaries/Wages-Other Pd Abs	1,313	0	0	0	0
5121 Medicare	7,247	7,179	8,339	11,190	11,728
5122 Retirement-P.E.R.S.	102,489	97,219	100,235	146,663	142,980
5129 Unemployment Ins	18,000	0	0	0	0
5130 Employee Health Ins	53,253	44,916	50,046	74,250	81,000
5131 Retired Employee Health Ins	43,872	22,109	49,059	50,630	52,282
5132 Workers Comp Ins	418	293	381	634	642
5133 Deferred Compensation	5,574	5,259	5,299	10,437	10,986
5199 Payroll Reimbursement Offset	-3,763	0	0	0	0
Subtotal:	747,535	667,569	747,393	1,044,115	1,089,590
Operations & Maintenance					
5215 Safety Clothing/Supplies	145	500	0	200	200
5219 Household Expenses	47	100	50	50	50
5221 Communications	2,030	0	0	0	0
5240 Maintenance-Equipment	26	0	0	0	0
5251 Office Expense	2,140	1,000	500	500	500
5252 Postage	2,404	1,500	500	500	500
5253 Educational Materials/Supplies	0	200	0	200	200
5254 Ads/Promotions/Notices	0	500	0	1,100	1,100
5255 Vehicle Expenses	5,577	10,000	6,500	9,000	9,000
5256 Memberships/Dues	1,395	4,000	1,900	4,500	4,500
5257 Computer Software < \$500	0	500	0	0	0
5258 Training/Travel/Meals	9,683	20,000	13,500	12,000	12,000
5259 Special Departmental Expense	1,000	2,500	0	1,500	500
5260 Legal Fees	0	0	0	0	0
5261 Professional Services	44,401	70,000	40,000	45,000	50,000
Subtotal:	68,848	110,800	62,950	74,550	78,550
Total:	816,383	778,369	810,343	1,118,665	1,168,140

Public Works Engineering

APPROPRIATION DETAIL

Budget Unit: 615-9651 - Public Works Engr Admin

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Personnel Services					
5111 Salaries/Wages-Permanent	274,908	164,110	210,012	170,522	175,391
5112 Salaries/Wages-Extra Help	17,719	0	0	0	0
5113 Salaries/Wages-O/T & Standby	281	840	0	0	0
5115 Salaries/Wages-Vacation Pay	0	0	0	0	0
5117 Salaries/Wages-Sick Leave	0	0	0	0	0
5118 Salaries/Wages-Other Pd Abs	0	0	0	0	0
5119 Accrued Liability Adjustment	27,064	0	0	0	0
5121 Medicare	4,288	2,287	3,185	2,558	2,611
5122 Retirement-P.E.R.S.	59,946	29,923	32,151	36,138	36,352
5129 Unemployment Ins	0	0	0	0	0
5130 Employee Health Ins	33,378	21,369	22,124	24,486	24,756
5131 Retired Employee Health Ins	22,584	33,733	26,033	26,867	27,744
5132 Workers Comp Ins	82	60	54	69	69
5133 Deferred Compensation	3,063	5,487	1,893	931	969
5199 Payroll Reimbursement Offset	-592	0	0	0	0
Subtotal:	442,721	257,809	295,452	261,571	267,892
Operations & Maintenance					
5212 Small Tools/Instruments	0	100	0	0	0
5214 Laboratory/Medical Supplies	0	400	100	200	200
5219 Household Expenses	1,014	675	1,200	1,200	1,200
5221 Communications	584	0	0	0	0
5240 Maintenance-Equipment	0	2,900	75	100	100
5241 Maintenance-Structures/Grounds	0	500	1,000	1,000	1,000
5245 Rents/Leases-Equipment	0	500	50	200	200
5251 Office Expense	4,238	9,350	4,630	7,500	7,500
5252 Postage	122	200	100	200	200
5253 Educational Materials/Supplies	258	195	195	235	235
5254 Ads/Promotions/Notices	0	0	0	0	0
5255 Vehicle Expenses	477	1,000	700	0	0
5256 Memberships/Dues	385	310	100	400	400
5257 Computer Software < \$500	205	2,450	0	1,220	1,220
5258 Training/Travel/Meals	1,423	4,600	2,050	2,000	2,000
5259 Special Departmental Expense	0	0	0	0	0
5261 Professional Services	23	200	40	100	100
Subtotal:	8,729	23,380	10,240	14,355	14,355
Capital Outlay					
5571 Equip-Office Furn/Machines	1,197	1,000	0	0	0
5574 Equip-Computer/Software >\$500	0	3,600	0	2,100	2,100
Subtotal:	1,197	4,600	0	2,100	2,100
Total:	452,647	285,789	305,692	278,026	284,347

Public Works Engineering

APPROPRIATION DETAIL

Budget Unit: 615-9653 - Engineering

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Personnel Services					
5111 Salaries/Wages-Permanent	786,557	772,532	704,766	805,456	835,055
5112 Salaries/Wages-Extra Help	5,551	0	0	5,000	5,000
5115 Salaries/Wages-Vacation Pay	0	0	0	0	0
5121 Medicare	10,987	11,207	9,839	12,105	12,499
5122 Retirement-P.E.R.S.	159,785	152,792	134,953	164,714	160,294
5129 Unemployment Ins	21,212	0	0	0	0
5130 Employee Health Ins	85,552	79,880	74,159	98,755	105,055
5131 Retired Employee Health Ins	69,325	81,434	74,486	76,871	79,380
5132 Workers Comp Ins	1,056	768	705	329	337
5133 Deferred Compensation	8,632	8,349	7,450	9,105	9,480
5199 Payroll Reimbursement Offset	-124,235	0	0	0	0
Subtotal:	1,024,422	1,106,962	1,006,358	1,172,335	1,207,100
Operations & Maintenance					
5212 Small Tools/Instruments	54	500	350	1,000	750
5215 Safety Clothing/Supplies	340	400	450	1,000	500
5219 Household Expenses	-103	0	0	0	0
5221 Communications	4,758	0	0	0	0
5240 Maintenance-Equipment	995	10,590	7,500	8,820	8,820
5241 Maintenance-Structures/Grounds	6	0	0	0	0
5245 Rents/Leases-Equipment	2,392	0	0	6,600	6,600
5251 Office Expense	4,515	10,350	6,500	8,000	8,000
5252 Postage	315	1,500	450	1,000	1,000
5253 Educational Materials/Supplies	150	570	500	1,000	1,000
5254 Ads/Promotions/Notices	99	0	100	100	100
5255 Vehicle Expenses	1,663	7,380	7,380	7,000	7,000
5256 Memberships/Dues	595	2,000	500	1,200	1,200
5257 Computer Software < \$500	271	0	0	0	0
5258 Training/Travel/Meals	2,088	7,000	250	4,000	5,000
5259 Special Departmental Expense	22	1,300	100	500	500
5261 Professional Services	44,401	40,000	40,000	40,000	40,000
Subtotal:	62,561	81,590	64,080	80,220	80,470
Non-Operating					
5310 Contribution to Other Agencies	971	0	0	0	0
Subtotal:	971	0	0	0	0
Capital Outlay					
5571 Equip-Office Furn/Machines	0	5,000	4,500	800	4,200
5574 Equip-Computer/Software >\$500	0	1,500	0	4,000	1,000
Subtotal:	0	6,500	4,500	4,800	5,200

Total: 1,087,954 1,195,052 1,074,938 1,257,355 1,292,770

Public Works Engineering

APPROPRIATION DETAIL

Budget Unit: 615-9654 - Inspection Engineering

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Personnel Services					
5111 Salaries/Wages-Permanent	360,395	362,020	412,622	424,094	440,795
5113 Salaries/Wages-O/T & Standby	8,556	20,000	12,550	15,750	15,750
5121 Medicare	4,403	4,382	5,060	5,415	5,601
5122 Retirement-P.E.R.S.	68,693	66,732	74,413	80,775	77,654
5129 Unemployment Ins	12,150	0	0	0	0
5130 Employee Health Ins	35,302	34,080	39,503	49,500	54,000
5131 Retired Employee Health Ins	40,493	39,414	40,757	42,248	43,818
5132 Workers Comp Ins	558	405	445	90	92
5133 Deferred Compensation	6,330	3,267	3,317	3,383	3,438
5199 Payroll Reimbursement Offset	-12,123	0	0	0	0
Subtotal:	524,757	530,300	588,667	621,255	641,148
Operations & Maintenance					
5212 Small Tools/Instruments	60	600	550	750	750
5214 Laboratory/Medical Supplies	134	200	100	200	200
5215 Safety Clothing/Supplies	1,322	3,400	3,350	3,000	3,000
5219 Household Expenses	-78	100	50	100	100
5221 Communications	7,407	0	0	0	0
5240 Maintenance-Equipment	0	0	0	0	0
5241 Maintenance-Structures/Grounds	0	0	0	0	0
5251 Office Expense	224	0	256	250	250
5252 Postage	33	0	50	50	50
5253 Educational Materials/Supplies	0	500	200	500	500
5255 Vehicle Expenses	10,479	16,500	10,000	15,000	15,000
5256 Memberships/Dues	0	500	220	500	500
5258 Training/Travel/Meals	10	2,500	650	2,500	2,500
5259 Special Departmental Expense	1,527	1,750	1,410	1,750	1,750
5260 Legal Fees	430	0	825	1,000	1,000
Subtotal:	21,548	26,050	17,661	25,600	25,600
Capital Outlay					
5571 Equip-Office Furn/Machines	0	750	300	0	0
5574 Equip-Computer/Software >\$500	0	1,500	1,500	1,500	1,500
Subtotal:	0	2,250	1,800	1,500	1,500
Total:	546,305	558,600	608,128	648,355	668,248

Public Works Engineering

APPROPRIATION DETAIL

Budget Unit: 615-9655 - Traffic/Transportation

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Personnel Services					
5111 Salaries/Wages-Permanent	0	199,314	9,398	192,063	202,413
5121 Medicare	0	2,892	168	2,868	3,009
5122 Retirement-P.E.R.S.	0	38,030	1,655	37,742	36,597
5130 Employee Health Ins	0	17,040	770	19,800	21,600
5132 Workers Comp Ins	0	113	11	40	42
5133 Deferred Compensation	0	1,046	0	1,713	1,766
Subtotal:	0	258,435	12,002	254,226	265,427
Operations & Maintenance					
5212 Small Tools/Instruments	0	250	250	250	250
5215 Safety Clothing/Supplies	26	250	250	250	250
5219 Household Expenses	44	250	250	250	250
5251 Office Expense	7	300	300	300	300
5252 Postage	190	100	100	200	200
5253 Educational Materials/Supplies	0	300	300	300	300
5254 Ads/Promotions/Notices	0	0	0	300	300
5255 Vehicle Expenses	49	3,000	3,000	2,500	2,500
5256 Memberships/Dues	259	0	2,000	2,000	2,000
5258 Training/Travel/Meals	250	4,000	4,000	7,000	7,000
5259 Special Departmental Expense	0	0	0	0	0
5260 Legal Fees	0	0	0	0	0
5261 Professional Services	810	20,000	18,000	17,500	17,500
Subtotal:	1,635	28,450	28,450	30,850	30,850
Total:	1,635	286,885	40,452	285,076	296,277

COMMUNITY DEVELOPMENT DEPARTMENT

The Community Development Department seeks to advance the community investment and development of West Sacramento as a vibrant City where you can live, work and play by providing a comprehensive approach to planning, housing and infrastructure that meets the needs of all segments of the community and facilitates responsible, high quality and well planned growth.

The Community Development Department consists of five divisions: Planning, Building, Development Engineering, Housing and Community Investment, and Code Enforcement.

ADMINISTRATION 650-9310

The purpose of Administration is to primarily coordinate, supervise and support the divisions within Community Development and their particular subdivisions.

PLANNING 650-9311

The primary functions of the division are to direct development review and policy planning, and coordinate business licenses. Development review activities include zoning administration and staff support to the Planning Commission and the Agricultural and Natural Resources Commission. The division's responsibilities include: processing and reviewing development proposals for new residential, commercial, office, and industrial projects; completing special planning studies; administering and preparing amendments to the General Plan, Zoning Code, and Zoning and Land Use Maps; coordinating with local, regional, and state agencies; coordinating the City's environmental review procedures for the division as well as other departments; staffing the permit center; reviewing and issuing business licenses; and assisting in enforcement of various City codes and ordinances related to property and land use.

BUILDING INSPECTION 650-9315

The division provides minimum standards to safeguard life, limb, health, property and public welfare by regulating and controlling the design, construction, quality of materials, use and occupancy locations and maintenance of buildings and structures within the city through plan review, permit issuance, and inspection. The division oversees the permit center.

DEVELOPMENT ENGINEERING 650-9321

The primary function of the division is the civil engineering review and oversight of all residential, commercial, office, and industrial development projects. The division's responsibilities include: site plan review and issuance of permits for grading, encroachment, and connection to utilities; assessment and collection of development fees; staffing the permit center; coordination, administration and amendment of City standard specifications for design and construction; and review of maps and dedications.



HOUSING AND COMMUNITY INVESTMENT 650-9322

The division develops and implements programs, policies, and projects that help assure an adequate supply of quality housing alternatives for West Sacramento residents, and that support the City Council's vision through economically catalytic infrastructure investments. In collaboration with the other departments, the division plays a key role in the implementation of the Community Investment Action Plan, the City Council's roadmap for public investments that will continue the legacy of success established by the City's redevelopment program.

CODE ENFORCEMENT (See General Fund)

2012-2013 ACCOMPLISHMENTS

- Completed update to the Housing Element and Wireless Telecommunications Policy.
- Submitted Successor Agency Long-Range Property Management Plan to State Department of Finance before deadline.
- Issued over 1,595 building permits for a total construction value of over \$130.6 million.
- Implemented moratoria on the outdoor cultivation of medical marijuana.
- Developed and implemented fee increases for building, and fire activities to achieve greater cost recovery.
- Implemented new permit enterprise operating system with online functionality.
- Completed Grand Gateway Study and Master Plan.
- Coordinated and presented Homeless Study Update and Homeless Action Plan as part of citywide effort.
- Participated in the development and review of the first administrative draft release of the Yolo Natural Heritage Program HCP/NCCP.
- Purchased/rehabilitated 10 single-family homes for a total value of \$2 million.
- Replacement/rehabilitation of four mobile homes for a total value of \$172,000.

2013-2015 STRATEGIC GOALS

- Complete General Plan Update 2035.
- Implement new permit and business license software with online applications.
- Facilitate Bridge District development including Riverfront hotel and conference center.
- CEMEX silo demolition per relocation agreement.
- Progress on Washington Area Sustainable Communities Challenge Grant.
- Implement Successor Agency Long-Range Property Management Plan.



Comm. Dev. Support Services

SUMMARY

Fund: 650	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Receipts					
Taxes & Assessments	164,258	64,100	207,113	219,356	230,324
Licenses & Permits	361,962	485,370	782,025	1,002,095	1,102,111
Fines & Forfeitures	0	180	90	100	100
Use of Money	-2,640	0	-307	-200	-100
Service Charges	1,171,621	1,588,422	1,742,795	2,548,060	2,701,202
Other Revenue	51,975	40,678	30,454	182,289	34,226
Transfers In	731,022	1,244,988	964,985	439,000	439,000
Subtotal:	2,478,198	3,423,738	3,727,155	4,390,700	4,506,863
Appropriations					
Comm Development Admin	267,734	310,566	297,742	362,828	376,922
Planning	670,008	1,059,446	718,564	1,016,209	918,724
Building Inspection	652,557	608,138	989,879	1,294,564	1,421,971
Development Engr	572,954	541,153	552,855	538,708	509,429
CDD Reimbursements	200	0	0	0	0
Econ Development/Housing Div	475,299	1,233,286	823,033	482,048	507,016
Transfers Out	390,724	393,128	318,223	643,366	658,656
Subtotal:	3,029,476	4,145,717	3,700,296	4,337,723	4,392,718
Total:	-551,278	-721,979	26,859	52,977	114,145

Comm. Dev. Support Services

RECEIPT DETAIL

Fund: 650-9310	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Use of Money					
4301 Investment Pool Earnings	-2,968	0	-307	-200	-100
Subtotal:	-2,968	0	-307	-200	-100
Service Charges					
4790 Work Order Internal	825	0	7,524	7,500	7,500
4795 Administration Fees	15,374	11,290	37,895	39,790	41,780
Subtotal:	16,199	11,290	45,419	47,290	49,280
Other Revenue					
4810 Reimbursements	17,942	25,326	21,746	23,051	24,434
4825 Contributions	0	0	0	0	0
4899 Other Revenue	66	1,300	0	0	0
Subtotal:	18,008	26,626	21,746	23,051	24,434
Transfers					
4990 Transfers In	731,022	944,988	664,985	289,000	289,000
Subtotal:	731,022	944,988	664,985	289,000	289,000

Total:	762,261	982,904	731,843	359,141	362,614
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Comm. Dev. Support Services

RECEIPT DETAIL

Fund: 650-9311	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Taxes & Assessments					
4070 Business License Fees	164,258	64,100	206,232	216,544	227,371
4071 Business License/State Fee	0	0	881	2,812	2,953
Subtotal:	164,258	64,100	207,113	219,356	230,324
Licenses & Permits					
4199 Other Licenses/Permits	1,829	0	0	0	0
Subtotal:	1,829	0	0	0	0
Service Charges					
4700 Site Plan Review Fees	37,365	51,700	59,572	65,300	68,565
4701 Zoning Administrator Fees	12,560	5,000	10,453	11,400	11,970
4703 Project Review Fees	810	2,160	120	500	500
4706 Temp Cert of Occup Fees	2,450	2,800	700	0	0
4709 Planning Commission Fees	0	0	613	600	600
4710 Design Review Fee-Planning	0	2,000	1,000	1,000	1,000
4715 Other Fees	5,196	4,240	6,099	6,000	6,300
4790 Work Order Internal	74,728	126,560	28,000	125,000	125,000
4791 Work Order External	260,133	667,287	197,600	560,000	560,000
4799 Other Current Services	690	830	1,039	1,100	1,100
Subtotal:	393,932	862,577	305,196	770,900	775,035
Other Revenue					
4810 Reimbursements	9,779	6,372	3,910	4,144	4,393
4825 Contributions	0	0	0	150,000	0
Subtotal:	9,779	6,372	3,910	154,144	4,393
Total:	569,798	933,049	516,219	1,144,400	1,009,752

Comm. Dev. Support Services

RECEIPT DETAIL

Fund: 650-9315	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Licenses & Permits					
4110 Construction Permits	353,721	473,000	761,110	975,286	1,072,814
4125 Seismic Hazard I.D. Fees	2,075	2,500	6,588	8,442	9,287
4130 Strong Motion Instrument Fees	4,096	8,320	9,100	11,662	12,828
4131 BSC-Admin Fee	261	1,450	3,094	3,965	4,362
Subtotal:	360,153	485,270	779,892	999,355	1,099,291
Fines & Forfeitures					
4220 Forfeitures/Penalties	0	180	90	100	100
Subtotal:	0	180	90	100	100
Service Charges					
4703 Project Review Fees	264,390	309,260	650,000	744,629	856,324
4706 Temp Cert of Occup Fees	0	0	1,050	1,400	1,400
4715 Other Fees	11,074	11,000	21,391	23,400	25,740
4790 Work Order Internal	11,280	0	4,373	5,200	5,460
Subtotal:	286,744	320,260	676,814	774,629	888,924
Other Revenue					
4810 Reimbursements	5,691	5,100	4,787	5,074	5,379
4899 Other Revenue	0	80	11	20	20
Subtotal:	5,691	5,180	4,798	5,094	5,399
Total:	652,588	810,890	1,461,594	1,779,178	1,993,714

Comm. Dev. Support Services

RECEIPT DETAIL

Fund: 650-9321	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Licenses & Permits					
4111 Grading Permits	0	100	2,133	2,740	2,820
4114 Transportation Permits	-20	0	0	0	0
Subtotal:	-20	100	2,133	2,740	2,820
Service Charges					
4700 Site Plan Review Fees	14,875	17,570	27,789	30,500	30,805
4704 Public Impr-Plan Check/Inspect	213,147	206,000	467,540	537,671	591,438
4705 Map Check Fees	0	1,800	0	1,800	1,800
4707 Misc Engineering Fees	8	0	20	20	20
4790 Work Order Internal	167,905	146,815	35,741	150,000	120,000
4791 Work Order External	3,447	22,110	27,800	60,000	60,000
4799 Other Current Services	1,585	0	246	250	250
Subtotal:	400,967	394,295	559,136	780,241	804,313
Other Revenue					
4810 Reimbursements	0	0	0	0	0
4825 Contributions	0	0	0	0	0
4899 Other Revenue	0	0	0	0	0
Subtotal:	0	0	0	0	0
Total:	400,947	394,395	561,269	782,981	807,133

Comm. Dev. Support Services

RECEIPT DETAIL

Fund: 650-9324

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Use of Money					
4301 Investment Pool Earnings	328	0	0	0	0
Subtotal:	328	0	0	0	0
Service Charges					
4790 Work Order Internal	33,752	0	155,000	170,000	178,500
4791 Work Order External	4,882	0	1,230	5,000	5,150
4795 Administration Fees	35,145	0	0	0	0
Subtotal:	73,779	0	156,230	175,000	183,650
Other Revenue					
4810 Reimbursements	1,973	0	0	0	0
4825 Contributions	0	2,500	0	0	0
4899 Other Revenue	16,524	0	0	0	0
Subtotal:	18,497	2,500	0	0	0
Transfers					
4990 Transfers In	0	300,000	300,000	150,000	150,000
Subtotal:	0	300,000	300,000	150,000	150,000

Total: 92,604 302,500 456,230 325,000 333,650

Comm. Dev. Support Services

APPROPRIATION DETAIL

Budget Unit: 650-9310 - Comm Development Admin

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Personnel Services					
5111 Salaries/Wages-Permanent	169,178	179,374	174,629	225,246	234,903
5112 Salaries/Wages-Extra Help	0	1,000	7,973	2,500	2,500
5113 Salaries/Wages-O/T & Standby	0	1,680	0	1,680	1,680
5116 Salaries/Wages-Holiday Pay	21	0	0	0	0
5121 Medicare	2,546	2,616	2,969	3,427	3,560
5122 Retirement-P.E.R.S.	34,360	35,811	35,222	46,207	46,597
5125 Other Pension Expense	1,362	1,370	1,370	1,370	1,370
5129 Unemployment Ins	9,450	0	0	0	0
5130 Employee Health Ins	15,495	19,391	15,858	28,446	29,346
5131 Retired Employee Health Ins	33,662	39,187	37,767	39,585	41,507
5132 Workers Comp Ins	21	48	273	152	154
5133 Deferred Compensation	5,723	5,829	5,975	6,390	6,805
5199 Payroll Reimbursement Offset	-18,113	0	0	-5,000	5,000-
Subtotal:	253,705	286,306	282,036	350,003	363,422
Operations & Maintenance					
5212 Small Tools/Instruments	0	110	0	100	100
5214 Laboratory/Medical Supplies	0	110	0	100	100
5219 Household Expenses	609	680	680	1,100	1,200
5221 Communications	6,357	0	0	0	0
5240 Maintenance-Equipment	75	250	100	150	150
5241 Maintenance-Structures/Grounds	0	300	300	300	300
5245 Rents/Leases-Equipment	0	4,770	0	0	0
5251 Office Expense	2,501	2,840	2,597	2,825	2,955
5253 Educational Materials/Supplies	207	420	300	305	305
5256 Memberships/Dues	450	500	130	500	500
5257 Computer Software < \$500	431	600	400	600	600
5258 Training/Travel/Meals	399	1,100	440	1,100	1,400
5259 Special Departmental Expense	5	340	112	200	200
5261 Professional Services	2,995	2,100	2,807	3,245	3,390
Subtotal:	14,029	14,120	7,866	10,525	11,200
Capital Outlay					
5571 Equip-Office Furn/Machines	0	800	0	800	800
5574 Equip-Computer/Software >\$500	0	1,500	0	1,500	1,500
Subtotal:	0	2,300	0	2,300	2,300
Administrative Charges					
5950 Transfer Out	0	7,840	7,840	0	0
Subtotal:	0	7,840	7,840	0	0

Total: 267,734 310,566 297,742 362,828 376,922

Comm. Dev. Support Services

APPROPRIATION DETAIL

Budget Unit: 650-9311 - Planning

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Personnel Services					
5111 Salaries/Wages-Permanent	276,845	193,115	354,391	378,123	395,828
5112 Salaries/Wages-Extra Help	2,220	5,460	1,480	10,460	10,460
5113 Salaries/Wages-O/T & Standby	0	0	0	1,800	1,800
5121 Medicare	4,128	2,895	5,469	5,822	6,061
5122 Retirement-P.E.R.S.	56,583	39,763	86,234	75,912	72,947
5129 Unemployment Ins	3,638	0	0	0	0
5130 Employee Health Ins	27,091	17,040	28,918	39,600	43,200
5131 Retired Employee Health Ins	20,626	47,830	30,127	31,200	32,332
5132 Workers Comp Ins	348	221	472	246	250
5133 Deferred Compensation	4,205	2,872	4,286	4,597	4,755
5199 Payroll Reimbursement Offset	-12,547	0	0	-46,800	25,400-
Subtotal:	383,137	309,196	511,377	500,960	542,233
Operations & Maintenance					
5251 Office Expense	1,130	270	790	1,000	1,100
5252 Postage	3,907	550	3,382	3,400	3,400
5253 Educational Materials/Supplies	228	300	122	300	300
5254 Ads/Promotions/Notices	9,442	2,800	128	1,000	1,100
5256 Memberships/Dues	75	500	525	525	525
5258 Training/Travel/Meals	397	3,950	700	4,000	4,000
5259 Special Departmental Expense	202	180	83	180	180
5260 Legal Fees	38,567	52,500	36,858	49,000	25,000
5261 Professional Services	9,575	244,500	17,845	155,000	40,000
5264 Reimb Professional Service	30,297	360,000	123,350	250,000	250,000
5265 Reimb Legal Fees	193,051	84,700	23,140	50,000	50,000
Subtotal:	286,871	750,250	206,923	514,405	375,605
Non-Operating					
5310 Contribution to Other Agencies	0	0	264	844	886
Subtotal:	0	0	264	844	886
Total:	670,008	1,059,446	718,564	1,016,209	918,724

Comm. Dev. Support Services

APPROPRIATION DETAIL

Budget Unit: 650-9315 - Building Inspection

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Personnel Services					
5111 Salaries/Wages-Permanent	218,219	223,650	219,283	228,091	234,421
5113 Salaries/Wages-O/T & Standby	0	560	0	560	560
5121 Medicare	3,412	3,245	3,432	3,414	3,496
5122 Retirement-P.E.R.S.	44,690	44,677	42,236	46,561	45,193
5129 Unemployment Ins	2,733	0	0	0	0
5130 Employee Health Ins	21,345	18,551	18,876	23,875	25,675
5131 Retired Employee Health Ins	26,853	22,005	25,452	26,400	27,401
5132 Workers Comp Ins	181	135	142	48	49
5133 Deferred Compensation	2,500	2,555	2,515	2,654	2,736
5199 Payroll Reimbursement Offset	-2,297	0	0	-200	200-
Subtotal:	317,636	315,378	311,936	331,403	339,331
Operations & Maintenance					
5215 Safety Clothing/Supplies	0	50	0	0	100
5219 Household Expenses	-9	0	0	0	0
5251 Office Expense	2,008	1,440	1,650	1,840	1,840
5252 Postage	277	430	250	300	315
5253 Educational Materials/Supplies	591	5,000	110	3,000	700
5256 Memberships/Dues	1,751	3,100	1,947	3,100	3,100
5258 Training/Travel/Meals	1,333	6,500	1,930	6,500	6,500
5260 Legal Fees	0	6,000	0	1,000	1,000
5261 Professional Services	323,108	264,000	653,273	923,352	1,042,609
Subtotal:	329,059	286,520	659,160	939,092	1,056,164
Non-Operating					
5310 Contribution to Other Agencies	5,862	6,240	18,783	24,069	26,476
Subtotal:	5,862	6,240	18,783	24,069	26,476

Total: 652,557 608,138 989,879 1,294,564 1,421,971

Comm. Dev. Support Services

APPROPRIATION DETAIL

Budget Unit: 650-9321 - Development Engr

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Personnel Services					
5111 Salaries/Wages-Permanent	292,391	291,855	291,248	297,138	307,503
5113 Salaries/Wages-O/T & Standby	0	720	0	720	720
5121 Medicare	4,366	4,234	4,347	4,448	4,581
5122 Retirement-P.E.R.S.	58,423	56,740	54,918	59,307	56,417
5130 Employee Health Ins	26,471	25,560	24,233	29,700	32,400
5131 Retired Employee Health Ins	26,282	31,764	27,689	28,575	29,508
5132 Workers Comp Ins	442	363	349	63	65
5133 Deferred Compensation	3,229	3,217	3,216	3,381	3,487
5199 Payroll Reimbursement Offset	-1,562	0	0	-42,300	97,350-
Subtotal:	410,042	414,453	406,000	381,032	337,331
Operations & Maintenance					
5212 Small Tools/Instruments	0	300	0	100	100
5215 Safety Clothing/Supplies	0	80	0	80	80
5219 Household Expenses	-26	0	0	0	0
5251 Office Expense	54	60	75	100	100
5252 Postage	125	100	106	125	150
5253 Educational Materials/Supplies	164	300	82	300	300
5256 Memberships/Dues	262	500	416	500	500
5258 Training/Travel/Meals	2,707	3,750	1,747	4,000	4,000
5259 Special Departmental Expense	35	0	0	0	0
5260 Legal Fees	4,019	5,000	1,311	2,000	2,000
5261 Professional Services	4,940	3,500	867	1,000	1,000
5264 Reimb Professional Service	0	0	6,338	7,500	8,000
5265 Reimb Legal Fees	0	0	2,984	3,000	3,000
5267 Reimb Internal Staff Services	150,632	113,110	132,929	138,971	152,868
Subtotal:	162,912	126,700	146,855	157,676	172,098
Total:	572,954	541,153	552,855	538,708	509,429

Comm. Dev. Support Services

APPROPRIATION DETAIL

Budget Unit: 650-9324 - Econ Development/Housing Div

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Personnel Services					
5111 Salaries/Wages-Permanent	288,479	847,575	742,356	569,669	592,898
5113 Salaries/Wages-O/T & Standby	65	0	0	0	0
5121 Medicare	3,864	12,288	9,914	8,484	8,788
5122 Retirement-P.E.R.S.	57,328	165,713	143,053	116,220	110,824
5125 Other Pension Expense	0	0	0	0	0
5129 Unemployment Ins	2,036	0	0	0	0
5130 Employee Health Ins	21,407	80,520	74,492	59,400	64,800
5131 Retired Employee Health Ins	58,852	0	34,207	29,001	29,948
5132 Workers Comp Ins	71	36	74	119	124
5133 Deferred Compensation	3,971	12,711	10,234	8,615	8,924
5199 Payroll Reimbursement Offset	-102,944	0	-310,000	-370,000	370,000-
Subtotal:	333,129	1,118,843	704,330	421,508	446,306
Operations & Maintenance					
5219 Household Expenses	229	824	0	0	0
5221 Communications	1,776	-2,700	0	0	0
5222 Utilities	580	600	0	0	0
5240 Maintenance-Equipment	0	500	0	0	0
5241 Maintenance-Structures/Grounds	25,111	0	0	0	0
5251 Office Expense	633	3,824	1,250	1,350	1,350
5252 Postage	321	1,155	1,115	1,200	1,200
5253 Educational Materials/Supplies	77	490	104	200	200
5254 Ads/Promotions/Notices	1	400	0	0	0
5256 Memberships/Dues	625	28,000	1,500	1,500	1,500
5257 Computer Software < \$500	0	1,600	0	600	600
5258 Training/Travel/Meals	2,710	4,800	6,736	5,890	6,060
5259 Special Departmental Expense	15,807	27,350	800	800	800
5260 Legal Fees	42,195	7,600	58,886	6,000	6,000
5261 Professional Services	51,930	40,000	48,312	43,000	43,000
5265 Reimb Legal Fees	175	0	0	0	0
Subtotal:	142,170	114,443	118,703	60,540	60,710
Non-Operating					
5310 Contribution to Other Agencies	0	0	0	0	0
5330 Taxes/Assessments	0	0	0	0	0
Subtotal:	0	0	0	0	0
Total:	475,299	1,233,286	823,033	482,048	507,016

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SEWER FUNDS

The Sewer Funds account for the collection, transport and pumping of wastewater for residents, commercial and industrial customers in the City of West Sacramento. Facilities and infrastructure consist of approximately 193 miles of sewer lines and 14 sewer lift stations. In October 2007, wastewater treatment services were transferred to the Sacramento Regional County Sanitation District (SRCSD). Wastewater collected is transported to the SRCSD treatment facility via the lower northwest interceptor.

Financing for this enterprise follows the conventional model: current customers are responsible for operating costs including maintenance of existing improvements through service charges (user fees); and new customers through connection charges (impact fees) are responsible for expansion of capacity.

SEWER COLLECTION 501-9410

Sewer Collection is an activity of the Utility Maintenance Division in the Department of Public Works. This activity is responsible for the operation and maintenance of the City's sewer collection system, which is comprised of force mains, gravity mains, sewer lift stations, and service lines up to the customer's property line (13,166 customer accounts).

SEWER DEBT SERVICE 502-9422

Debt Service is a term applied to the payment of principal and interest on outstanding bonds, notes or loans. In 1978, \$2 million in Revenue Bonds were sold to help finance a \$10.5 million sewer treatment plant expansion project. Annual debt service payments are made from operating income and are considered along with other expense needs of the sewer program in setting rates for monthly service charges.

The fund will continue making annual payments to the bondholder at a prescribed interest rate of 5 percent until the year 2019.

2012-2013 ACCOMPLISHMENTS

- Completed design and purchase of a sewer camera and trailer to complete TV surveillance of collection system.
- One sanitary sewer overflow in 2012-2013.
- Completed over 120 work orders for sewer backups within one hour of notification.
- Completion of SCADA software and hardware upgrade; combining two separate systems (estimated savings of \$16,000 annually).
- Completed construction of Bridge District Sewer Pump Station.



2013-2015 STRATEGIC GOALS

- Reduce annual Sanitary Sewer Overflows.
- Complete cleaning of 50 percent of the collection system annually.
- Complete TV surveillance of 25 percent of the collection system biannually.
- Assist City Engineering Division in updating the Sewer Master Plan.
- Develop a manpower study to accommodate existing shortfalls.
- Respond to sewer backup calls within one hour of notification.
- Rehabilitate three lift stations to provide redundancy during emergency events (approximately \$135,000).
- Establish equipment replacement fund with Water and Road funds to replace 1998 Vactor Jet Rodder truck (approximately \$400,000).



Sewer Operating Fund

SUMMARY

Fund: 501	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Receipts					
Taxes & Assessments	73	75	52	16	16
Fines & Forfeitures	119,565	90,000	103,471	85,000	85,000
Use of Money	30,483	76,000	72,577	65,425	66,900
Service Charges	5,961,943	7,364,958	7,718,500	8,335,000	8,935,000
Other Revenue	40,008	45,000	40,199	47,939	50,815
Subtotal:	6,152,072	7,576,033	7,934,799	8,533,380	9,137,731
Appropriations					
Sewer Collection	6,652,543	7,937,259	7,596,461	8,164,274	8,390,439
Sewer Treatment	-466	0	0	0	0
Transfers Out	951,477	897,797	934,689	1,077,569	1,087,109
Subtotal:	7,603,554	8,835,056	8,531,150	9,241,843	9,477,548

Total:	-1,451,482	-1,259,023	-596,351	-708,463	-339,817
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Sewer Capital Projects Fund

SUMMARY

Fund: 502	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Receipts					
Use of Money	3,323	0	323	400	400
Service Charges	1,807,681	1,563,968	935,000	935,000	935,000
Other Financing	78,162	70,000	138,000	150,000	175,000
Transfers In	10,000	10,000	10,000	0	0
Subtotal:	1,899,166	1,643,968	1,083,323	1,085,400	1,110,400
Appropriations					
Sewer Impact Fee C.I.P	1,605,675	2,450,178	0	0	0
Sewer Debt Service	76,124	428,212	427,948	429,000	434,000
Transfers Out	0	-22,382	0	0	0
Subtotal:	1,681,799	2,856,008	427,948	429,000	434,000

Total:	217,367	-1,212,040	655,375	656,400	676,400
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Sewer Operating Fund

RECEIPT DETAIL

Fund: 501	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Taxes & Assessments					
4030 Interest/Penalties/Del Tax	73	75	52	16	16
Subtotal:	73	75	52	16	16
Fines & Forfeitures					
4220 Forfeitures/Penalties	119,565	90,000	103,471	85,000	85,000
Subtotal:	119,565	90,000	103,471	85,000	85,000
Use of Money					
4300 Interest-Other	23,724	12,000	19,292	12,175	12,200
4301 Investment Pool Earnings	5,851	14,000	800	3,000	3,200
4302 Interest-Loans	22	0	0	0	0
4310 Principal-Loans	0	50,000	41,872	37,750	38,000
4340 Concession Fees	886	0	10,613	12,500	13,500
Subtotal:	30,483	76,000	72,577	65,425	66,900
Service Charges					
4732 Utility Service Charges	2,353,524	772,558	2,353,500	2,570,000	2,970,000
4735 SRCSD-Wastewater Treatment	5,415,959	6,582,400	6,300,000	6,700,000	6,900,000
4737 Debt&Capital Service Charges	-1,807,681	0	-935,000	-935,000	-935,000
4790 Work Order Internal	47	10,000	0	0	0
4791 Work Order External	94	0	0	0	0
Subtotal:	5,961,943	7,364,958	7,718,500	8,335,000	8,935,000
Other Revenue					
4810 Reimbursements	37,008	45,000	40,199	47,939	50,815
4820 Sale of Property	3,000	0	0	0	0
4899 Other Revenue	0	0	0	0	0
Subtotal:	40,008	45,000	40,199	47,939	50,815
Total:	6,152,072	7,576,033	7,934,799	8,533,380	9,137,731

Sewer Capital Projects Fund

RECEIPT DETAIL

Fund: 502	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Use of Money					
4301 Investment Pool Earnings	3,323	0	323	400	400
Subtotal:	3,323	0	323	400	400
Service Charges					
4732 Utility Service Charges	1,807,681	1,563,968	0	0	0
4737 Debt&Capital Service Charges	0	0	935,000	935,000	935,000
Subtotal:	1,807,681	1,563,968	935,000	935,000	935,000
Other Financing					
4902 Sewer Connections/Southport	78,162	70,000	138,000	150,000	175,000
Subtotal:	78,162	70,000	138,000	150,000	175,000
Transfers					
4990 Transfers In	10,000	10,000	10,000	0	0
Subtotal:	10,000	10,000	10,000	0	0

Total:	1,899,166	1,643,968	1,083,323	1,085,400	1,110,400
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Sewer Operating Fund

APPROPRIATION DETAIL

Budget Unit: 501-9410 - Sewer Collection

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Personnel Services					
5111 Salaries/Wages-Permanent	412,318	423,966	399,755	438,365	445,631
5112 Salaries/Wages-Extra Help	0	12,000	12,000	12,000	12,000
5113 Salaries/Wages-O/T & Standby	62,968	45,000	60,000	45,000	45,000
5115 Salaries/Wages-Vacation Pay	0	0	0	0	0
5116 Salaries/Wages-Holiday Pay	68	0	0	0	0
5119 Accrued Liability Adjustment	6,909	0	0	0	0
5120 Workers Comp Wage Reimb	-973	0	0	0	0
5121 Medicare	6,711	7,154	6,416	7,430	7,536
5122 Retirement-P.E.R.S.	85,278	83,525	77,831	93,612	98,520
5125 Other Pension Expense	17,406	17,410	17,410	17,410	17,410
5129 Unemployment Ins	2,250	0	0	0	0
5130 Employee Health Ins	109,622	118,982	108,936	130,228	132,150
5131 Retired Employee Health Ins	75,160	89,189	84,271	88,235	92,426
5132 Workers Comp Ins	39,864	27,960	30,702	62,353	63,366
5133 Deferred Compensation	0	0	0	151	160
5199 Payroll Reimbursement Offset	-19,662	0	0	0	0
Subtotal:	797,919	825,186	797,321	894,784	914,199
Operations & Maintenance					
5210 Chemicals-Treatment & Op	0	500	0	0	0
5212 Small Tools/Instruments	2,050	4,700	3,000	3,000	3,000
5215 Safety Clothing/Supplies	1,434	750	1,500	1,500	1,500
5219 Household Expenses	123	500	250	250	250
5221 Communications	3,563	0	0	0	0
5222 Utilities	193,026	270,190	270,190	270,190	270,190
5240 Maintenance-Equipment	40,633	51,000	50,000	50,000	50,000
5241 Maintenance-Structures/Grounds	33,608	52,740	48,000	50,000	50,000
5245 Rents/Leases-Equipment	0	300	300	500	500
5246 Rents/Leases-Structures	430	420	1,000	1,000	1,000
5255 Vehicle Expenses	83,556	94,900	94,900	107,050	113,800
5256 Memberships/Dues	585	300	1,500	1,500	1,500
5257 Computer Software < \$500	500	500	500	500	500
5258 Training/Travel/Meals	702	2,000	2,500	5,000	5,000
5259 Special Departmental Expense	4,676	14,200	13,500	13,000	13,000
5261 Professional Services	2,825	10,673	7,000	7,000	7,000
Subtotal:	367,711	503,673	494,140	510,490	517,240
Non-Operating					
5310 Contribution to Other Agencies	5,420,620	6,582,400	6,300,000	6,700,000	6,900,000
5330 Taxes/Assessments	3,863	0	3,000	5,000	5,000
Subtotal:	5,424,483	6,582,400	6,303,000	6,705,000	6,905,000
Capital Outlay					
5573 Equip-Shop	2,053	2,000	2,000	2,000	2,000
5574 Equip-Computer/Software >\$500	2,896	0	0	2,000	2,000
5575 Equip-Other	57,481	24,000	0	50,000	50,000
Subtotal:	62,430	26,000	2,000	54,000	54,000

Sewer Operating Fund

APPROPRIATION DETAIL

Budget Unit: 501-9410 - Sewer Collection

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
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Total:	6,652,543	7,937,259	7,596,461	8,164,274	8,390,439
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Sewer Capital Projects Fund

APPROPRIATION DETAIL

Budget Unit: 502-9422 - Sewer Debt Service

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Debt Service					
5411 Principal on Bonds	80,000	85,000	85,000	85,000	90,000
5412 Principal on Notes	275,319	283,948	283,948	285,000	285,000
5414 Principal Pmt Offset	-355,319	0	0	0	0
5421 Interest on Bonds	37,750	33,750	33,000	33,000	33,000
5422 Interest on Notes	38,374	25,514	26,000	26,000	26,000
Subtotal:	76,124	428,212	427,948	429,000	434,000

	Total:	76,124	428,212	427,948	429,000	434,000
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WATER FUNDS

These Water Funds are responsible for the operation and maintenance of all water treatment and distribution equipment/programs as well as the maintenance and upgrade of associated equipment through the capital replacement program (CIP).

Operation and maintenance includes the facilities and infrastructure at the Bryte Bend Water Treatment Plant, which was expanded in 2004 from 24-mgd to a 60-mgd. It also includes the eight remote tank and pumping facilities, including the new Bridges Tank and Pump Station.

Financing for this enterprise does not follow the conventional model applicable to the Sewer Fund because of the large amount of voter-approved debt. Most of the revenue from service charges typically earmarked for capital investment must now be used for repaying this debt and, accordingly, is not available for maintaining existing improvements. Because these debt-financed improvements have excess capacity, it is more practical and equitable to use connection charges for financing repair and replacement. Otherwise, current customers would be paying twice for the same improvements: once for existing improvements and again to replace them. One consequence of this model, however, is that further expansion of capacity can only be financed through more debt since connection charges are not being set aside for this purpose.

The City Council approved the sale of bonds to finance the treatment plant expansion referenced above, causing most of the service charges contributing towards CIP to be used for debt service on these bonds. A relatively healthy fund balance, coupled with growth and associated connection fee revenue has sustained the CIP for the past decade. With the recent recession, a new five-year service charge plan was adopted by Council in 2011. The plan provides sufficient revenue for continued operation and maintenance of existing infrastructure, plus a modest CIP primarily geared towards removing backyard water service lines and continuing installation of metered services.

Water impact fees are assessed on each new customer connecting to the City's water system. The fees are intended to reflect the estimated reasonable costs of providing capacity in the water system, and are proportionate to the potential demand each new connection may place on the system.

WATER TREATMENT 506-9610

The Water Treatment Division is an operating activity of the Public Works Department, responsible for providing potable water to residential, commercial, and industrial customers in West Sacramento. Other functions of the Water Treatment activity include the operation and maintenance of eight remote pumping and storage stations which maintain the distribution system pressures and provide fire-flow backup in emergencies.

WATER DISTRIBUTION 506-9611

Water distribution is an activity of the Utility Maintenance Division in the Public Works Department. It is responsible for the maintenance of the City's water distribution system, consisting of approximately 200 miles of pipeline and 14,435 customer accounts. This division responds to customer water pressure and quality complaints, and maintains the water meter program. The Water Distribution Division ensures public safety by maintaining and replacing broken or aging water infrastructure. A large responsibility of the division is the accurate operation of the water



meter program. A properly maintained meter program enables a consistent revenue stream into the Water Fund.

**WATER BACKFLOW PREVENTION
506-9612**

The California Administrative Code requires every water purveyor to carry out a backflow prevention program that protects the distribution system and provides a safe, potable water supply. The program includes the testing of all commercial and industrial facilities to assess the potential dangers to the water system and ensure compliance with local, state and federal backflow regulations. All backflow devices in the system must be tested annually.

**WATER DEBT SERVICE
507-9622**

Debt Service is a term applied to the payment of principal and interest on outstanding bonds, notes or loans. Revenue Bonds were first sold in 1983 to purchase the water enterprise from a private investor-owned company, and to rebuild the water treatment and distribution system from top to bottom. These bonds were refinanced in 1986, and again in 1992. Additional bonds were sold in 2002 in the amount of \$25 million to finance expansion of the water treatment facility. Additional bonds were sold in 2003 in the amount of \$24.9 million. Annual debt service payments on outstanding bonds of \$50 million are made from operating income and are considered along with other expense needs of the water system work program in setting rates for monthly service charges. The Fund will continue making annual payments to bondholders until the year 2034.

2012-2013 ACCOMPLISHMENTS

- Completed over 500 repairs to water mains and services during the past year.
- Continued to seek areas in plant operations to obtain saving such as energy and chemical usage.
- Met all federal and state drinking water regulations and continue to provide high quality drinking water for businesses and residents.
- Completion of SCADA software and hardware upgrade; combining two separate systems (estimated savings of \$16,000 annually).
- Installed new MXU and meters totaling \$50,000 to assist compliance with Citywide metering plan.
- Assisted engineering in the design and construction of the Bridge District Water Storage and Pumping project.
- Assisted engineering with the meter replacement program and PG&E pipeline design and construction.



2013-2015 STRATEGIC GOALS

- Exercise all system valves above 10 inches annually.
- Develop comprehensive manpower study to address existing and future operations and maintenance requirements.
- Aggressively maintain aging equipment by completing all preventative maintenance work to reduce large expenditures.
- Establish equipment replacement fund with Sewer and Road funds to replace 1998 Vector Jet Rodder truck (approximately \$400,000).
- Upgrade existing water meter MXU's to comply with Citywide metering plan.
- Assist engineering with the Water Master Plan Update.
- Develop Request for Proposals to design a liquid chlorine feed system for the Bryte Bend Water Treatment Plant to eliminate chlorine gas.



Water Operating Fund

SUMMARY

Fund: 506	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Receipts					
Taxes & Assessments	92	100	63	20	20
Fines & Forfeitures	153,952	100,000	125,469	120,000	122,000
Use of Money	48,985	206,000	34,270	31,500	33,500
Federal Revenue	469	0	0	0	0
Service Charges	4,972,048	4,997,269	4,776,764	4,947,001	5,193,001
Other Revenue	197,207	107,787	70,938	56,978	59,497
Transfers In	850,000	850,328	850,000	850,000	850,000
Subtotal:	6,222,753	6,261,484	5,857,504	6,005,499	6,258,018
Appropriations					
Water Treatment	3,031,013	3,133,633	3,155,294	3,300,891	3,331,462
Water Distribution	1,169,544	1,183,630	1,137,777	1,237,938	1,328,229
Water Backflow Prevention Prg	134,436	128,268	128,673	138,974	139,897
Transfers Out	1,712,089	1,533,778	1,690,004	1,564,127	1,587,295
Subtotal:	6,047,082	5,979,309	6,111,748	6,241,930	6,386,883
Total:	175,671	282,175	-254,244	-236,431	-128,865

Water Capital Projects Fund

SUMMARY

Fund: 507	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Receipts					
Use of Money	385,506	36,598	0	0	0
Service Charges	5,268,190	5,443,999	5,444,000	5,444,000	5,444,000
Other Revenue	76,382	0	0	0	0
Other Financing	314,023	200,000	700,000	751,000	780,000
Subtotal:	6,044,101	5,680,597	6,144,000	6,195,000	6,224,000
Appropriations					
Water Impact Fee C.I.P	3,190,002	7,787,225	2,729,798	2,729,798	2,729,798
Water Debt Service	3,083,873	4,463,630	4,400,750	4,515,000	4,615,000
Subtotal:	6,273,875	12,250,855	7,130,548	7,244,798	7,344,798

Total:	-229,774	-6,570,258	-986,548	-1,049,798	-1,120,798
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Water Operating Fund

RECEIPT DETAIL

Fund: 506	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Taxes & Assessments					
4030 Interest/Penalties/Del Tax	92	100	63	20	20
Subtotal:	92	100	63	20	20
Fines & Forfeitures					
4220 Forfeitures/Penalties	153,952	100,000	125,469	120,000	122,000
Subtotal:	153,952	100,000	125,469	120,000	122,000
Use of Money					
4300 Interest-Other	30,706	15,000	22,200	18,000	19,000
4301 Investment Pool Earnings	12,223	25,000	5,000	6,000	7,000
4302 Interest-Loans	96	0	0	0	0
4310 Principal-Loans	0	160,000	1,070	1,500	1,500
4330 Facilities Use Fees	-40	0	0	0	0
4340 Concession Fees	6,000	6,000	6,000	6,000	6,000
Subtotal:	48,985	206,000	34,270	31,500	33,500
Federal Revenue					
4640 Other Federal Grants	469	0	0	0	0
Subtotal:	469	0	0	0	0
Service Charges					
4732 Utility Service Charges	10,101,054	4,984,019	10,201,000	10,391,000	10,637,000
4734 Sale of Water	139,090	0	0	0	0
4737 Debt&Capital Service Charges	-5,268,190	0	-5,443,999	-5,443,999	-5,443,999
4790 Work Order Internal	0	5,000	0	0	0
4791 Work Order External	94	8,000	19,763	0	0
4799 Other Current Services	0	250	0	0	0
Subtotal:	4,972,048	4,997,269	4,776,764	4,947,001	5,193,001
Other Revenue					
4810 Reimbursements	121,889	32,787	55,623	41,978	44,497
4899 Other Revenue	75,318	75,000	15,315	15,000	15,000
Subtotal:	197,207	107,787	70,938	56,978	59,497
Transfers					
4990 Transfers In	850,000	850,328	850,000	850,000	850,000
Subtotal:	850,000	850,328	850,000	850,000	850,000

Total: 6,222,753 6,261,484 5,857,504 6,005,499 6,258,018

Water Capital Projects Fund

RECEIPT DETAIL

Fund: 507	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Use of Money					
4300 Interest-Other	15	0	0	0	0
4301 Investment Pool Earnings	-6,937	0	0	0	0
4304 Amortize Bond Premium	392,428	36,598	0	0	0
Subtotal:	385,506	36,598	0	0	0
Service Charges					
4732 Utility Service Charges	5,268,190	5,443,999	0	0	0
4737 Debt&Capital Service Charges	0	0	5,444,000	5,444,000	5,444,000
Subtotal:	5,268,190	5,443,999	5,444,000	5,444,000	5,444,000
Other Revenue					
4810 Reimbursements	0	0	0	0	0
4899 Other Revenue	76,382	0	0	0	0
Subtotal:	76,382	0	0	0	0
Other Financing					
4901 Water Connections / Southport	314,023	200,000	700,000	751,000	780,000
Subtotal:	314,023	200,000	700,000	751,000	780,000

Total: 6,044,101 5,680,597 6,144,000 6,195,000 6,224,000

Water Operating Fund

APPROPRIATION DETAIL

Budget Unit: 506-9610 - Water Treatment

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Personnel Services					
5111 Salaries/Wages-Permanent	673,952	641,909	609,895	693,741	705,819
5112 Salaries/Wages-Extra Help	27,459	0	0	0	0
5113 Salaries/Wages-O/T & Standby	69,083	60,411	60,411	60,411	60,411
5115 Salaries/Wages-Vacation Pay	0	0	0	0	0
5116 Salaries/Wages-Holiday Pay	3,307	7,200	0	0	0
5119 Accrued Liability Adjustment	25,829	0	0	0	0
5120 Workers Comp Wage Reimb	-6,061	0	0	0	0
5121 Medicare	11,212	9,833	9,892	11,320	11,493
5122 Retirement-P.E.R.S.	139,373	126,877	119,513	146,143	152,872
5130 Employee Health Ins	108,233	125,036	99,045	136,072	136,972
5131 Retired Employee Health Ins	71,046	77,228	89,288	92,858	96,628
5132 Workers Comp Ins	55,714	35,641	41,115	82,128	82,847
5133 Deferred Compensation	1,764	1,689	0	1,638	1,740
5199 Payroll Reimbursement Offset	-1,797	0	0	0	0
Subtotal:	1,179,114	1,085,824	1,029,159	1,224,311	1,248,782
Operations & Maintenance					
5210 Chemicals-Treatment & Op	304,982	366,800	374,700	374,700	374,700
5212 Small Tools/Instruments	3,973	3,075	3,100	3,000	3,000
5214 Laboratory/Medical Supplies	15,220	27,000	17,000	16,000	16,000
5215 Safety Clothing/Supplies	1,166	0	0	0	0
5219 Household Expenses	-55	500	0	0	0
5221 Communications	7,288	0	0	0	0
5222 Utilities	884,352	1,164,380	885,000	864,380	864,380
5240 Maintenance-Equipment	32,132	76,000	26,000	26,000	26,000
5241 Maintenance-Structures/Grounds	91,376	169,000	138,000	106,000	106,000
5245 Rents/Leases-Equipment	522	1,500	1,500	1,500	1,500
5251 Office Expense	0	0	0	0	0
5253 Educational Materials/Supplies	1,225	630	1,000	1,000	1,000
5254 Ads/Promotions/Notices	1,894	2,450	2,000	2,000	2,000
5255 Vehicle Expenses	32,658	33,208	33,000	33,000	33,000
5256 Memberships/Dues	54,829	55,050	56,000	56,000	56,000
5257 Computer Software < \$500	500	500	500	500	500
5258 Training/Travel/Meals	5,088	4,666	10,000	10,000	10,000
5259 Special Departmental Expense	9,910	31,650	2,300	3,300	3,300
5260 Legal Fees	1,066	0	0	0	0
5261 Professional Services	81,654	94,900	95,000	95,000	100,000
Subtotal:	1,529,780	2,031,309	1,645,100	1,592,380	1,597,380
Non-Operating					
5310 Contribution to Other Agencies	313,193	0	464,935	466,500	466,500
5330 Taxes/Assessments	8,496	13,000	13,000	13,500	13,500
Subtotal:	321,689	13,000	477,935	480,000	480,000
Capital Outlay					
5573 Equip-Shop	203	2,000	2,000	2,000	2,000
5574 Equip-Computer/Software >\$500	227	1,500	1,100	2,200	3,300

Water Operating Fund

APPROPRIATION DETAIL

Budget Unit: 506-9610 - Water Treatment

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Subtotal:	430	3,500	3,100	4,200	5,300

Total: 3,031,013 3,133,633 3,155,294 3,300,891 3,331,462

Water Operating Fund

APPROPRIATION DETAIL

Budget Unit: 506-9611 - Water Distribution

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Personnel Services					
5111 Salaries/Wages-Permanent	415,014	464,218	418,746	455,357	456,941
5113 Salaries/Wages-O/T & Standby	40,554	27,000	40,000	27,000	27,000
5115 Salaries/Wages-Vacation Pay	0	0	0	0	20,000
5117 Salaries/Wages-Sick Leave	0	0	0	0	56,000
5121 Medicare	5,700	6,708	5,826	6,453	7,576
5122 Retirement-P.E.R.S.	85,609	91,811	81,811	97,268	101,118
5125 Other Pension Expense	75,802	75,810	75,810	75,810	75,810
5129 Unemployment Ins	614	0	0	0	0
5130 Employee Health Ins	98,435	112,429	93,808	116,049	116,346
5131 Retired Employee Health Ins	49,886	56,531	53,438	55,545	57,768
5132 Workers Comp Ins	39,253	28,067	32,032	63,948	64,153
5133 Deferred Compensation	1,813	1,751	1,806	1,958	1,967
5199 Payroll Reimbursement Offset	-6,849	0	0	0	0
Subtotal:	805,831	864,325	803,277	899,388	984,679
Operations & Maintenance					
5210 Chemicals-Treatment & Op	0	200	0	0	0
5212 Small Tools/Instruments	1,141	2,400	2,500	1,500	1,500
5215 Safety Clothing/Supplies	1,003	0	0	500	500
5219 Household Expenses	-24	200	0	0	0
5221 Communications	2,619	0	0	0	0
5222 Utilities	161,199	111,200	160,000	111,200	111,200
5240 Maintenance-Equipment	4,649	2,500	2,500	3,000	3,000
5241 Maintenance-Structures/Grounds	65,359	79,600	80,000	75,000	80,000
5245 Rents/Leases-Equipment	0	1,200	0	0	0
5246 Rents/Leases-Structures	0	355	0	0	0
5252 Postage	97	0	0	0	0
5253 Educational Materials/Supplies	1,227	250	0	0	0
5255 Vehicle Expenses	59,446	72,600	70,100	75,050	75,050
5256 Memberships/Dues	555	1,800	1,500	1,500	1,500
5257 Computer Software < \$500	500	1,500	1,500	4,000	4,000
5258 Training/Travel/Meals	1,243	1,500	2,800	3,000	3,000
5259 Special Departmental Expense	891	2,000	2,000	2,000	2,000
5261 Professional Services	0	4,400	4,000	1,000	1,000
Subtotal:	299,905	281,705	326,900	277,750	282,750
Non-Operating					
5310 Contribution to Other Agencies	483	0	3,000	3,000	3,000
5330 Taxes/Assessments	4,490	4,600	4,600	4,800	4,800
Subtotal:	4,973	4,600	7,600	7,800	7,800
Capital Outlay					
5520 Structures/Improvements	48,781	30,000	0	0	0
5573 Equip-Shop	713	0	0	0	0
5574 Equip-Computer/Software >\$500	0	0	0	3,000	3,000
5575 Equip-Other	9,341	3,000	0	50,000	50,000
Subtotal:	58,835	33,000	0	53,000	53,000

Water Operating Fund

APPROPRIATION DETAIL

Budget Unit: 506-9611 - Water Distribution

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
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Total:	1,169,544	1,183,630	1,137,777	1,237,938	1,328,229
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Water Operating Fund

APPROPRIATION DETAIL

Budget Unit: 506-9612 - Water Backflow Prevention Prg

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Personnel Services					
5111 Salaries/Wages-Permanent	76,127	77,571	76,281	77,115	77,115
5113 Salaries/Wages-O/T & Standby	0	500	500	500	500
5116 Salaries/Wages-Holiday Pay	0	0	0	0	0
5121 Medicare	1,080	1,132	1,099	1,167	1,167
5122 Retirement-P.E.R.S.	15,709	15,282	14,895	16,311	16,992
5130 Employee Health Ins	13,875	6,970	9,080	11,130	11,130
5131 Retired Employee Health Ins	6,985	6,306	7,209	7,440	7,682
5132 Workers Comp Ins	4,851	3,637	3,839	7,836	7,836
5199 Payroll Reimbursement Offset	0	0	0	0	0
Subtotal:	118,627	111,398	112,903	121,499	122,422
Operations & Maintenance					
5212 Small Tools/Instruments	0	200	0	0	0
5215 Safety Clothing/Supplies	198	0	0	0	0
5219 Household Expenses	-16	100	0	0	0
5221 Communications	290	0	0	0	0
5240 Maintenance-Equipment	89	1,000	1,000	1,000	1,000
5241 Maintenance-Structures/Grounds	2,225	600	2,200	3,000	3,000
5253 Educational Materials/Supplies	0	0	0	500	500
5255 Vehicle Expenses	11,161	10,400	10,000	10,400	10,400
5256 Memberships/Dues	140	370	370	375	375
5258 Training/Travel/Meals	292	3,000	1,000	1,000	1,000
5259 Special Departmental Expense	55	0	0	0	0
Subtotal:	14,434	15,670	14,570	16,275	16,275
Capital Outlay					
5574 Equip-Computer/Software >\$500	1,375	1,200	1,200	1,200	1,200
Subtotal:	1,375	1,200	1,200	1,200	1,200

	Total:	134,436	128,268	128,673	138,974	139,897
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Water Capital Projects Fund

APPROPRIATION DETAIL

Budget Unit: 507-9622 - Water Debt Service

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Operations & Maintenance					
5259 Special Departmental Expense	268,531	0	0	0	0
5261 Professional Services	420,265	13,700	15,000	15,000	15,000
Subtotal:	688,796	13,700	15,000	15,000	15,000
Debt Service					
5411 Principal on Bonds	36,808,750	1,480,000	1,480,000	1,500,000	1,500,000
5413 Amt for Other LTD	4,305,428	0	0	0	0
5414 Principal Pmt Offset	-41,940,000	0	0	0	0
5421 Interest on Bonds	2,688,442	2,905,750	2,905,750	3,000,000	3,100,000
Subtotal:	1,862,620	4,385,750	4,385,750	4,500,000	4,600,000
Administrative Charges					
5920 Amortization-Bond Discount	287,913	13,116	0	0	0
5922 Amortization-Debt Issue Cost	244,544	51,064	0	0	0
Subtotal:	532,457	64,180	0	0	0

Total: 3,083,873 4,463,630 4,400,750 4,515,000 4,615,000

REFUSE FUND

The Refuse Fund accounts for all costs for solid-waste collection and recycling programs. Solid-waste collection and disposal for residential customers is provided under a franchise agreement with a private firm. This firm also collects all front-loading bins from commercial and industrial customers. Mandatory collection takes place at least once weekly. This service is paid for by user fees collected by the City on their monthly utility bill. Under the City's long-term agreement with the collector, they are allowed a cost-of-living adjustment in January of each year.

Roll-off bin collection and construction and demolition waste removal are provided by a number of firms under a nonexclusive franchise arrangement. While the City does not regulate the cost of this service nor does it collect the charge for the collector, we do monitor, as required, for our annual report submitted to the California Integrated Waste Management Board. Most wastes collected in West Sacramento are disposed of at the Class III Central Landfill operated by the County of Yolo. This landfill has remaining capacity to at least the year 2030 under present policies, which include a percentage of out-of-county waste and a meaningful hazardous waste collection program countywide.

To encourage meaningful recycling programs statewide, Assembly Bill 939, effective in 1989, mandated a 25% reduction by 1995 in tonnage of the City's waste taken to a landfill, and a 50% reduction starting in year 2000 and maintained each year thereafter. We have successfully met this mandate and continue to stay in compliance with state regulations. To encourage recycling, the Refuse Fund developed a variable rate schedule and offers waste evaluations to assist residents and businesses in furthering their recycling goals.

REFUSE COLLECTION 511-9450

Refuse Collection, a division of the Public Works Department, is responsible for administering the collection and disposal of solid waste. This includes administering contract agreements and the City's recycling program, which currently consists of (i) residential curbside (newspaper, cardboard, plastic, mixed paper, glass, metal and plastic food and beverage containers, organics and used motor oil), (ii) multifamily (same as residential minus organics and motor oil), and (iii) commercial (same as residential minus organics and motor oil). The division also coordinates with other agencies and departments to sponsor regional events, school and community programs, and the biannual bulky waste clean-up events.

2012-2013 ACCOMPLISHMENTS

- Started a high-school curriculum focusing on recycling utilizing grant funding.
- Conducted regional events and bulky waste cleanup events promoting civic pride and recycling opportunities.

2013-2015 STRATEGIC GOALS

- Enhance commercial and multi-family recycling programs utilizing grant funding.
- Continue to work with local jurisdictions on the Yolo County Composting Facility.
- Enhance public education component with focus on high-school-level curriculum.



Refuse Operating Fund

SUMMARY

Fund: 511	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Receipts					
Taxes & Assessments	771,968	722,000	722,042	730,012	730,012
Fines & Forfeitures	120,135	106,000	92,688	80,000	80,000
Use of Money	11,127	23,000	8,613	7,000	6,500
Service Charges	5,473,560	5,531,000	5,485,000	5,495,000	5,500,000
Other Revenue	5,667	947	5,147	4,978	5,276
Transfers In	0	5	0	0	0
Subtotal:	6,382,457	6,382,952	6,313,490	6,316,990	6,321,788
Appropriations					
Refuse Collection	6,126,832	6,336,605	6,134,934	6,283,935	6,415,240
Transfers Out	398,451	389,393	408,042	529,867	532,172
Subtotal:	6,525,283	6,725,998	6,542,976	6,813,802	6,947,412

Total:	-142,826	-343,046	-229,486	-496,812	-625,624
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Refuse Operating Fund

RECEIPT DETAIL

Fund: 511	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Taxes & Assessments					
4030 Interest/Penalties/Del Tax	63	0	42	12	12
4065 Franchises	771,905	722,000	722,000	730,000	730,000
Subtotal:	771,968	722,000	722,042	730,012	730,012
Fines & Forfeitures					
4220 Forfeitures/Penalties	120,135	106,000	92,688	80,000	80,000
Subtotal:	120,135	106,000	92,688	80,000	80,000
Use of Money					
4300 Interest-Other	7,481	0	5,113	3,500	3,500
4301 Investment Pool Earnings	3,646	23,000	3,500	3,500	3,000
Subtotal:	11,127	23,000	8,613	7,000	6,500
Service Charges					
4732 Utility Service Charges	5,473,560	5,531,000	5,485,000	5,495,000	5,500,000
Subtotal:	5,473,560	5,531,000	5,485,000	5,495,000	5,500,000
Other Revenue					
4810 Reimbursements	4,860	947	5,147	4,978	5,276
4820 Sale of Property	807	0	0	0	0
4899 Other Revenue	0	0	0	0	0
Subtotal:	5,667	947	5,147	4,978	5,276
Transfers					
4990 Transfers In	0	5	0	0	0
Subtotal:	0	5	0	0	0
Total:	6,382,457	6,382,952	6,313,490	6,316,990	6,321,788

Refuse Operating Fund

APPROPRIATION DETAIL

Budget Unit: 511-9450 - Refuse Collection

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Personnel Services					
5111 Salaries/Wages-Permanent	123,380	0	0	0	0
5112 Salaries/Wages-Extra Help	2,831	5,500	2,900	3,000	3,000
5113 Salaries/Wages-O/T & Standby	10,961	13,000	10,000	11,000	12,000
5119 Accrued Liability Adjustment	787	0	0	0	0
5121 Medicare	2,089	-1,123	42	203	217
5122 Retirement-P.E.R.S.	25,384	-14,226	0	0	0
5125 Other Pension Expense	25,090	25,100	0	0	0
5130 Employee Health Ins	13,454	-9,000	0	0	0
5131 Retired Employee Health Ins	11,076	24,144	16,380	17,036	17,727
5132 Workers Comp Ins	841	-27	92	96	96
5133 Deferred Compensation	1,870	-1,162	0	0	0
Subtotal:	217,763	42,206	29,414	31,335	33,040
Operations & Maintenance					
5212 Small Tools/Instruments	0	0	0	0	0
5219 Household Expenses	0	100	0	0	0
5221 Communications	226	0	0	0	0
5245 Rents/Leases-Equipment	0	1,600	0	0	0
5251 Office Expense	229	800	200	500	500
5252 Postage	274	400	6,200	400	400
5253 Educational Materials/Supplies	0	50	40	200	200
5254 Ads/Promotions/Notices	9,337	16,600	19,200	15,000	15,000
5255 Vehicle Expenses	702	0	0	0	0
5256 Memberships/Dues	100	100	100	100	100
5258 Training/Travel/Meals	1,006	1,000	1,780	2,500	2,500
5259 Special Departmental Expense	8,488	52,700	18,500	26,500	40,400
5260 Legal Fees	0	4,200	3,000	4,000	4,000
5261 Professional Services	1,396	10,600	19,000	15,000	15,000
5279 Wastehauler Contract	5,887,311	6,200,000	6,034,500	6,185,400	6,300,000
Subtotal:	5,909,069	6,288,150	6,102,520	6,249,600	6,378,100
Non-Operating					
5310 Contribution to Other Agencies	0	0	3,000	2,000	2,000
Subtotal:	0	0	3,000	2,000	2,000
Capital Outlay					
5571 Equip-Office Furn/Machines	0	1,000	0	1,000	1,000
5574 Equip-Computer/Software >\$500	0	0	0	0	1,100
Subtotal:	0	1,000	0	1,000	2,100
Administrative Charges					
5930 Depreciation	0	5,249	0	0	0
Subtotal:	0	5,249	0	0	0
Total:	6,126,832	6,336,605	6,134,934	6,283,935	6,415,240

PORT FUND

Governance of the Port District was transferred to the City of West Sacramento in January 2006. The Port is governed by a separate Commission consisting of five appointed members; four appointed by the City and one appointed by Yolo County.

Starting in 2006, the Port's daily cargo operations and other functions were administered by the City of West Sacramento, and the Port Fund was organized to reflect those various functions including administration, maintenance, cargo operations, and security. In March 2013, the Port Commission adopted a new Business Plan which recommended fundamental changes to the Port's operating model. The recommended operating model change aimed to reduce the Port's expenses, insulate the Port from cargo market volatility, and stabilize its revenue in order to create a financially sustainable business model for the Port.

As a result, in June 2013 the Port leased its cargo facilities to a private cargo operator and shifted most of the operating responsibilities and costs to the lessee in exchange for the operator receiving most of the cargo revenue. Operating functions that were shifted to the lessee included security and maintenance of cargo facilities. The new lease structure allowed the Port to substantially reduce its operating costs and simplify its operating structure. As a result, major changes to the Port Fund were made to reflect the new model.

Whereas in the past the Port's primary sources of revenue were split between cargo operations and real estate leases, the Port now derives nearly all of its revenue from real estate leases. The Port operates as an enterprise fund receiving no public subsidies or tax revenues for operations.

PORT ADMINISTRATION 516-9700

The Port of West Sacramento is managed by City of West Sacramento staff under the policy direction of the Sacramento-Yolo Port Commission. Port Administration staff, and the associated budget, deals with the overall administrative functions associated with supporting a business operation. Primary costs include personnel, legal fees, consultant services, insurance, taxes, and landscaping maintenance of Port lands.

PORT DEBT SERVICE 516-9740

The Port makes principal and interest payments related to two long-term debt obligations and one short-term debt obligation. Long-term debt sources include a loan from the California Infrastructure and Economic Development Bank (I-Bank) and a loan from the City of West Sacramento. The I-Bank loan matures in FY 2029-30. Lastly, the Port makes loan repayments to a developer related to an infrastructure reimbursement. Those payments conclude in FY 2016-17.



2012-2013 ACCOMPLISHMENTS

- Adopted the Port Business Plan.
- Executed a lease of the cargo facilities with a private cargo operator.
- Executed several leases of Port properties to create new revenue.
- Implemented operating cost reductions to reflect the new cargo facility lease and new Port operating model.
- Completed the first phase of a major aesthetic improvement project at the Port's North Terminal property, including old building demolition and site clearance, new lighting, and the removal of abandoned vessels from Lake Washington.

2013-2015 STRATEGIC GOALS

- Maintain financial sustainability of the Port's operating model.
- Retire all short-term debt obligations.
- Execute additional real estate leases to create additional revenue.
- Secure funding to continue the Lake Washington abandoned vessel cleanup project.
- Support the continuance of maintenance dredging of the Deep Water Ship Channel by the Army Corps of Engineers.



Port Operations Fund

SUMMARY

Fund: 516	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Receipts					
Taxes & Assessments	229,534	0	0	0	0
Licenses & Permits	694,444	897,600	896,366	0	0
Use of Money	130,548	60,000	2,351,770	0	0
State Revenue	0	0	0	0	0
Federal Revenue	8,589,569	0	0	0	0
Service Charges	2,052,318	2,681,091	0	1,670,890	1,606,687
Other Revenue	2,015,670	470,298	3,117	53,304	3,503
Other Financing	3,279,709	0	0	0	0
Transfers In	9,665	0	0	0	0
Subtotal:	17,001,457	4,108,989	3,251,253	1,724,194	1,610,190
Appropriations					
Port Administration	1,696,976	1,818,393	142,648	1,145,568	1,156,993
Port Maintenance	647,034	764,219	394,668	710	710
Port Cargo Handling	1,225,827	1,249,291	0	0	0
Port Security	401,299	334,023	0	0	0
Port Property Management	77,913	0	0	0	0
Port CIP	92,837	4,102,037	0	0	0
Port Debt Service	3,774,761	1,798,165	0	836,139	767,849
Transfers Out	197,035	205,738	195,766	118,446	119,314
Subtotal:	8,113,682	10,271,866	733,082	2,100,863	2,044,866
Total:	8,887,775	-6,162,877	2,518,171	-376,669	-434,676

Port Operations Fund

RECEIPT DETAIL

Fund: 516	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Taxes & Assessments					
4090 Special Tax/Assessment	229,534	0	0	0	0
Subtotal:	229,534	0	0	0	0
Licenses & Permits					
4199 Other Licenses/Permits	694,444	897,600	896,366	0	0
Subtotal:	694,444	897,600	896,366	0	0
Use of Money					
4300 Interest-Other	143	60,000	0	0	0
4301 Investment Pool Earnings	2,068	0	0	0	0
4304 Amortize Bond Premium	1,616	0	0	0	0
4340 Concession Fees	126,721	0	2,351,770	0	0
Subtotal:	130,548	60,000	2,351,770	0	0
State Revenue					
4440 Other State Grants	0	0	0	0	0
Subtotal:	0	0	0	0	0
Federal Revenue					
4640 Other Federal Grants	8,589,569	0	0	0	0
Subtotal:	8,589,569	0	0	0	0
Service Charges					
4715 Other Fees	1,927	0	0	0	0
4770 NT Real Estate Revenue	278,965	1,168,591	0	916,491	867,941
4771 Foreign Trade Zone Revenue	0	12,500	0	739,399	723,746
4772 Wharfage/Cargo Charges	1,657,942	1,200,000	0	0	0
4773 Vessel Fees	0	150,000	0	0	0
4774 Harbor Fees	0	150,000	0	15,000	15,000
4790 Work Order Internal	113,484	0	0	0	0
4791 Work Order External	0	0	0	0	0
Subtotal:	2,052,318	2,681,091	0	1,670,890	1,606,687
Other Revenue					
4810 Reimbursements	516,068	400,000	3,117	3,304	3,503
4820 Sale of Property	1,495,726	0	0	0	0
4825 Contributions	0	0	0	0	0
4899 Other Revenue	3,876	70,298	0	50,000	0
Subtotal:	2,015,670	470,298	3,117	53,304	3,503
Other Financing					
4989 Other Financing Sources	3,279,709	0	0	0	0
Subtotal:	3,279,709	0	0	0	0
Transfers					
4990 Transfers In	9,665	0	0	0	0
Subtotal:	9,665	0	0	0	0

Total: 17,001,457 4,108,989 3,251,253 1,724,194 1,610,190

Port Operations Fund

APPROPRIATION DETAIL

Budget Unit: 516-9700 - Port Administration

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Personnel Services					
5111 Salaries/Wages-Permanent	331,020	328,275	0	254,377	263,624
5112 Salaries/Wages-Extra Help	8,253	0	0	0	0
5113 Salaries/Wages-O/T & Standby	0	0	0	0	0
5115 Salaries/Wages-Vacation Pay	0	0	0	0	0
5116 Salaries/Wages-Holiday Pay	0	0	0	0	0
5118 Salaries/Wages-Other Pd Abs	0	0	0	0	0
5119 Accrued Liability Adjustment	6,076	0	0	0	0
5121 Medicare	4,716	4,762	4,137	1,839	1,924
5122 Retirement-P.E.R.S.	67,704	65,737	53,892	25,228	25,076
5123 FICA-Employer	0	0	0	0	0
5125 Other Pension Expense	1,362	1,370	1,370	1,370	1,370
5130 Employee Health Ins	51,090	39,269	45,112	20,542	21,442
5131 Retired Employee Health Ins	30,878	29,795	34,464	35,655	36,910
5132 Workers Comp Ins	34	33	27	35	37
5133 Deferred Compensation	4,281	4,238	3,646	1,419	1,507
5199 Payroll Reimbursement Offset	0	0	0	0	0
Subtotal:	505,414	473,479	142,648	340,465	351,890
Operations & Maintenance					
5215 Safety Clothing/Supplies	0	0	0	0	0
5219 Household Expenses	-28	0	0	0	0
5221 Communications	8,245	0	0	0	0
5222 Utilities	241,064	290,000	0	0	0
5240 Maintenance-Equipment	0	0	0	0	0
5241 Maintenance-Structures/Grounds	7,178	0	0	15,000	15,000
5246 Rents/Leases-Structures	21,382	23,280	0	0	0
5251 Office Expense	3,053	2,800	0	1,000	1,000
5252 Postage	340	800	0	100	100
5253 Educational Materials/Supplies	107	1,270	0	0	0
5254 Ads/Promotions/Notices	118	14,000	0	0	0
5255 Vehicle Expenses	1,710	0	0	5,000	5,000
5256 Memberships/Dues	27,497	32,800	0	13,950	13,950
5257 Computer Software < \$500	564	0	0	0	0
5258 Training/Travel/Meals	47,733	29,280	0	5,000	5,000
5259 Special Departmental Expense	34,393	60,170	0	5,000	5,000
5260 Legal Fees	99,391	70,000	0	75,000	75,000
5261 Professional Services	240,852	264,700	0	100,000	100,000
5267 Reimb Internal Staff Services	0	0	0	120,000	120,000
5269 Official Fees	141,666	229,700	0	0	0
5271 Insurance-Liability	52,943	39,200	0	40,000	40,000
5272 Insurance-Property	243,761	275,000	0	283,825	283,825
Subtotal:	1,171,969	1,333,000	0	663,875	663,875
Non-Operating					
5310 Contribution to Other Agencies	0	0	0	20,000	20,000
5330 Taxes/Assessments	0	875	0	25,000	25,000

Port Operations Fund

APPROPRIATION DETAIL

Budget Unit: 516-9700 - Port Administration

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Subtotal:	0	875	0	45,000	45,000
Debt Service					
5412 Principal on Notes	7,797	0	0	0	0
5422 Interest on Notes	592	0	0	0	0
Subtotal:	8,389	0	0	0	0
Capital Outlay					
5530 Capital Improvement Program	0	0	0	10,000	10,000
5574 Equip-Computer/Software >\$500	165	0	0	0	0
Subtotal:	165	0	0	10,000	10,000
Administrative Charges					
5930 Depreciation	11,039	11,039	0	0	0
5940 Cost Trans To/From Oth Fnd	0	0	0	86,228	86,228
Subtotal:	11,039	11,039	0	86,228	86,228

Total:	1,696,976	1,818,393	142,648	1,145,568	1,156,993
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Port Operations Fund

APPROPRIATION DETAIL

Budget Unit: 516-9740 - Port Debt Service

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Operations & Maintenance					
5241 Maintenance-Structures/Grounds	0	0	0	0	0
5261 Professional Services	4,025	16,650	0	0	0
Subtotal:	4,025	16,650	0	0	0
Debt Service					
5411 Principal on Bonds	1,160,000	1,215,000	0	0	0
5412 Principal on Notes	343,313	228,803	0	836,139	767,849
5413 Amt for Other LTD	3,279,708	0	0	0	0
5414 Principal Pmt Offset	-1,483,372	0	0	0	0
5421 Interest on Bonds	320,129	202,830	0	0	0
5422 Interest on Notes	113,475	104,017	0	0	0
5425 Interest on Inter-Fund Loans	1,875	0	0	0	0
Subtotal:	3,735,128	1,750,650	0	836,139	767,849
Administrative Charges					
5922 Amortization-Debt Issue Cost	35,608	30,865	0	0	0
Subtotal:	35,608	30,865	0	0	0
Total:	3,774,761	1,798,165	0	836,139	767,849

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LEASE REVENUE BONDS

Lease Revenue Bonds are a source of municipal financing for facilities or equipment, generally used by a municipality itself. Revenues from a long-term lease agreement are pledged as security for debt service payments on the bonds.

The City has utilized this form of bond financing for the construction of the Civic Center and a fire station.

1997 LEASE REVENUE BONDS 301-9099

Debt service is a term applied to the payment of principal and interest on outstanding bonds, notes and/or loans. On October 1, 1997, the West Sacramento Financing Authority sold lease revenue bonds for primary financing of the Civic Center. These bonds were secured by a site and facilities lease by and between the City of West Sacramento and the Authority. These bonds have a net interest cost of 5.3% and a final maturity date of 2016.

Future debt service requirements include:

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>
2014	\$225,000.00	\$379,055.00
2013	\$235,000.00	\$367,496.25

2004 LEASE REVENUE BONDS 303-9096

Debt service is a term applied to the payment of principal and interest on outstanding bonds, notes and/or loans. On August 17, 2004, the Association of Bay Area Governments sold lease revenue bonds for primary financing of the Lake Washington Fire Station. These bonds were secured by a site and facilities lease by and between the City of West Sacramento and the Association. These bonds have a net interest cost of 4.8% and a final maturity date of 2029.

Future debt service requirements include:

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>
2014	\$275,000.00	\$352,929.50
2015	\$285,000.00	\$373,405.00



**2012 CALPERS REFUNDING BONDS
304-9099**

Debt service is a term applied to the payment of principal and interest on outstanding bonds, notes and/or loans. On February 13, 2012, the City of West Sacramento sold pension obligation bonds for primary financing of public safety CalPERS sidefund obligations. These bonds were secured by the General Fund. The aggregate principal amount of the bond is \$10,806,700. Principal and interest payments commenced on June 30, 2012, and will be ending on February 17, 2021. These bonds have a net interest cost ranging from 4.10% to 4.42%.

Debt service payments due for Fiscal Years 2014 and 2015 are as follows:

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>
2014	\$1,002,100	\$407,036.08
2015	\$1,128,400	\$363,760.57

**ACCELA LEASE
313-9099**

This fund accounts for the debt service payments to U.S. Bancorp Government Leasing and Finance, Incorporated pursuant to a Master Tax Exempt Lease/Purchase Agreement dated November 19, 2012. The principal amount of the lease is \$938,703 payable in five equal annual payments. Payments are due before November 19 of each year.

Debt service payments due for Fiscal Years 2014 and 2015 are as follows:

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>
2014	\$180,487.90	\$14,468.27
2015	\$184,043.51	\$11,092.66

**STREETLIGHT IMPROVEMENT LEASE
314-9099**

This fund accounts for the debt service payments to PNC Equipment Finance, LLC, pursuant to a Master Equipment Lease-Purchase Agreement dated March 15, 2013. The principal amount of the lease finance/purchase is \$1,689,886.70. Lease is due on the 15th day of each March, commencing on March 15, 2014, for a total of 10 annual payments. Each payment due has a principal and interest component totaling \$168,988.67.

Debt service payments due for Fiscal Years 2014 and 2015 are as follows:

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>
2014	\$128,824.07	\$40,164.60
2015	\$132,368.02	\$36,620.65



1997 Lease Revenue Bonds

SUMMARY

Fund: 301	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Receipts					
Use of Money	372,127	379,325	371,584	371,584	371,584
Transfers In	232,471	232,476	232,471	171,660	171,660
Subtotal:	604,598	611,801	604,055	543,244	543,244
Appropriations					
97 Lease Rev Bonds	1,028,331	611,796	602,496	608,430	605,000
Transfers Out	0	42,802	0	0	0
Subtotal:	1,028,331	654,598	602,496	608,430	605,000

Total: -423,733 -42,797 1,559 -65,186 -61,756

1997 Lease Revenue Bonds

RECEIPT DETAIL

Fund: 301	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Use of Money					
4301 Investment Pool Earnings	543	7,741	0	0	0
4340 Concession Fees	371,584	371,584	371,584	371,584	371,584
Subtotal:	372,127	379,325	371,584	371,584	371,584
Transfers					
4990 Transfers In	232,471	232,476	232,471	171,660	171,660
Subtotal:	232,471	232,476	232,471	171,660	171,660

Total:	604,598	611,801	604,055	543,244	543,244
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1997 Lease Revenue Bonds

APPROPRIATION DETAIL

Budget Unit: 301-9099 - 97 Lease Rev Bonds

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Operations & Maintenance					
5261 Professional Services	5,356	9,300	0	0	0
Subtotal:	5,356	9,300	0	0	0
Debt Service					
5411 Principal on Bonds	225,000	235,000	235,000	235,000	235,000
5421 Interest on Bonds	192,340	367,496	367,496	373,430	370,000
Subtotal:	417,340	602,496	602,496	608,430	605,000
Administrative Charges					
5950 Transfer Out	605,635	0	0	0	0
Subtotal:	605,635	0	0	0	0

Total: 1,028,331 611,796 602,496 608,430 605,000

2004 Lease Revenue Debt

SUMMARY

Fund: 303	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Receipts					
Use of Money	832	4,500	0	0	0
Other Financing	0	0	0	0	0
Transfers In	627,930	628,404	628,405	627,930	628,405
Subtotal:	628,762	632,904	628,405	627,930	628,405
Appropriations					
2004 Lease Revenue Debt	631,175	632,905	634,000	643,000	652,000
Subtotal:	631,175	632,905	634,000	643,000	652,000

Total: -2,413 -1 -5,595 -15,070 -23,595

2004 Lease Revenue Debt

RECEIPT DETAIL

Fund: 303	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Use of Money					
4300 Interest-Other	2	0	0	0	0
4301 Investment Pool Earnings	830	4,500	0	0	0
Subtotal:	832	4,500	0	0	0
Other Financing					
4989 Other Financing Sources	0	0	0	0	0
Subtotal:	0	0	0	0	0
Transfers					
4990 Transfers In	627,930	628,404	628,405	627,930	628,405
Subtotal:	627,930	628,404	628,405	627,930	628,405
Total:	628,762	632,904	628,405	627,930	628,405

2004 Lease Revenue Debt

APPROPRIATION DETAIL

Budget Unit: 303-9096 - 2004 Lease Revenue Debt

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Operations & Maintenance					
5252 Postage	2	0	5,000	5,000	5,000
5260 Legal Fees	0	0	0	0	0
5261 Professional Services	3,243	4,500	0	0	0
Subtotal:	3,245	4,500	5,000	5,000	5,000
Debt Service					
5411 Principal on Bonds	275,000	285,000	285,000	295,000	305,000
5421 Interest on Bonds	352,930	343,405	344,000	343,000	342,000
Subtotal:	627,930	628,405	629,000	638,000	647,000

Total: 631,175 632,905 634,000 643,000 652,000

2012 CalPERS Refunding

SUMMARY

Fund: 304	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Receipts					
Use of Money	-27	0	0	0	0
Other Financing	10,806,700	0	0	0	0
Transfers In	0	1,623,634	0	0	0
Subtotal:	10,806,673	1,623,634	0	0	0
Appropriations					
2012 CalPERS Refunding Bonds	10,805,061	1,623,634	1,623,634	1,415,100	1,503,400
Subtotal:	10,805,061	1,623,634	1,623,634	1,415,100	1,503,400

Total: 1,612 0 -1,623,634 -1,415,100 -1,503,400

2012 CalPERS Refunding

APPROPRIATION DETAIL

Budget Unit: 304-9099 - 2012 CalPERS Refunding Bonds

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Operations & Maintenance					
5254 Ads/Promotions/Notices	314	0	0	0	0
5261 Professional Services	144,803	0	0	5,000	5,000
Subtotal:	145,117	0	0	5,000	5,000
Debt Service					
5411 Principal on Bonds	0	1,008,000	1,008,000	1,002,100	1,128,400
5413 Amt for Other LTD	10,659,944	0	0	0	0
5421 Interest on Bonds	0	615,634	615,634	408,000	370,000
Subtotal:	10,659,944	1,623,634	1,623,634	1,410,100	1,498,400

Total: 10,805,061 1,623,634 1,623,634 1,415,100 1,503,400

Accela Lease

SUMMARY

Fund: 313	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Receipts					
Use of Money	0	0	0	0	0
Other Financing	0	0	0	0	0
Transfers In	0	195,136	0	0	0
Subtotal:	0	195,136	0	0	0
Appropriations					
Accela Lease	0	0	195,136	195,137	195,137
Transfers Out	0	938,900	0	0	0
Subtotal:	0	938,900	195,136	195,137	195,137

Total: 0 -743,764 -195,136 -195,137 -195,137

Accela Lease

APPROPRIATION DETAIL

Budget Unit: 313-9099 - Accela Lease

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Debt Service					
5412 Principal on Notes	0	0	195,136	180,488	184,044
5422 Interest on Notes	0	0	0	14,649	11,093
Subtotal:	0	0	195,136	195,137	195,137

Total:	0	0	195,136	195,137	195,137
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Streelight Impv Lease US Bank

SUMMARY

Fund: 314

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Receipts					
Use of Money	0	0	0	0	0
Other Financing	0	0	0	0	0
Subtotal:	0	0	0	0	0
Appropriations					
Streetlight Imp Loan	0	0	0	168,988	168,988
Transfers Out	0	1,460,111	0	0	0
Subtotal:	0	1,460,111	0	168,988	168,988

Total: 0 -1,460,111 0 -168,988 -168,988

Streelight Impv Lease US Bank

APPROPRIATION DETAIL

Budget Unit: 314-9099 - Streetlight Imp Loan

	2011-12 Actual	2012-13 Budget	2012-13 Projected	2013-14 Request	2014-15 Request
Debt Service					
5413 Amt for Other LTD	0	0	0	128,824	132,368
5422 Interest on Notes	0	0	0	40,164	36,620
Subtotal:	0	0	0	168,988	168,988

Total:	0	0	0	168,988	168,988
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GRANTS AND PROGRAMS

The City receives revenues from a various public grants and programs. These revenues are accounted for separately and appropriations are subject to the guidelines and restrictions as required by the specific grant/program. This section includes a variety of grants and programs dedicated to: Economic Development projects, Fire Safety, Housing, Parks & Recreation, Police Safety, Preschool and Child Care, and Recycling.



Economic Development Grants & Programs

		2011-12	2012-13	2012-13	2013-14	2014-15
Cost Center/ Object	Program Name	Actual	Budget	Projected	Request	Request
263-9368	Maritime Land Use Plan					
	Est. Beginning Balance	34,744	34,794	34,794	0	0
4301	Interest Earnings	50	0	50	0	0
5259	Total Expenses	0	0	(34,844)	0	0
	Ending Balance	34,794	34,794	0	0	0
263-9371	RDA Enterprise Zone Fees					
	Est. Beginning Balance	88,341	76,644	76,644	0	0
4301	Interest Earnings	104	0	0	0	0
4795	Administration Fees	50,619	28,800	28,800	35,000	35,000
5111	Total Payroll Expenses	(19,672)	(23,026)	(23,026)	(31,909)	(32,133)
5259	Total Other Expenses	(42,748)	(82,321)	(82,418)	(3,091)	(2,867)
	Ending Balance	76,644	97	0	0	0
263-9373	09-EDEF-6366 Bus Assistance					
	Est. Beginning Balance	0	(9,454)	(9,459)	0	0
4640	Federal Grant	14,259	256,198	285,741	0	0
4990	Transfer In-Match	4,359	0	0	0	0
5259	Total Expenses	(28,072)	(246,744)	(276,282)	0	0
	Ending Balance	(9,454)	0	0	0	0
263-9375	10-EDEF-7263 Business Assistance					
	Est. Beginning Balance	0	19,912	19,912	0	0
4640	Federal Grant	5,657	494,343	494,343	0	0
4990	Transfer In-Match	20,000	0	0	0	0
5259	Total Expenses	(5,745)	(514,255)	(514,255)	0	0
	Ending Balance	19,912	0	0	0	0
263-9376	10-EDOC-7352 Business Infrastructure					
	Est. Beginning Balance	0	0	0	0	0
4640	Federal Grant	0	2,488,625	2,488,625	0	0
5111	Total Payroll Expenses	0	(173,625)	(173,625)	0	0
5259	Total Expenses	0	(2,315,000)	(2,315,000)	0	0
	Ending Balance	0	0	0	0	0
263-9377	11-PTEC-7645 GIS Eco Development					
	Est. Beginning Balance	0	17,500	17,500	0	0
4640	Federal Grant	0	70,000	70,000	0	0
4990	Transfer In-Match	17,500	0	0	0	0
5111	Total Payroll Expenses	0	0	0	0	0
5259	Total Expenses	0	(87,500)	(87,500)	0	0
	Ending Balance	17,500	0	0	0	0

Economic Development Grants & Programs

		2011-12	2012-13	2012-13	2013-14	2014-15
Cost Center/ Object	Program Name	Actual	Budget	Projected	Request	Request
Total Summary						
	Est. Beginning Balance	123,085	139,396	139,391	0	0
	Total Grant/Prog Revenue	70,689	3,337,966	3,367,559	35,000	35,000
	Total Transfers	41,859	0	0	0	0
	Total Expenses	(96,237)	(3,442,471)	(3,506,950)	(35,000)	(35,000)
	Ending Balance	139,396	34,891	0	0	0

Fire Department Grants & Programs

		2011-12	2012-13	2012-13	2013-14	2014-15
Cost Center/ Object	Program Name	Actual	Budget	Projected	Request	Request
256-9155	FEMA 2011 FO-08207					
	Est. Beginning Balance	0	4,023	4,023	0	0
4640	Federal Grant	0	36,213	36,213	0	0
4990	Transfers In	4,023	0	0	0	0
5259	Total Expenses	0	(40,236)	(40,236)	0	0
	Ending Balance	4,023	0	0	0	0
256-9156	2010 Yolo OA Grant					
	Est. Beginning Balance	0	0	0	0	0
4640	Federal Grant	34,446	15,521	15,521	0	0
5259	Total Expenses	(34,446)	(15,521)	(15,521)	0	0
	Ending Balance	0	0	0	0	0
256-9161	UASI/USAR Training					
	Est. Beginning Balance	0	0	0	0	0
4810	Reimbursements	1,288	1,200	1,200	0	0
5113	Total Overtime Expenses	(1,288)	(1,200)	(1,200)	0	0
	Ending Balance	0	0	0	0	0
256-9168	Sacramento Regional Radio					
	Est. Beginning Balance	49,940	49,392	49,392	0	0
4301	Interest Earnings	70	0	0	0	0
4899	Other Revenue	0	0	0	0	0
5111	Total Payroll Expenses	(618)	0	0	0	0
5240	Equipment	0	(49,392)	(49,392)	0	0
	Ending Balance	49,392	0	0	0	0
256-9171	Bryte Firehouse Replacement					
	Est. Beginning Balance	161,804	173,143	173,143	0	0
4301	Interest Earnings	264	200	200	0	0
4820	Sale of Property	11,075	0	0	0	0
5259	Total Expenses	0	(173,343)	(173,343)	0	0
	Ending Balance	173,143	0	0	0	0
Total Summary						
	Est. Beginning Balance	211,744	222,535	222,535	0	0
	Total Grant/Prog Revenue	47,143	16,921	16,921	0	0
	Total Transfers	0	0	0	0	0
	Total Expenses	(36,352)	(239,456)	(239,456)	0	0
	Ending Balance	222,535	0	0	0	0

Housing Grants & Programs

		2011-12	2012-13	2012-13	2013-14	2014-15
Cost Center/ Object	Program Name	Actual	Budget	Projected	Request	Request
232-0000	96/97 CDBG Rehab PI					
	Est. Beginning Balance	0	0	0	0	0
4302	Interest-Loans	702	800	500	800	800
4310	Principal-Loans	4,487	6,000	5,000	6,000	6,000
5950	Transfers Out- to 288	(5,189)	(6,800)	(5,500)	(6,800)	(6,800)
	Ending Balance	0	0	0	0	0
234-0000	96/97 EDBG PI					
	Est. Beginning Balance	0	0	0	0	0
4302	Interest-Loans	0	1,500	0	1,500	1,500
4310	Principal-Loans	0	0	0	0	0
5950	Transfers Out- to 287	0	(1,500)	0	(1,500)	(1,500)
	Ending Balance	0	0	0	0	0
239-0000	98/99 EDBG PI					
	Est. Beginning Balance	0	0	0	0	0
4302	Interest-Loans	11,280	0	11,280	11,280	11,280
4310	Principal-Loans	0	0	0	0	0
5950	Transfers Out- to 287	(11,280)	0	(11,280)	(11,280)	(11,280)
	Ending Balance	0	0	0	0	0
240-0000	87-94 CDBG Rehab PI					
	Est. Beginning Balance	0	0	0	0	0
4302	Interest-Loans	4,691	6,100	15,000	6,100	6,100
4310	Principal-Loans	9,900	16,000	29,000	16,000	16,000
5950	Transfers Out- to 288	(14,591)	(22,100)	(44,000)	(22,100)	(22,100)
	Ending Balance	0	0	0	0	0
260-9801	Cal Home Grant/PI RLA					
	Est. Beginning Balance	2,465	4,448	4,448	0	0
4301	Interest Earnings	7	0	0	0	0
4302	Interest-Loans	1,439	650	650	650	650
4310	Principal-Loans	537	0	650	0	0
4990	Transfer In	0	0	2,200	0	0
5283	Loans	0	(5,093)	(7,948)	(650)	(650)
	Ending Balance	4,448	5	0	0	0
260-9805	Home Grant- PI					
	Est. Beginning Balance	102,138	147,667	147,667	0	0
4301	Interest Earnings	191	0	70	0	0
4302	Interest-Loans	2,765	540	1,500	540	540
4310	Principal-Loans	27,413	2,775	45,000	2,775	2,775
4990	Transfers In	80,974	20,000	85,000	20,000	20,000
5283	Loans+Admin Exp	(65,814)	(170,805)	(279,237)	(23,315)	(23,315)
	Ending Balance	147,667	177	0	0	0

Housing Grants & Programs

Cost Center/ Object	Program Name	2011-12	2012-13	2012-13	2013-14	2014-15
		Actual	Budget	Projected	Request	Request
260-9822	06 Home-Construction					
	Est. Beginning Balance	0	0	0	0	0
4301	Interest Earnings	0	0	0	0	0
4302	Interest-Loans	67,172	20,000	78,985	20,000	20,000
4310	Principal-Loans	0	0	0	0	0
5950	Transfers Out-to 9805	(67,172)	(20,000)	(78,985)	(20,000)	(20,000)
	Ending Balance	0	0	0	0	0
260-9828	EPA Tower Court					
	Est. Beginning Balance	40,000	40,000	40,000	0	0
4640	Federal Grant	25,271	93,333	93,333	0	0
5259	Total Expenses	(25,271)	(93,333)	(133,333)	0	0
	Ending Balance	40,000	40,000	0	0	0
260-9829	ECBG-OTC Grant					
	Est. Beginning Balance	0	0	0	0	0
4640	Federal Grant	0	0	0	0	0
4302	Interest-Loans	42,179	42,000	42,000	42,000	42,000
4310	Principal-Loans	77,821	78,000	78,000	78,000	78,000
5259	Grant Expenses	0	0	0	0	0
5950	Transfers Out- to 287	(120,000)	(120,000)	(120,000)	(120,000)	(120,000)
	Ending Balance	0	0	0	0	0
260-9833	EPA-W Cap Brownfield					
	Est. Beginning Balance	0	0	0	0	0
4640	Federal Grant	56,600	201,804	201,804	0	0
5111	Total Payroll Costs	(12,151)	0	0	0	0
5261	Total Expenses	(44,449)	(201,804)	(201,804)	0	0
	Ending Balance	0	0	0	0	0
260-9834	EECBG-Energy Efficient					
	Est. Beginning Balance	0	0	0	0	0
4640	Federal Grant	129,602	32,594	32,594	0	0
5111	Total Payroll Costs	0	0	0	0	0
5259	Total Expenses	(129,602)	(32,594)	(32,594)	0	0
	Ending Balance	0	0	0	0	0
260-9835	09 NSP-PI					
	Est. Beginning Balance	412,175	(48,245)	(48,245)	0	0
4640	Federal Grant	(324,741)	0	320,144	0	0
4302	Interest-Loans	0	0	0	0	0
4310	Principal-Loans	155,944	0	169,826	0	0
5283	Loans+Total Expenses	(291,623)	0	(441,725)	0	0
	Ending Balance	(48,245)	(48,245)	0	0	0

Housing Grants & Programs

		2011-12	2012-13	2012-13	2013-14	2014-15
Cost Center/ Object	Program Name	Actual	Budget	Projected	Request	Request
260-9838	10 STBG-Youth Svc/Rehab					
	Est. Beginning Balance	0	7,848	7,848	0	0
4640	Federal Grant	7,920	592,026	592,026	0	0
4990	Transfer In	15,000	0	0	0	0
5111	Total Payroll Costs	(13,651)	(44,874)	(44,874)	0	0
5261	Prof Services	(1,421)	(87,450)	(87,450)	0	0
5281	Rehab Loans	0	(407,550)	(407,550)	0	0
5259	Total Expenses	0	(60,000)	(60,000)	0	0
	Ending Balance	7,848	0	0	0	0
260-9839	10 HOME - 6840					
	Est. Beginning Balance	0	0	0	0	0
4640	Federal Grant	0	800,000	800,000	0	0
5111	Total Payroll Costs	0	(20,000)	(20,000)	0	0
5261	Prof Services	0	0	0	0	0
5283	Loans	0	(780,000)	(780,000)	0	0
	Ending Balance	0	0	0	0	0
260-9840	10 CALHOME - 6697					
	Est. Beginning Balance	0	0	0	0	0
4440	State Grant	57,760	942,240	942,240	0	0
5111	Total Payroll Costs	0	0	0	0	0
5261	Prof Services	(6,960)	(56,534)	(56,534)	0	0
5281	Rehab Loans	(50,800)	(885,706)	(885,706)	0	0
	Ending Balance	0	0	0	0	0
260-9843	HUD-Community Challenge					
	Est. Beginning Balance	0	0	0	0	0
4640	Federal Grant	15,704	384,296	384,296	0	0
5111	Total Payroll Costs	(15,704)	(355,219)	(355,219)	0	0
5261	Prof Services	0	(29,077)	(29,077)	0	0
	Ending Balance	0	0	0	0	0
260-9845	11-NSP3 Grant					
	Est. Beginning Balance	0	0	0	0	0
4640	Federal Grant	0	2,602,698	2,602,698	0	0
5111	Total Payroll Costs	0	(136,983)	(136,983)	0	0
5259	Special Departmental	0	(73,384)	(73,384)	0	0
5261	Prof Services	0	(190,799)	(190,799)	0	0
5283	Loans	0	(2,201,532)	(2,201,532)	0	0
	Ending Balance	0	0	0	0	0
260-9846	11-LHTFOT-7871 Delta Lane					
	Est. Beginning Balance	0	0	0	0	0
4640	Federal Grant	0	2,000,000	2,000,000	0	0
5283	Loans	0	(2,000,000)	(2,000,000)	0	0
	Ending Balance	0	0	0	0	0

Housing Grants & Programs

Cost Center/ Object	Program Name	2011-12	2012-13	2012-13	2013-14	2014-15
		Actual	Budget	Projected	Request	Request
260-9847	12-CDBG-8422					
	Est. Beginning Balance	0	0	0	0	0
4640	Federal Grant	0	100,000	100,000	0	0
5111	Total Payroll Costs	0	(7,500)	(7,500)	0	0
5261	Prof Services	0	(92,500)	(92,500)	0	0
	Ending Balance	0	0	0	0	0
261-9335	Affordable Housing Monitor Fund					
	Est. Beginning Balance	182,750	135,700	135,700	0	0
4301	Interest Earnings	115	0	0	0	0
4715	Other Fees	20,687	20,939	20,939	20,939	20,939
4899	Other Revenue	0	0	0	0	0
5259	Total Expenses	(67,852)	(156,639)	(156,639)	(20,939)	(20,939)
5950	Transfers Out- 2619385	0	0	0	0	0
	Ending Balance	135,700	0	0	0	0
261-9337	Foreclosure Counsel.					
	Est. Beginning Balance	10,457	10,472	10,472	10,472	0
4301	Interest Earnings	15	0	0	0	0
4990	Transfer In	0	0	0	0	0
5259	Expenses	0	0	0	(10,472)	0
	Ending Balance	10,472	10,472	10,472	0	0
261-9381	NE-West Capitol Ave (Program Funded by 295)					
	Est. Beginning Balance	96,340	96,479	96,479	96,599	0
4301	Interest Earnings	139	120	120	50	0
4990	Transfer In	0	0	0	0	0
5111	Total Payroll Expenses	0	0	0	0	0
5259	Total Expenses	0	0	0	(96,649)	0
	Ending Balance	96,479	96,599	96,599	0	0
261-9383	NE-Motels/Mobilehome (Program Funded by 295)					
	Est. Beginning Balance	300,759	300,862	300,862	301,272	0
4301	Interest Earnings	433	410	410	300	0
5259	Total Expenses	(330)	0	0	(301,572)	0
	Ending Balance	300,862	301,272	301,272	0	0
261-9384	NE-Brownsfield Coord (Program Funded by 295)					
	Est. Beginning Balance	57,262	16,885	16,885	16,885	0
4301	Interest Earnings	(17)	0	0	0	0
4810	Reimbursements	0	0	0	0	0
5259	Total Expenses	(40,360)	0	0	(16,885)	0
	Ending Balance	16,885	16,885	16,885	0	0

Housing Grants & Programs

		2011-12	2012-13	2012-13	2013-14	2014-15
Cost Center/ Object	Program Name	Actual	Budget	Projected	Request	Request
261-9385	Housing Trust-Urban Infill (Program Funded by 261-9335)					
	Est. Beginning Balance	3,790,208	12,519,435	12,519,435	0	0
4301	Interest Earnings	0	0	0	0	0
4715	Affordable Housing Fees	0	0	180,000	180,000	180,000
4990	Transfer In	10,091,301	0	0	0	0
5283	Loans	(1,362,074)	(12,519,435)	(10,957,097)	(180,000)	(180,000)
5310	Contribution to Other Agcys	0	0	(1,742,338)	0	0
	Ending Balance	12,519,435	0	0	0	0
283-0000	City Hire Program					
	Est. Beginning Balance	48,262	48,020	51,699	0	0
4301	Interest Earnings	70	0	0	0	0
4302	Interest-Loans	3,367	0	0	0	0
4310	Principal-Loans	0	0	0	0	0
5283	Loans	0	0	(51,699)	0	0
	Ending Balance	51,699	48,020	0	0	0
287-0000	EDBG Revolving Loan					
	Est. Beginning Balance	163,565	8,817	8,817	0	0
4301	Interest Earnings	10	0	0	0	0
4302	Interest-Loans	23,817	25,113	9,500	9,500	9,500
4310	Principal-Loans	13,028	37,669	15,000	15,000	15,000
4990	Transfer in From 239	0	0	0	0	0
4990	Tsf in From 260-9829	120,000	132,780	120,000	120,000	120,000
5111	All Expenses	(10,238)				
5283	Loans	(210,000)	(182,782)	(153,317)	(144,500)	(144,500)
5950	Transfer Out	(91,365)	0	0		
	Ending Balance	8,817	21,597	0	0	0
288-0000	CDBG Revolving Loan					
	Est Beginning Balance	1,042	311,575	311,575	0	0
4301	Interest Earnings	290	0	150	0	0
4302	Interest-Loans	4,766	2,228	9,200	2,228	2,228
4310	Principal-Loans	38,490	6,400	38,000	6,400	6,400
4810	Reimbursements	0	0	0	0	0
4990	Transfer In From 232/240	338,439	28,900	53,108	28,900	28,900
5281	Rehab Loans	(4,502)	(349,103)	(412,033)	0	0
5950	Tsf Out to 261-9336	(66,950)	0	0	(37,528)	(37,528)
	Ending Balance	311,575	0	0	0	0
Total Summary						
	Est. Beginning Balance	5,207,423	13,599,963	13,603,642	425,228	0
	Total Grant/Prog Revenue	479,854	8,016,235	8,819,915	420,062	419,712
	Total Transfers	10,254,167	11,280	543	(50,308)	(50,308)
	Total Expenses	(2,352,802)	(21,140,696)	(21,998,872)	(794,982)	(369,404)
	Ending Balance	13,588,642	486,782	425,228	0	0

Parks & Recreation Grants & Programs

		2011-12	2012-13	2012-13	2013-14	2014-15
Cost Center/ Object	Program Name	Actual	Budget	Projected	Request	Request
254-9543	USDA Food Program					
	Est. Beginning Balance	8,791	12,597	12,597	0	0
4600	USDA Federal Grant	18,564	18,000	18,000	18,000	18,000
4990	Transfer In	7,400	7,400	7,400	7,400	7,400
5259	Total Expenses	(22,158)	(25,400)	(37,997)	(25,400)	(25,400)
	Ending Balance	12,597	12,597	0	0	0
254-9548	Golden State-Club West					
	Est. Beginning Balance	251	165	165	0	0
4301	Interest Earnings	14	0	0	0	0
4810	Reimbursements	425	9,299	9,299	0	0
5259	Total Expenses	(425)	(9,299)	(9,464)	0	0
	Ending Balance	265	165	0	0	0
254-9551	ASES Program (WUSD)					
	Est. Beginning Balance	0	0	0	0	0
4810	Reimbursements	556,354	402,000	525,000	525,000	525,000
5259	Total Expenses	(556,354)	(402,000)	(525,000)	(525,000)	(525,000)
	Ending Balance	0	0	0	0	0
254-9552	City Hall Fitness Center					
	Est. Beginning Balance	5,391	7,034	7,034	0	0
4301	Interest Earnings	10	0	0	0	0
4800	Donations	1,818	1,600	1,600	1,600	1,600
5259	Total Expenses	(185)	(8,625)	(8,634)	(1,600)	(1,600)
	Ending Balance	7,034	9	0	0	0
254-9554	Special Events					
	Est. Beginning Balance	34,241	49,758	49,758	0	0
4301	Interest Earnings	77	0	27	0	0
4800	Donations	0	0	250		
4990	Transfers In	16,000	16,000	16,000	16,000	16,000
5259	Total Expenses	(560)	(65,697)	(66,035)	(16,000)	(16,000)
5950	Transfer Out	0	0	0	0	0
	Ending Balance	49,758	61	0	0	0
Total Summary						
	Est. Beginning Balance	48,674	69,554	69,554	0	0
	Total Grant/Prog Revenue	577,262	430,899	554,176	544,600	544,600
	Total Transfers	23,400	23,400	23,400	23,400	23,400
	Total Expenses	(579,682)	(511,021)	(647,130)	(568,000)	(568,000)
	Ending Balance	69,654	12,832	0	0	0

Police Department Grants & Programs

		2011-12	2012-13	2012-13	2013-14	2014-15
Cost Center/ Object	Program Name	Actual	Budget	Projected	Request	Request
250-9117	Police CLO Program					
	Est. Beginning Balance	0	0	0	0	0
4810	Reimbursement	60,447	60,257	59,317	62,328	63,821
4990	Transfer In	24,689	24,612	24,228	25,458	26,067
5111	Total Payroll Expenses	(85,136)	(84,869)	(83,545)	(87,786)	(89,888)
	Ending Balance	0	0	0	0	0
250-9119	AVOID the Eight Program					
	Est. Beginning Balance	0	0	0	0	0
4640	Federal Grants	11,399	4,000	8,000	0	0
5113	Total Payroll Costs	(11,399)	(4,000)	(8,000)	0	0
	Ending Balance	0	0	0	0	0
250-9121	State Asset Seizure					
	Est. Beginning Balance	3,694	5,113	5,113	0	0
4301	Interest Earnings	(7)	0	0	0	0
4804	Program	1,426	1,000	1,000	1,000	1,000
4810	Reimbursement	0	0	0	0	0
5259	Total Expenses	0	(6,113)	(6,113)	(1,000)	(1,000)
	Ending Balance	5,113	0	0	0	0
250-9122	Unclaimed Money					
	Est. Beginning Balance	19,431	19,518	19,518	0	0
4301	Interest Earnings	28	0	25	0	0
4805	Program	59	2,000	4,456	2,000	2,000
4810	Reimbursement	0	0	0	0	0
5259	Total Expenses	0	(21,518)	(23,999)	(2,000)	(2,000)
	Ending Balance	19,518	0	0	0	0
250-9123	Federal Asset Seizure					
	Est. Beginning Balance	28,292	6,357	6,357	0	0
4301	Interest Earnings	35	0	0	0	0
4804	Program	0	1,000	9,331	1,000	1,000
5259	Total Expenses	(21,970)	(7,357)	(15,688)	(1,000)	(1,000)
	Ending Balance	6,357	0	0	0	0
250-9124	Distracted Driving-OTS					
	Est. Beginning Balance	0	0	0	0	0
4640	Federal Grant	0	16,728	16,728	0	0
5113	Total Overtime Payroll	0	(16,728)	(16,728)	0	0
	Ending Balance	0	0	0	0	0
250-9125	State & Comm Corrections Grant					
	Est. Beginning Balance	0	0	0	0	0
4301	Interest Earnings	0	0	0	0	0
4440	Other State Grant	0	165,554	165,554	165,554	165,554
5259	Total Expenses	0	(165,554)	(165,554)	(165,554)	(165,554)
	Ending Balance	0	0	0	0	0

Police Department Grants & Programs

		2011-12	2012-13	2012-13	2013-14	2014-15
Cost Center/ Object	Program Name	Actual	Budget	Projected	Request	Request
250-9129	UASI Training					
	Est. Beginning Balance	0	0	0	0	0
4810	Sac City Reimb	6,173	12,005	4,000	0	0
5112	Total Payroll Expenses	(6,173)	(12,005)	(4,000)	0	0
	Ending Balance	0	0	0	0	0
250-9131	Sobriety Checkpoint					
	Est. Beginning Balance	0	0	0	0	0
4640	Federal Grant	2,909	25,000	25,000	0	0
5113	Total Payroll Expenses	(2,909)	(25,000)	(25,000)	0	0
	Ending Balance	0	0	0	0	0
250-9132	Washington School Resource Officer (1)					
	Est. Beginning Balance	0	0	0	0	0
4810	Reimbursement	68,454	64,145	61,202	62,161	62,988
4990	Transfer In	68,454	64,146	61,203	62,162	62,989
5111	Total Payroll Expenses	(136,908)	(128,291)	(122,405)	(124,323)	(125,977)
	Ending Balance	0	0	0	0	0
250-9133	Traffic Offender					
	Est. Beginning Balance	103,692	54,384	54,384	15,447	0
4301	Interest Earnings	50	150	0	0	0
4761	Program	7,482	18,000	18,000	12,000	12,000
4990	Transfer In	0	0	0	0	0
5111	Total Payroll Expenses	(56,835)	(55,502)	(56,937)		
5259	Special Departmental	(5)	(17,032)	0	(27,447)	(12,000)
	Ending Balance	54,384	0	15,447	0	0
250-9134	HSGP Intelligence Training					
	Est. Beginning Balance	0	0	0	0	0
4640	Federal Grant	0	4,140	4,140	0	0
5258	Training	0	(4,140)	(4,140)	0	0
	Ending Balance	0	0	0	0	0
250-9136	09 COPS Hiring Grant					
	Est. Beginning Balance	0		0	0	0
4640	Federal Grant	353,470	190,519	190,519	0	0
4990	Interfund Transfer	0	191,778	191,778	0	0
5111	Total Payroll Expenses	(353,470)	(382,297)	(382,297)	0	0
	Ending Balance	0	0	0	0	0
250-9138	Vehicle Theft Program					
	Est. Beginning Balance	33,043	33,091	33,091	51,091	0
4301	Interest Earnings	48	0	0	0	0
4500	County Grant		18,000	18,000	0	0
5259	Total Expenses	0	(51,091)	0	(51,091)	0
	Ending Balance	33,091	0	51,091	0	0

Police Department Grants & Programs

Cost Center/ Object	Program Name	2011-12	2012-13	2012-13	2013-14	2014-15
		Actual	Budget	Projected	Request	Request
250-9139	C.L.E.T.E.P. Equipment					
	Est. Beginning Balance	442	443	443	0	0
4301	Interest Earnings	1	0	0	0	0
4640	Federal Grant	0	0	0	0	0
5259	Total Expenses	0	(443)	(443)	0	0
	Ending Balance	443	0	0	0	0
250-9142	State COPS Grant					
	Est. Beginning Balance	32,234	0	73,536	0	0
4300	Interest-County	0	0	0	0	0
4301	Interest Earnings	0	0	0	0	0
4440	State Grant	116,819	100,000	100,000	100,000	100,000
5112	Total Payroll Expenses	(75,517)	(100,000)	(173,536)	(100,000)	(100,000)
	Ending Balance	73,536	0	0	0	0
250-9144	Bullet Proof Vest					
	Est. Beginning Balance	0	0	0	0	0
4640	Federal Grant	3,528	3,591	10,749	0	0
5215	Safety Equipment	(3,528)	(3,591)	(10,749)	0	0
	Ending Balance	0	0	0	0	0
250-9147	Washington School Resource Officer (2)					
	Est. Beginning Balance	0	0	0	0	0
4810	WUSD Reimb	61,932	62,913	61,069	62,161	62,988
4990	Transfer In	61,932	62,913	61,069	62,162	62,989
5111	Total Payroll Expenses	(123,864)	(125,826)	(122,138)	(124,323)	(125,977)
	Ending Balance	0	0	0	0	0
250-9148	WS Police Mounted Unit					
	Est. Beginning Balance	1,355	1,357	1,348	1,353	0
4301	Interest Earnings	2	2	5	0	0
4800	Donation	0	0	0	0	0
5259	Total Expenses	0	(1,359)	0	(1,353)	0
	Ending Balance	1,357	0	1,353	0	0
250-9149	Police Canine Enforcement					
	Est. Beginning Balance	5,163	5,170	5,137	5,147	0
4301	Interest Earnings	7	5	10	0	0
4800	Donation	0	0	0	0	0
5259	Total Expenses	0	(5,175)	0	(5,147)	0
	Ending Balance	5,170	0	5,147	0	0
Total Summary						
	Est. Beginning Balance	227,346	125,433	198,927	73,038	0
	Total Grant/Prog Revenue	694,262	749,009	757,105	468,204	471,351
	Total Transfers	155,075	343,449	338,278	149,782	152,045
	Total Expenses	(877,714)	(1,217,891)	(1,221,272)	(691,024)	(623,396)
	Ending Balance	198,969	0	73,038	0	0

Preschool and Child Care Programs

		2011-12	2012-13	2012-13	2013-14	2014-15
Cost Center/ Object	Program Name	Actual	Budget	Projected	Request	Request
254-9549	Universal Preschool Task Force 1					
	Est. Beginning Balance	391,554	293,284	293,284	0	0
4500	County Grants	2,000	0	0	0	0
4800	Donations	150	0	0	0	0
4810	Reimbursements	614,655	0	0	0	0
4825	Contributions	24,487	0	0	0	0
4990	Transfer In	100,000	0	0	0	0
	Total Expenses	(839,562)	0	(293,284)	0	0
	Ending Balance	293,284	293,284	0	0	0
254-9553	UP 4 WS - 2					
	Est. Beginning Balance	0	0	0	106,538	119,122
4500	County Grants	0	0	0	0	0
4800	Donations	0	0	200	40,000	60,000
4810	Reimbursements	0	(70,486)	0	0	0
4825	Contributions	0	1,183,486	750,000	1,113,000	1,113,000
4990	Transfer In	0	100,000	100,000	100,000	100,000
	Total Expenses	0	(1,149,422)	(743,662)	(1,240,416)	(1,258,752)
	Ending Balance	0	63,578	106,538	119,122	133,370
254-9555	Discovery Preschool Program					
	Est. Beginning Balance	0	19,032	19,032	21,064	(17,485)
4748	Child Care Fees	74,506	133,380	91,000	94,000	100,000
4810	Reimbursements	753	0	0	0	0
4990	Transfers In	15,000	0	0	0	0
	Total Expenses	(71,227)	(95,460)	(88,968)	(132,549)	(139,566)
	Ending Balance	19,032	56,952	21,064	(17,485)	(57,051)
254-9556	CC Learning Ladder					
	Est. Beginning Balance	0	(52,507)	(52,507)	(210,760)	(378,009)
4301	Interest Earnings	(19)	0	0	0	0
4748	Child Care Fees	20,354	288,240	144,000	165,360	187,200
4810	Reimbursement	0	0	177,600	177,600	177,600
4990	Transfers In	30,000	13,000	0	0	0
	Total Expenses	(102,842)	(262,163)	(479,853)	(510,209)	(532,555)
	Ending Balance	(52,507)	(13,430)	(210,760)	(378,009)	(545,764)
Total Summary						
	Est. Beginning Balance	391,554	259,809	259,809	(83,158)	(276,372)
	Total Grant/Prog Revenue	709,515	(627,802)	(408,662)	(881,056)	(871,552)
	Total Transfers	100,000	0	0	0	0
	Total Expenses	(871,177)	(1,316,125)	(1,427,831)	(1,618,076)	(1,651,741)
	Ending Balance	329,892	(1,684,118)	(1,576,684)	(2,582,290)	(2,799,665)

Recycling Division Grants & Programs

		2011-12	2012-13	2012-13	2013-14	2014-15
Cost Center/ Object	Program Name	Actual	Budget	Projected	Request	Request
251-9453	CRV-Dept. of Conservation					
	Est. Beginning Balance	630	0	0	0	0
4301	Interest Earnings	0	0	0	0	0
4440	State Grant	10,705	28,303	28,303	13,098	13,098
5259	Total Expenses	(11,335)	(28,303)	(28,303)	(13,098)	(13,098)
	Ending Balance	(0)	0	0	0	0
251-9460	Recycling Education Program					
	Est. Beginning Balance	814	910	910	0	0
4301	Interest Earnings	96	0	0	0	0
4825	Contributions	0	82,377	82,377	20,000	20,000
5259	Total Expenses	0	(82,377)	(83,287)	(20,000)	(20,000)
	Ending Balance	910	910	0	0	0
251-9466	12/13 Beverage Container Recycling Program					
	Est. Beginning Balance	0	0	0	0	0
4440	State Grant	0	124,174	124,174	0	0
5259	Total Expenses	0	(124,174)	(124,174)	0	0
	Ending Balance	0	0	0	0	0
251-9467	PG&E Green Community Grant					
	Est. Beginning Balance	0	0	0	0	0
4301	Interest Earnings	0	0	0	0	0
4825	Contributions	0	10,000	10,000	0	0
5259	Total Expenses	0	(10,000)	(10,000)	0	0
	Ending Balance	0	0	0	0	0
251-9468	State Oil Payment Program 3					
	Est. Beginning Balance	0	0	0	0	0
4301	Interest Earnings	0	0	0	0	0
4440	State Grant	0	14,063	14,063	0	0
5259	Total Expenses	0	(14,063)	(14,063)	0	0
	Ending Balance	0	0	0	0	0
Total Summary						
	Est. Beginning Balance	1,444	910	910	0	0
	Total Grant/Prog Revenue	10,801	258,917	258,917	33,098	33,098
	Total Transfers	0	0	0	0	0
	Total Expenses	(11,335)	(258,917)	(259,827)	(33,098)	(33,098)
	Ending Balance	910	910	0	0	0

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Summary of FYE 2013/14 and FYE 2014/15 Capital Improvement Budget

Fund No.	Fund Name	A				B			C			D			E=(A+B)-(C+D)			F	G	H=E-(F+G)
		Projected Fund Balance @06/30/2013	Projected Revenues (FY 14 and 15)	Non-CIP Commitments	C.C. Approv Remaining CIP Budget @03/31/2013	Available Funding After Commitments	Capital Project Requests for FY 2013/14	Capital Project Requests for FY 2014/15	Total Projected Fund Balance @ 06/30/2015											
Active Capital Improvement Funds																				
109	Measure K and V Fund	978,500	4,700,000		1,708,345	3,970,155	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	970,155							
201	Road Fund	1,438,000	2,956,882	2,993,996	76,041	1,324,845	25,000	1,299,845												
205	Traffic Improvement Fund	965,000	12,100,000		10,192,157	2,872,843	73,078	1,224,765												
208	General Facilities Fund	1,558,700			842,219	716,481	455,421	13,060												
211	Park Improvement Fund	2,985,000	6,100,000	1,160,000	6,405,544	1,519,456	325,000	740,956												
212	Tree Mitigation Fund	485,000	355,825	644,595	150,000	46,230		46,230												
215	Raley's Stormwater Fund	62,000	22,045	23,520	5,982	54,543		27,543												
222	Police Impact Fee Fund	601,000	175,000	115,800	452,045	208,155		208,155												
223	Fire Impact Fee Fund		200,000	200,000																
224	Child-care Impact Fee Fund	142,000	90,000		30,000	202,000		202,000												
225	Ziggurat Parking Fund	350,000	600,000	600,000	188,516	161,484		161,484												
226	City Hall Impact Fee Fund	148,500	57,000		50,000	155,500	68,000	80,500												
227	Drainage Impact Fee Fund	(104,838)	135,000			30,162		30,162												
229	Flood In-Lieu Fee Fund	1,395,000	1,695,000	202,369	538,874	2,348,757	45,000	2,258,757												
264	RDA Successor Agency	651,605			2,094,930	(1,443,325)	115,000	(1,558,325)												
269	Service CFD Fund	2,213,422	4,186,000	4,242,579	1,223,922	932,921	455,000	112,921												
471	Public Art Fund	54,000				54,000		54,000												
405	Triangle/Bridge District Fund	11,356,559	275,000		9,691,382	1,665,177		1,665,177												
502	Sewer Capital Fund	2,100,100	7,461,000		635,140	1,739,960	91,000	1,598,960												
507	Water Fund	2,672,260	7,461,000		5,152,759	4,980,501	3,864,055	166,446												
		30,051,808	41,108,752	10,182,859	39,437,856	21,539,845	7,016,554	9,302,791												
516	Port of West Sacramento	500,000	1,320,567		50,000	1,770,567	1,330,567	430,000												
870	Flood Control Const. Fund	6,157,434	57,314,415	3,388,000	59,546,577	537,272	10,000	537,272												

Capital Improvement Program: FY 2013/2014 - 2017/2018

WO Num	Project Description	Total Cost	Fund. Source	Previous To Date	Biennial Capital Budget		Capital Budget Plan								
					2013	2014	2015	2016	2017	2018					
	Fund (Unassigned) -														
10026	(945) DELTA LANE HOUSING CONSTRUCTION-PHASE II	4,500,000	DONATECON												4,500,000
10027	(944) DELTA LANE HOUSING CONSTRUCTION-PHASE I	6,000,000	DONATECON												6,000,000
10028	(943) DELTA LANE INFRASTRUCTURE/FRONTAGE	400,000	DONATECON											400,000	
10029	(942) CEMEX- ACCESS PROPERTY ACQUISITION	200,000	DONATECON											200,000	
10031	(941) PIONEER BLUFF TANK FARM RELOCATION	1,000,000	DONATECON											1,000,000	
13003	(656) WASHINGTON DISTRICT INFRASTRUCTURE PLANNING	500,000	DONATECON											500,000	
15026	(940) SEAWAY INFRASTRUCTURE	1,000,000	DONATECON											1,000,000	
15027	(939) GRAND GATEWAY INFRASTRUCTURE, GARDEN TO 5TH	1,500,000	DONATECON											1,500,000	
Fund (Unassigned) Totals:		15,100,000		0	0	0	0	0	0	0	0	0	0	600,000	14,500,000

Capital Improvement Program: FY 2013/2014 - 2017/2018

WO Num	Project Description	Total Cost	Fund. Source	Previous To Date	Biennial Capital Budget		Capital Budget Plan				
					2013	2014	2015	2016	2017	2018	
Fund 108 - Measure K (Sales Tax) Fund											
17006	(70) ROAD REPAIR-WESTFIELD, RIVERSIDE, RIVERPOINT	215,116	MEAS. K	215,116							
				215,116	0	0	0	0	0	0	0

Fund 108 Totals:

Capital Improvement Program: FY 2013/2014 - 2017/2018

WO Num	Project Description	Total Cost	Fund. Source	Previous To Date	Biennial Capital Budget		Capital Budget Plan			
					2013 2014	2014 2015	2015 2016	2016 2017	2017 2018	
Fund 109 - Measure K Capital Fund										
14004	(643) STREETCAR DESIGN PHASE II/PHASE III	3,000,000	MEAS. K		1,500,000	1,500,000				
		2,500,000	GRANTST	2,500,000						
		200,000	REDEVB	200,000						
		5,700,000		2,700,000	1,500,000	1,500,000	0	0	0	0
Fund 109 Totals:										

Capital Improvement Program: FY 2013/2014 - 2017/2018

WO Num	Project Description	Total Cost	Fund. Source	Previous To Date	Biennial Capital Budget				Capital Budget Plan							
					2013 2014	2014 2015	2015 2016	2016 2017	2017 2018	2018 2019	2019 2020	2020 2021				
Fund 201 - Road Fund																
12004	(820) TRAFFIC SIGNAL REPLACEMENT & UNSCHEDULED REPAIRS	125,000	TIF	50,000	25,000	25,000	25,000		25,000							
16006	(803) UPRR GRADE XING INSPECTION/COORDINATION	110,000	ROAD	35,000	25,000	25,000			25,000							
17017	(885) NEIGHBORHOOD ROAD REHABILITATION	4,300,000	ROAD													
17030	(77) SIDEWALK, CURB AND GUTTER REPAIR	287,632	FACILITIES	287,632												
		68,975	ROAD	68,975												
		4,991,607		541,607	50,000	50,000			850,000	1,500,000	2,000,000					
Fund 201 Totals:																

Capital Improvement Program: FY 2013/2014 - 2017/2018

WO Num	Project Description	Total Cost	Fund. Source	Previous To Date	Biennial Capital Budget			Capital Budget Plan			
					2013	2014	2015	2015	2016	2017	2018
Fund 205 - Traffic Improvement Fund											
10012	(679) TDM/TMP PROGRAMS	70,000	TIF	70,000							
		40,000	ZIGPARK	40,000							
10023	(881) STONEGATE WIDENING	844,000	FCFD					844,000			
10210	(1) SACOG ACTIVITIES	139,021	TIF	139,021							
11052	(815) TRANSPORTATION DATA COLLECTION	74,000	ROAD	74,000							
		40,000	TIF	40,000							
12027	(850) TRAFFIC SIGNAL TIMING	175,000	ROAD	175,000							
		50,000	TIF	50,000							
14012	(926) WESTACRE/BRYTE PARK AREA BIKE BOULEVARDS	94,000	GRANTST				94,000				
		16,000	TIF				16,000				
14013	(925) LNWI PH1 BIKE TRAIL	1,300,000	GRANTST				1,300,000				
		165,000	TIF				165,000				
15006	(521) HARBOR/INDUSTRIAL INTERSECTION REALIGNMENT	16,440,000	BD						16,440,000		
15007	(482) I 80/ENTERPRISE DIAGONAL ON-RAMP	10,000,000	BD							10,000,000	
		1,300,000	TIF							1,300,000	
15019	(783) WEST CAPITOL ENTERPRISE OFF-RAMP IMPROVEMENT	101,000	TIF	101,000							
15023	(880) PIONEER BLUFF BRIDGE	9,600,000	GRANTST	9,600,000							
		950,000	TIF	700,000			250,000				
		100,000	ROAD	100,000							
15024	(884) VILLAGE PARKWAY, PB BRIDGE TO EXISTING PARKWAY	6,700,000	TIF					900,000			
		5,800,000									
15025	(883) VILLAGE PARKWAY, GREGORY TO JEFFERSON	4,700,000	ROAD							700,000	4,000,000

Capital Improvement Program: FY 2013/2014 - 2017/2018

WO Num	Project Description	Total Cost	Fund. Source	Previous To Date	Biennial Capital Budget				Capital Budget Plan						
					2013	2014	2015	2016	2015	2016	2017	2018			
15070	(41) US 50/HARBOR INTERCHANGE	3,437,000	TIF	3,337,000	100,000										
		2,520,000	REDEVB	2,520,000											
		350,000	GRANTS	350,000											
15320	(48) I/80-REED INTERCHANGE IMPROVEMENTS	9,675,000	TIF	1,375,000											8,300,000
15330	(49) JEFFERSON / US-50 INTERCHANGE	5,717,314	TIF	717,314											5,000,000
15340	(50) US-50/SOUTH RIVER ROAD INTERCHANGE IMPROVEMENTS	2,500,000	TIF												2,500,000
15360	(468) BROADWAY BRIDGE	200,000	TIF	150,000		25,000									
Fund 205 Totals:		<u>77,297,335</u>		<u>19,538,335</u>	<u>1,275,000</u>	<u>1,600,000</u>		<u>7,344,000</u>	<u>17,740,000</u>	<u>29,800,000</u>					

Capital Improvement Program: FY 2013/2014 - 2017/2018

WO Num	Project Description	Total Cost	Fund. Source	Previous To Date	Biennial Capital Budget			Capital Budget Plan		
					2013 2014	2014 2015	2015 2016	2016 2017	2017 2018	
Fund 208 - General Facilities Fund										
14011	(864) SAFE AND HEALTHY ROUTE TO SCHOOL	608,421	GRANTFED	496,000	112,421					
14050	(24) ADA TEAM	336,048	FACILITIES	336,048						
17002	(470) I STREET RAILING IMPROVEMENTS	93,044	FACILITIES	93,044						
17016	(866) WESTFIELD PAVEMENT REHABILITATION - PHASE 2	1,200,000	DONATECON	1,200,000						
17232	(849) ROAD RESTRIPING AND RESIGNING 11-12	20,000	FACILITIES	20,000						
51004	(615) EMERGENCY GENERATOR FIRE STN. 41	60,000	FACILITIES		60,000					
51015	(873) STATION 43 HVAC	30,000	FACILITIES	30,000						
51016	(917) PHONE SYSTEM, FIRE STATIONS	20,000	FACILITIES			20,000				
51017	(916) FIRE TURNOUT WASHING MACHINE	12,000	FACILITIES			12,000				
51018	(893) OEC/RALEY FIELD TRANSFER SWITCH	20,000	FACILITIES			20,000				
51019	(892) ST. 44 PLUMBING & ELEC.	30,000	FACILITIES			30,000				
52004	(483) FACILITIES SURVEY AND ADA TRANSITION PLAN	300,000	FACILITIES	300,000						
52023	(745) CITY CORP YARD MAINTENANCE	40,000	FACILITIES	40,000						
52028	(784) COMMUNITY CENTER IMPROVEMENTS	55,000	FACILITIES	55,000						
52030	(868) GREEN INITIATIVES	45,000	FACILITIES	25,000		10,000				
52031	(923) HVAC REPLACEMENTS	8,000	FACILITIES			8,000				
52032	(922) REC CTR, COMP POOL, COVER	30,000	FACILITIES			30,000				
52037	(898) HVAC COIL CLEANING	21,000	FACILITIES			11,000				
52119	(857) YOLO EMERGENCY COMMUNICATIONS	85,000	FACILITIES	85,000						
52241	(711) ADA COMPLIANCE AND ACCESSIBILITY IMPROVEMENTS	900,000	FACILITIES	300,000		200,000			200,000	
62028	(644) PARK FACILITY RETROFITS AND UPGRADES	150,000	FACILITIES	150,000						

Capital Improvement Program: FY 2013/2014 - 2017/2018

WO Num	Project Description	Total Cost	Fund. Source	Previous To Date	Biennial Capital Budget			Capital Budget Plan				
					2013	2014	2015	2015	2016	2017	2018	
62047	(695) SAM COMBS PRESCHOOL ADA RETROFIT	100,000	FACILITIES	100,000								
70053	(773) PORT FIRE TRAINING TOWER	137,672	GRANTFED	137,672								
		89,500	GRANTST	89,500								
		53,940	FACILITIES	53,940								
		9,000	MEAS. K	9,000								
70075	(775) PORT FIRE EQUIPMENT	37,000	GRANTFED	37,000								
		4,490,625		3,557,204	455,421	278,000	200,000	0	0	0	0	0
Fund 208 Totals:												

Capital Improvement Program: FY 2013/2014 - 2017/2018

WO Num	Project Description	Total Cost	Fund. Source	Previous To Date	Biennial Capital Budget				Capital Budget Plan			
					2013	2014	2015	2016	2015	2016	2017	2018
Fund 211 - Park Improvement Fund												
14009	(821) CLARKSBURG BRANCHLINE TRAIL PEDESTRIAN BRIDGE	483,000	GRANTST	483,000								
		83,000	FACILITIES	83,000								
52033	(921) REC CTR FLOORING, CHILDCARE & CARDIO ROOM	18,000	FACILITIES				18,000					
52034	(913) PARK ADMIN HVAC	10,000	PIF			10,000						
62036	(563) SYCAMORE PARK	4,110,000	GRANTST	4,110,000								
		40,000	FACILITIES	40,000								
		15,380	PIF	15,380								
62042	(738) BRYTE PARK EXT. RIVERS EIP	700,000	PIF	700,000								
62054	(749) BRYTE PARK MASTER PLAN - FIRST PHASE	350,000	PIF	350,000								
62077	(924) REC CTR, TENNIS COURT REPAIRS	24,000	PIF			24,000						
62078	(920) REC CTR PAINTING	16,500	PIF						16,500			
62079	(919) REC CTR GYM FLOOR REFINISH	10,000	PIF			10,000						
62081	(915) TOUCHSTONE PARK ADA IMPROVEMENTS	40,000	PIF			40,000						
62082	(914) SUMMEFIELD PARK ADA IMPROVEMENTS	150,000	PIF						150,000			
62083	(907) WESTFIELD PARK IMPROVEMENTS	100,000	PIF					100,000				
62084	(906) BRIDGEWAY LAKES SHADE SHELTER	45,000	PIF						45,000			
62085	(905) BOAT RAMP FENCING	40,000	PIF						40,000			
62086	(904) BRIDGEWAY LAKES SHORELINE RESTOR.	40,000	PIF					40,000				
62087	(903) BRIDGEWAY LAKES PARK TOT EQUIP.	75,000	PIF							75,000		
62088	(902) GATEWAY PARK 1/2 BASKETBALL COURT	25,000	PIF					25,000				
62089	(901) SUMMERFIELD PARK PLAY EQUIP.	75,000	PIF							75,000		
62090	(900) SUMMERFIELD PARK IRRIGATION PUMP	20,000	PIF							20,000		

Capital Improvement Program: FY 2013/2014 - 2017/2018

WO Num	Project Description	Total Cost	Fund. Source	Previous To Date	Biennial Capital Budget			Capital Budget Plan				
					2013	2014	2015	2015	2016	2017	2018	
62091	(899) BOAT RAMP PARKING LOT RESEAL	60,000	PIF		60,000							
62110	(785) PARK MAINTENANCE FACILITY RENOVATION	136,000	PIF	136,000								
62625	(786) SUMMERFIELD PARK LIGHTING	60,000	PIF	60,000								
Fund 211 Totals:				5,977,380	309,000	439,500	0	0	0	0	0	

Capital Improvement Program: FY 2013/2014 - 2017/2018

WO Num	Project Description	Total Cost	Fund. Source	Previous To Date	Biennial Capital Budget		Capital Budget Plan			
					2013	2014	2015	2016	2017	2018
Fund 215 - Storm Water Maintenance Fund										
42000	(746) PW - RALEY'S STORM STATION COM UPGRADE	45,000	STORMW	45,000						
Fund 215 Totals:					45,000	0	0	0	0	0

Capital Improvement Program: FY 2013/2014 - 2017/2018

WO Num	Project Description	Total Cost	Fund. Source	Previous To Date	Biennial Capital Budget		Capital Budget Plan						
					2013	2014	2015	2016	2017	2018			
Fund 222 - Police Facility Impact Fee													
52001	(488) POLICE DEPT. ANNEX	1,250,000	POLIF	1,000,000								250,000	
				1,000,000	0	0	0	0	250,000	0	0		
Fund 222 Totals:				1,250,000	0	0	0	0	250,000	0	0		

Capital Improvement Program: FY 2013/2014 - 2017/2018

WO Num	Project Description	Total Cost	Fund. Source	Previous To Date	Biennial Capital Budget		Capital Budget Plan			
					2013 2014	2014 2015	2015 2016	2016 2017	2017 2018	
Fund 224 - Childcare Impact Fees										
62074	(877) CHILDCARE FACILITIES RENOVATION/REPLACEMENT	30,000	CHILD	30,000						
Fund 224 Totals:					30,000	0	0	0	0	0

Capital Improvement Program: FY 2013/2014 - 2017/2018

WO Num	Project Description	Total Cost	Fund. Source	Previous To Date	Biennial Capital Budget			Capital Budget Plan			
					2013	2014	2015	2015	2016	2017	2018
Fund 225 - Ziggurat Parking											
10016	(829) PARKING ENTERPRISE	50,000	ZIGPARK	50,000							
10018	(819) PARKING MANAGEMENT IMPROVEMENTS	40,000	ZIGPARK	40,000							
10019	(818) TRANSPORTATION DEVELOPMENT	10,000	ZIGPARK	10,000							
17400	(800) PAVEMENT MANAGEMENT SYSTEM	150,000	ZIGPARK	120,000				30,000			
		250,000		220,000	0	0	0	30,000	0	0	0

Fund 225 Totals:

Capital Improvement Program: FY 2013/2014 - 2017/2018

WO Num	Project Description	Total Cost	Fund. Source	Previous To Date	Biennial Capital Budget		Capital Budget Plan		
					2013 2014	2014 2015	2015 2016	2016 2017	2017 2018
Fund 226 - City Hall Impact Fees									
54008	(763) CAPITAL RESERVE-CITY HALL IMPACT FEE	50,000	CITYHALL	50,000					
54009	(870) SECURITY ENHANCEMENTS	30,000	CITYHALL	30,000					
54011	(897) ENTRY GRATES, CITY HALL	14,000	CITYHALL		7,000	7,000			
54012	(896) GALLERIA CARPET	19,000	CITYHALL		19,000				
54013	(895) CITY HALL, AV CONSOLE	42,000	CITYHALL		42,000				
		155,000		80,000		68,000	7,000	0	0

Fund 226 Totals:

Capital Improvement Program: FY 2013/2014 - 2017/2018

WO Num	Project Description	Total Cost	Fund. Source	Previous To Date	Biennial Capital Budget		Capital Budget Plan			
					2013	2014	2015	2016	2017	2018
Fund 229 - Flood Protection In- Lieu										
41003	(912) STORM WATER CONSULTING	50,000	FLOODINLIEU		25,000	25,000				
43000	(678) RD811 FLOOD CONTROL SYSTEM MAINTENANCE -PW	140,000	FLOODINLIEU	140,000						
44000	(827) STORMWATER PUMP REPLACEMENT IN RD 811	80,000	FLOOD	20,000	20,000			20,000		
62041	(567) LEVEE RECREATION INTEGRATION	110,000	FLOODINLIEU					110,000		
		50,000	PIF	50,000						
		45,000	FLOODINLIEU	45,000						
		475,000		255,000	45,000	45,000	45,000	130,000	0	0
Fund 229 Totals:										

Capital Improvement Program: FY 2013/2014 - 2017/2018

WO Num	Project Description	Total Cost	Fund. Source	Previous To Date	Biennial Capital Budget		Capital Budget Plan						
					2013	2014	2015	2016	2017	2018			
11008	(747) SACRAMENTO RIVER CROSSING	175,000	REDEVB	175,000									
		115,000	GRANTFED		115,000								
				175,000	115,000	0	0	0	0	0	0	0	0
Fund 264 Totals:						290,000							

Capital Improvement Program: FY 2013/2014 - 2017/2018

WO Num	Project Description	Total Cost	Fund. Source	Previous To Date	Biennial Capital Budget		Capital Budget Plan			
					2013 2014	2014 2015	2015 2016	2016 2017	2017 2018	
Fund 269 -										
62056	(795) CFD GATEWAY REHAB AND REPLACEMENT OF IMPROVEMENTS	35,000	SCFD	15,000	10,000	10,000	10,000			
62057	(793) CFD BRIDGEWAY LAKES REHAB AND REPLACEMENT OF IMPRO	80,000	SCFD	50,000	15,000	15,000	15,000			
62058	(792) CFD E-CLASSICS REHAB AND REPLACEMENT OF IMPROV	350,000	SCFD	250,000	50,000	50,000	50,000			
62059	(791) CFD B - NEWPORT REHAB AND REPLACEMENT OF IMPROV	250,000	SCFD	150,000	50,000	50,000	50,000			
62061	(790) CFD J PARELLA- REHAB AND REPLACEMENT OF IMPROV	275,000	SCFD	175,000	50,000	50,000	50,000			
62062	(789) CFD-D-SIP REHAB AND REPLACEMENT OF IMPROVEMENTS	485,000	SCFD	375,000	100,000	10,000	10,000			
62063	(788) CFD C - BRIDGEWAY ISLAND L&L IMPROVEMENTS	500,000	SCFD	350,000	75,000	75,000	75,000			
62064	(796) CFD GATEWAY 4 REHAB AND REPLACEMENT OF IMPROVEMENT	10,000	SCFD	10,000						
62065	(844) CFD I- RIVER RANCH REHAB AND REPLACEMENT IMPROV	125,000	SCFD	75,000	25,000	25,000	25,000			
62068	(845) CFD M- THE RIVERS REHAB AND IMPROV	15,000	SCFD	15,000						
62069	(846) CFD N- PARLIN REHAB AND IMPROV	200,000	SCFD	100,000	50,000	50,000	50,000			
62072	(847) CFD O- LINDEN SOUTH REHAB & IMPROV	25,000	SCFD	25,000						
62073	(848) CFD P- IRONWORKS REHAB & IMPROV	20,000	SCFD	10,000	5,000	5,000	5,000			
62075	(928) RIVERWALK PARK- CFD-K	50,000	SCFD		25,000	25,000	25,000			
Fund 269 Totals:		2,420,000		1,600,000	455,000	365,000	0	0	0	0

Capital Improvement Program: FY 2013/2014 - 2017/2018

WO Num	Project Description	Total Cost	Fund. Source	Previous To Date	Biennial Capital Budget				Capital Budget Plan			
					2013	2014	2014	2015	2015	2016	2017	2018
Fund 292 - Redev Bond Eligible Proj												
10011	(687) TOWER COURT CLEAN-UP	136,000	REDEVB	136,000								
10085	(854) WEST END DEVELOPMENT	1,000,000	REDEVTI									
14400	(861) STREETCAR VEHICLES AND CONSTRUCTION	4,000,000	TIF									1,000,000
15015	(660) RIVER WALK PLAZA ACQUISITION	960,000	REDEVB	960,000								4,000,000
15016	(748) WEST CAPITOL AVE. STREETSCAPE PHASE 2	1,050,000	REDEVB	1,050,000								
15022	(805) WEST CAPITOL STREETSCAPE PHASE 3	500,000	REDEVB							500,000		
52003	(480) ENVIRONMENTAL CLEANUP AT 5TH & C	25,000	REDEVB	25,000								
52100	(780) HOTEL DEVELOPMENT PROJECT	150,000	REDEVB	150,000								
52650	(169) WASHINGTON AREA PARKING IMPROVEMENTS	250,000	REDEVB	250,000								
52911	(852) WASHINGTON FIREHOUSE REHAB & REUSE	1,000,000	DEVELOP									1,000,000
Fund 292 Totals:		9,071,000		2,571,000	0	0	0	500,000	4,000,000	2,000,000		

Capital Improvement Program: FY 2013/2014 - 2017/2018

WO Num	Project Description	Total Cost	Fund. Source	Previous To Date	Biennial Capital Budget		Capital Budget Plan			
					2013 2014	2014 2015	2015 2016	2016 2017	2017 2018	
Fund 405 - Triangle Project										
10002	(626) BRIDGE DISTRICT INFRASTRUCTURE PROJECT	23,081,000	GRANTST	23,081,000						
		10,600,000	DEVELOP	10,600,000						
		7,839,175	REDEVB	7,839,175						
		71,640	DONATECON	71,640						
		-500,000	BD	-500,000						
		5,300,000	DONATECON					5,300,000		
10014	(831) BRIDGE DISTRICT STREETCAR IMPLEMENTATION	355,151	REDEVB	355,151						
15013	(686) BRIDGE DISTRICT ROW ACQUISITION	6,984,001	WEF	6,984,001						
22006	(717) BRIDGE DISTRICT WATER TANK	1,095,511	BD	1,095,511						
62039	(566) BRIDGE DISTRICT GARDEN PARK	1,500,000	BD	1,500,000						
62540	(225) IRONWORKS PARK	1,550,000	PIF	1,550,000						
70060	(825) RIVER WALK PIERS REHAB	750,000	BD	750,000						
Fund 405 Totals:		58,626,478		53,326,478	0	0	0	5,300,000	0	0

Capital Improvement Program: FY 2013/2014 - 2017/2018

WO Num	Project Description	Total Cost	Fund. Source	Previous To Date	Biennial Capital Budget			Capital Budget Plan		
					2013 2014	2014 2015	2015 2016	2016 2017	2017 2018	
Fund 502 - Sewer Debt Service and Capital										
31002	(649) SEWER MASTER PLAN UPDATE	475,000	SEF	475,000						
31003	(659) PW - INTERIM REMODEL OF SRR CORP YARD	68,382	SEF	47,382	21,000					
32130	(124) WWTP DECOMMISSIONING	10,000	ROAD	10,000						
33000	(498) JEFFERSON PUMP STATION REROOF	2,997,544	SEF	2,997,544						
33008	(683) PW - MAJOR SEWER SYSTEM REPAIRS	13,000	SEF	13,000						
33018	(935) TRIANGLE STATION IMPROVEMENTS	240,000	SEF	90,000	50,000	50,000			50,000	
33019	(934) WELL ISOLATION VALVE-NORTHPORT STAT.	30,000	SEF						30,000	
33021	(933) BYPASS PIPING-BRYTE, JEFF., INDUSTR.	30,000	SEF			20,000				
33022	(932) WELL ISOLATION VALAVE-BRYTE STATION	30,000	SEF			30,000				
33023	(931) HVAC REPLACEMENT, SOUTH PUMP STATION	8,000	SEF			8,000				
33024	(930) LIFT STATION MAINTENANCE	20,000	SEF			20,000				
33025	(929) SOUTHPORT STATION IMPROVEMENTS	42,000	SEF			42,000				
Fund 502 Totals:		3,983,926		3,632,926	141,000	100,000	110,000	0	0	0

Capital Improvement Program: FY 2013/2014 - 2017/2018

WO Num	Project Description	Fund	Total Cost	Fund. Source	Previous To Date	Biennial Capital Budget		Capital Budget Plan		
						2013 2014	2014 2015	2015 2016	2016 2017	2017 2018
Fund 507 - Water Impact Fee Fund										
21001	(499) WATER METER RETROFIT PROGRAM		4,313,000	WEF	2,063,000	750,000	750,000	750,000		
21005	(594) PARK BOULEVARD TRANSMISSION MAIN		1,620,000	WEF	120,000				1,500,000	
21007	(682) MAJOR WATER SYSTEM REPAIRS		206,000	WEF	206,000					
21009	(766) ARRA - WATER METER IMPLEMENTATION		1,659,760	GRANTFED	1,659,760					
			69,979	WEF	69,979					
21012	(797) 2011 WATER METER RETROFIT		500,000	WEF	500,000					
21013	(830) WATER MASTER PLAN - 2014		500,000	WEF	500,000					
22007	(890) LIQUID CHLORINE SYSTEM		2,800,000	WEF		2,800,000				
22008	(889) WELL REHAB		200,000	WEF		200,000				
25001	(534) LINDEN WEST WATER MAIN REPLACEMENT PROJECT		2,100,000	WEF		2,100,000				
25004	(658) PW - UNIDIRECTIONAL FLUSHING PROGRAM		120,000	WEF	120,000					
25006	(787) WESTFIELD BACKYARD WATER MAIN REPLACEMENT		800,000	WEF	800,000					
25066	(856) WESTFIELD VILLAGE WATER MAIN REPLACEMENT (PHII)		1,000,000	WEF				1,000,000		
26006	(891) OAK ST. TANK EXTERIOR COATING		150,000	WEF		150,000				
26190	(120) IMPROVEMENTS FROM VULNERABILITY ASSESSMENT (REV)		173,055	WEF	47,000	126,055				
34000	(894) BBWTP LAB BLDG. REROOF		38,000	WEF		38,000				
Fund 507 Totals:			16,249,794		6,085,739	5,964,055	950,000	1,750,000	1,500,000	0

Capital Improvement Program: FY 2013/2014 - 2017/2018

WO Num	Project Description	Total Cost	Fund. Source	Previous To Date	Biennial Capital Budget		Capital Budget Plan	
					2013 2014	2014 2015	2015 2016	2016 2017
Fund 516 - Port Operations Fund								
70048	(837) UNION PACIFIC RAIL ROAD CROSSING @ WEST CAPITOL AV	200,000	DONATECON	200,000				
70062	(875) PORT LOOP TRACK	960,567	GRANTFED		960,567			
70063	(938) PORT SECURITY GRANT	360,000	GRANTFED		360,000			
70064	(937) PORT MAINT/CAPITAL RESERVE	20,000	PORT		10,000	10,000		
70065	(936) PORT LIGHTING	50,000	PORT		50,000			
		1,590,567		200,000	1,380,567	10,000	0	0
Fund 516 Totals:								

Capital Improvement Program: FY 2013/2014 - 2017/2018

WO Num	Project Description	Total Cost	Fund. Source	Previous To Date	Biennial Capital Budget		Capital Budget Plan			
					2013 2014	2014 2015	2015 2016	2016 2017	2017 2018	
Fund 870 - W.S. Flood Control JPA										
40002	(641) GENERAL RE-EVALUATION REPORT (GRR)	1,300,000	JPABOND CO	1,300,000						
		600,000	FLOOD	600,000						
40005	(698) WSP DEFICIENCY REPAIRS	1,712,951	JPABOND CO	1,712,951						
40009	(862) RIVERS EIP CONSTRUCTION	60,000,000	FLOOD	60,000,000						
40010	(778) FEMA REMAPPING SUPPORT	220,000	JPABOND CO	220,000						
		120,000	FLOODIN LIEU	120,000						
40011	(863) CHP EIP CONSTRUCTION	10,000,000	FLOOD	10,000,000						
40012	(871) REGIONAL FLOOD MANAGEMENT PLAN	64,500	JPABOND CO	64,500						
41002	(808) STORM DRAIN MASTER PLAN	225,000	JPABOND CO	225,000						
		125,000	FLOODIN LIEU	125,000						
41160	(639) LEVEE EIP DESIGN + PERMITTING	2,227,781	FLOOD	2,227,781						
41162	(699) EIP/I STREET PROJECT CONSTRUCTION	1,112,471	JPABOND CO	1,112,471						
41163	(734) EIP-SACRAMENTO BYPASS/CHP	8,976,100	GRANT ST	8,976,100						
		226,664	FLOOD	226,664						
		-4,569,000	JPABOND CO	-4,569,000						
41164	(735) EIP SOUTHPORT SACRAMENTO RIVER	19,010,000	JPABOND CO	19,010,000						
		1,260,000	GRANT ST	1,260,000						
		226,664	FLOOD	226,664						
41165	(736) EIP- BRIDGE DISTRICT (PROJECT #41165)	249,087	MEAS. K	249,087						
		249,087	JPABOND CO	249,087						
41166	(733) EIP - WSR NORTH LEVEE/THE RIVERS	9,240,000	GRANT ST	9,240,000						
		226,664	FLOOD	226,664						
		-6,040,000	JPABOND CO	-6,040,000						

Capital Improvement Program: FY 2013/2014 - 2017/2018

WO Num	Project Description	Total Cost	Fund. Source	Previous To Date	Biennial Capital Budget		Capital Budget Plan						
					2013	2014	2015	2016	2017	2018			
41170	(640) LEVEE SYSTEM REPAIR EIR / ECONOMIC & RISK ANALYS	2,499,197	JPABONDSCO	2,499,197									
		300,510	FLOOD	300,510									
		109,562,676		109,562,676	0	0	0	0	0	0	0	0	0

Fund 870 Totals:

Capital Improvement Program: FY 2013/2014 - 2017/2018

	Total Cost	Fund. Source	Previous To Date	Biennial Capital Budget		Capital Budget Plan		
				2013 2014	2014 2015	2015 2016	2016 2017	2017 2018
CIP Fund Summary								
Fund -	15,100,000		0	0	0	0	600,000	14,500,000
Fund 108 - Measure K (Sales Tax) Fund	215,116		215,116	0	0	0	0	0
Fund 109 - Measure K Capital Fund	5,700,000		2,700,000	1,500,000	1,500,000	0	0	0
Fund 201 - Road Fund	4,991,607		541,607	50,000	50,000	850,000	1,500,000	2,000,000
Fund 205 - Traffic Improvement Fund	77,297,335		19,538,335	1,275,000	1,600,000	7,344,000	17,740,000	29,800,000
Fund 208 - General Facilities Fund	4,490,625		3,557,204	455,421	278,000	200,000	0	0
Fund 211 - Park Improvement Fund	6,725,880		5,977,380	309,000	439,500	0	0	0
Fund 215 - Storm Water Maintenance Fund	45,000		45,000	0	0	0	0	0
Fund 222 - Police Facility Impact Fee	1,250,000		1,000,000	0	0	0	250,000	0
Fund 224 - Childcare Impact Fees	30,000		30,000	0	0	0	0	0
Fund 225 - Ziggurat Parking	250,000		220,000	0	0	30,000	0	0
Fund 226 - City Hall Impact Fees	155,000		80,000	68,000	7,000	0	0	0
Fund 229 - Flood Protection In- Lieu	475,000		255,000	45,000	45,000	130,000	0	0
Fund 264 -	290,000		175,000	115,000	0	0	0	0
Fund 269 -	2,420,000		1,600,000	455,000	365,000	0	0	0
Fund 292 - Redev Bond Eligible Proj	9,071,000		2,571,000	0	0	500,000	4,000,000	2,000,000
Fund 405 - Triangle Project	58,626,478		53,326,478	0	0	5,300,000	0	0
Fund 502 - Sewer Debt Service and Capital	3,983,926		3,632,926	141,000	100,000	110,000	0	0
Fund 507 - Water Impact Fee Fund	16,249,794		6,085,739	5,964,055	950,000	1,750,000	1,500,000	0
Fund 516 - Port Operations Fund	1,590,567		200,000	1,380,567	10,000	0	0	0
Fund 870 - W.S. Flood Control JPA	109,562,676		109,562,676	0	0	0	0	0
	318,520,004		211,313,461	11,758,043	5,344,500	16,214,000	25,590,000	48,300,000

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GLOSSARY OF BUDGET TERMINOLOGY

Appropriation: An authorization by the City Council to make expenditures and to incur obligations for a specific purpose within a specific timeframe.

Assessed Valuation: A dollar value placed on real estate or other property by Yolo County as a basis for levying taxes.

Assessment District: Defines area of land benefited by the acquisition, construction, or maintenance of a public improvement. An assessment is levied and collected in the regular property tax bill to fund the improvements.

Audit: Scrutiny of the City's accounts by an independent auditing firm that determines whether the City's financial statements are fairly presented in conformity with generally accepted accounting principles. An independent audit is performed annually.

Beginning Balance: Unencumbered resources available in a fund from the prior fiscal period after payment of prior fiscal year expenditures.

Bond: Capital raised by issuing a written promise to pay a specified sum of money, called the face value or principal amount, with interest at predetermined intervals.

Budget: A fiscal plan of financial operation, listing estimate of proposed applications or expenditures and the proposed means of financing them.

Capital Improvement Program (CIP): The multiyear plan for improving assets and integrating debt service and capital assets maintenance, adopted in a separate budget document and updated biannually.

CDBG: Community Development Block Grant.

CFD: Community Facilities District.

CHFA: California Home and California Housing Financing Authority.

Debt Financing: Financing mechanisms by which a public entity issues debt instruments such as bonds or municipal leases based on a committed source of income.

Deficit: An excess of expenditures over revenues resources.

Department: An organizational unit comprised of divisions of functions. It is the basic unit of service responsibility encompassing a broad mandate or related activities.

EDBG: Economic Development Block Grant.

Enterprise: A budgetary unit of government that relies on fees and rates for services rendered as funding mechanisms. Examples include water and sewer departments.

Expenditure: The actual payment for goods and services.

Fiscal Year: The period designated by the City for the beginning and ending of financial transactions. The City of West Sacramento's fiscal year begins July 1st and ends June 30th of each year.

Full-Time Equivalent (FTE): The amount of time a regular full-time or part-time position has been budgeted for in terms of the amount of time an employee works in a year.

General Fund: The fund used to account for all financial resources except those required to be accounted for in another fund.



General Plan: California State law requires each city to adopt a General Plan that describes the direction the city will take concerning its future development.

HCI: Housing and Community Investment.

Infrastructure: Facilities on which the continuance and growth of the community depend, such as roads, water lines, sewers, public buildings, etc.

Measure K: A funding source approved by West Sacramento voters in 2002. The funds are generated by an additional ½% sales tax to be spent on ongoing programs and capital projects.

Motor Vehicle in-Lieu: A state fee imposed on motorists for the privilege of operating a motor vehicle on public highways. It is imposed “in-lieu” of a local property tax. (See Triple-Flip.)

NE: Neighborhood Enhancement.

Property Tax: Property tax is imposed on real property (land and permanently attached improvements such as buildings) and tangible personal property tax located within the City. The tax comprises 1% of the assessed value of the property.

Reserved Fund Balance: Accounts used to record a portion of the fund balance legally segregated for a specific use and not available for appropriation.

Resolution: A special order of the City Council which has a lower legal standing than an ordinance.

Revenue: Annual income received by the City.

Risk Management: The process for conserving the earning power and assets of the City by minimizing the financial effect of accidental losses.

Salaries and Benefits: A budget category which generally accounts for full-time and temporary employees, overtime, and all employee benefits such as medical, dental, and retirement.

Successor Agency: An agency that is authorized by law to accept and maintain the legal title, custody, and dominion of records that were created by another agency (i.e. Redevelopment Agency)

Taxes: Compulsory charges levied by a government for the purpose of financing service performed for the common benefit.

Transient Occupancy Tax (TOT): A tax imposed on travelers who stay in temporary lodging facilities within the City. Also referred to as a Hotel/Motel Tax.

Triple-Flip: A tax swap mechanism in which the State of California uses ½ cent local sales taxes revenues to finance state deficit retirement bonds. The state reimburses local governments with property taxes earmarked for schools, and finally reimburses K-14 schools with general fund money.

